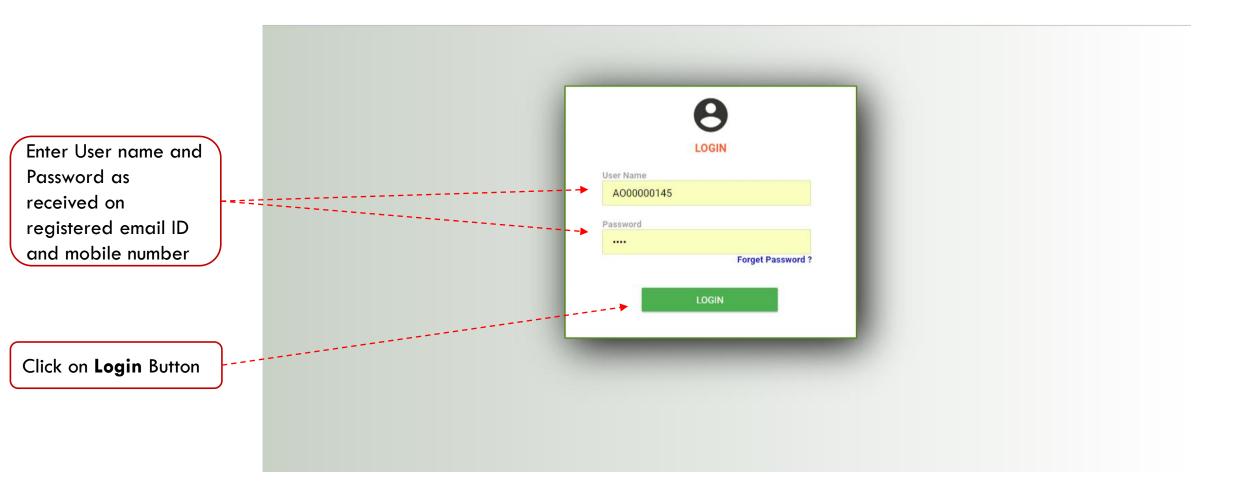


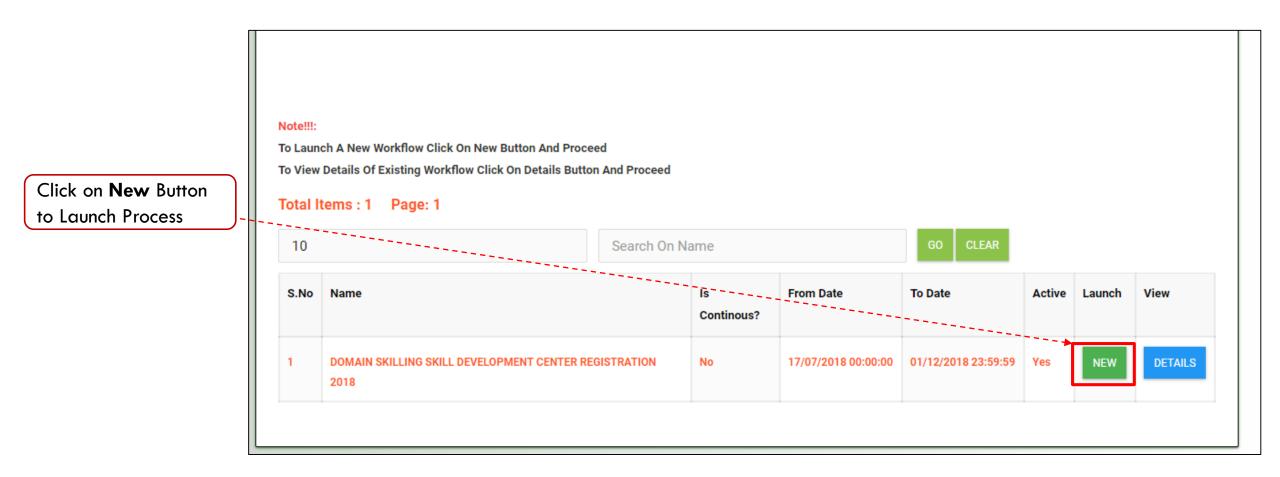
DOMAIN SKILLING SKILL DEVELOPMENT CENTER REGISTRATION 2018

Ver 1.1



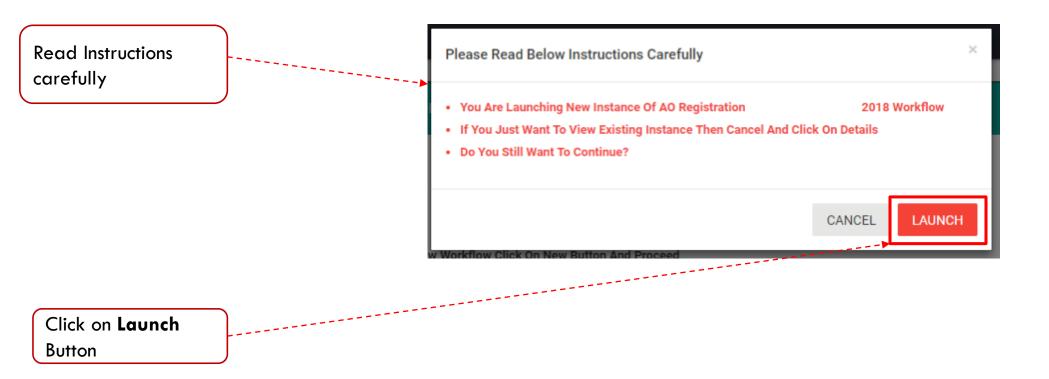
- 1. If User Name is not received on mobile number or email ID then check SPAM folder. If still not found then contact File Lead.
- 2. Never share your User Name and Password to anyone. Unauthorized access to BSDM portal is user's liability.





New process launch can be done only once.

To see if process is already launched click on Details button



Launch AO Registration

Read Content carefully

> You Are About To Launch AO Registration Proceeding Further:

2018 Workflow.Please Read Below Instructions Carefully Before

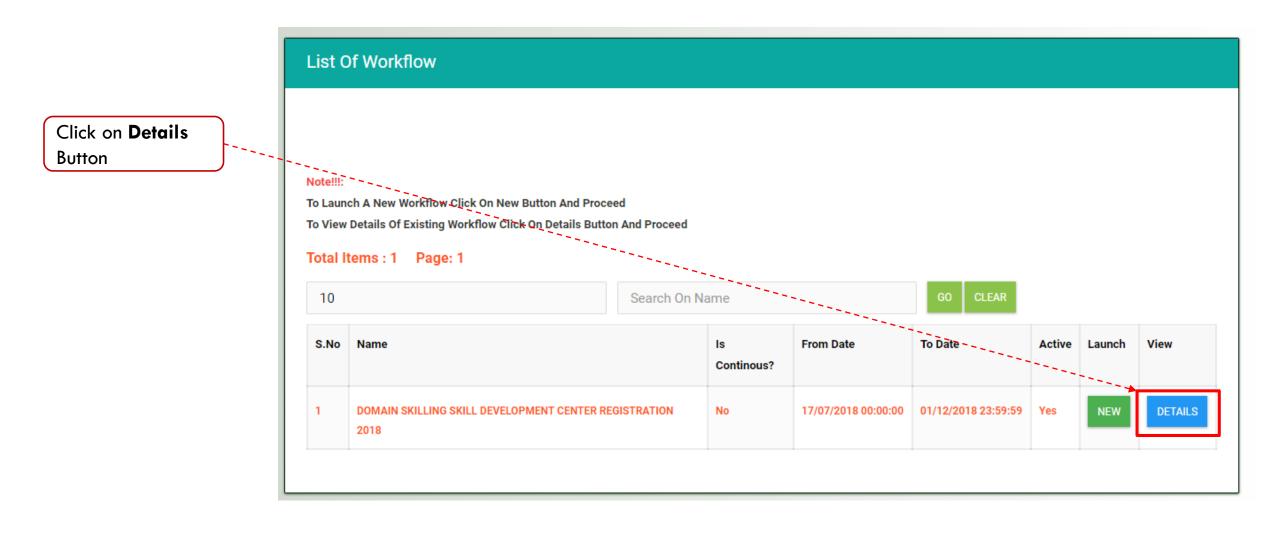
We, Applicant Organization (AO) understand and agree that:-

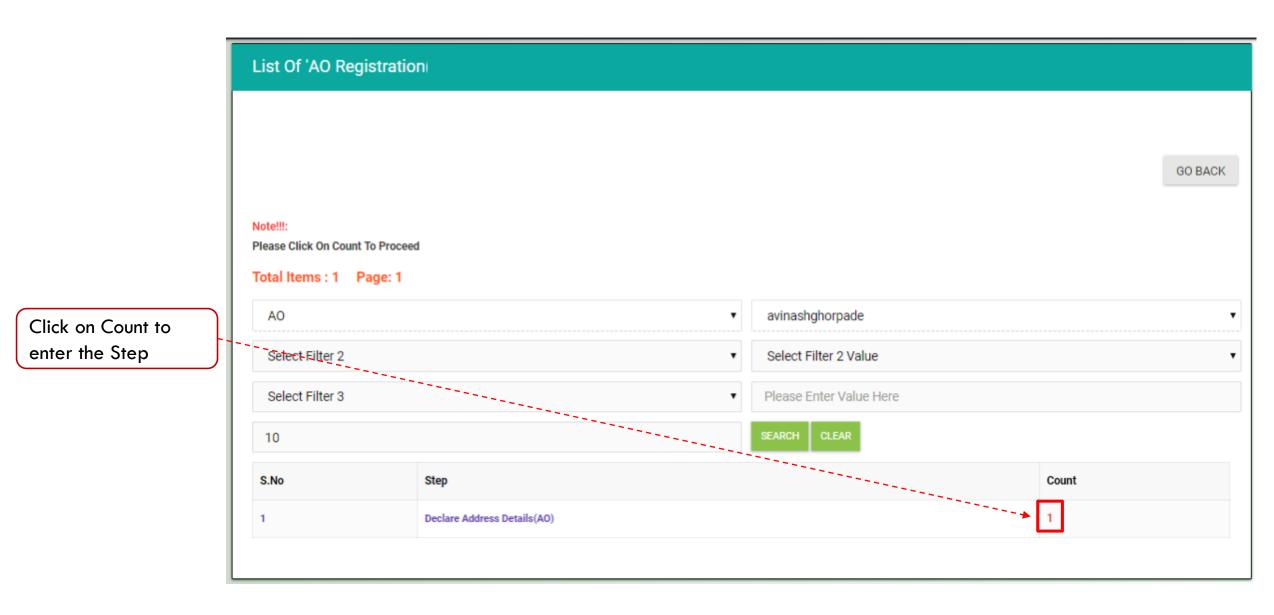
- The location of the proposed Centre shall be fixed only in the specific location as selected by us and the selected location shall not be changed by us anytime during, and subsequent to the 'Center Registration Process without prior approval from BSDM,
- If we involve our self in doing any wrong practice regarding domain skilling or we indulge into franchising / sub-letting our registered centre then our application will get cancelled / terminated immediately without any prior notice or explanation from BSDM.
- Our center will not employ Center Coordinator, Faculty already registered with other centers. We agree that, if our center is found to be sharing center coordinator or faculty with other centres then BSDM reserves the rights to reject the center without giving any clarification.
- BSDM reserves the right:
 - to modify the terms and conditions of the Center Registration Process without any prior notice and BSDM shall not be liable to

	- our center winnot employ center coordinator, racaity aneady registered with other centers. We agree that, if our center is round to be
	sharing center coordinator or faculty with other centres then BSDM reserves the rights to reject the center without giving any
	clarification.
	BSDM reserves the right:
	 to modify the terms and conditions of the Center Registration Process without any prior notice and BSDM shall not be liable to
	anyone for any such modification/s;
Read Content	to discontinue/postpone the Center Registration Process (or any part thereof) with/without prior notice and BSDM shall not be liable
carefully	to anyone for any such discontinuation/postponement;
	 of granting and/or rejecting authorization to any applicant/s, without assigning any reason/s whatsoever to anyone.
	In case we are granted authorization:
	 we are responsible for maintaining the confidentiality of the password and login account given by BSDM and fully responsible for all
	activities that occur thereunder;
	• We shall abide by the various Rules, Regulations, Code of Conduct, Guidelines, Communications, Norms issued and specified by
	BSDM from time to time.
	 All the disputes or differences, if any, prior and/or subsequent to authorization (if granted) shall be referred to the courts in Patna,
	which shall be the courts having the jurisdiction to entertain and try the same.
Click on Launch	
Button	

Once Launch is clicked, this action cannot be undone, hence should be done when completely sure.





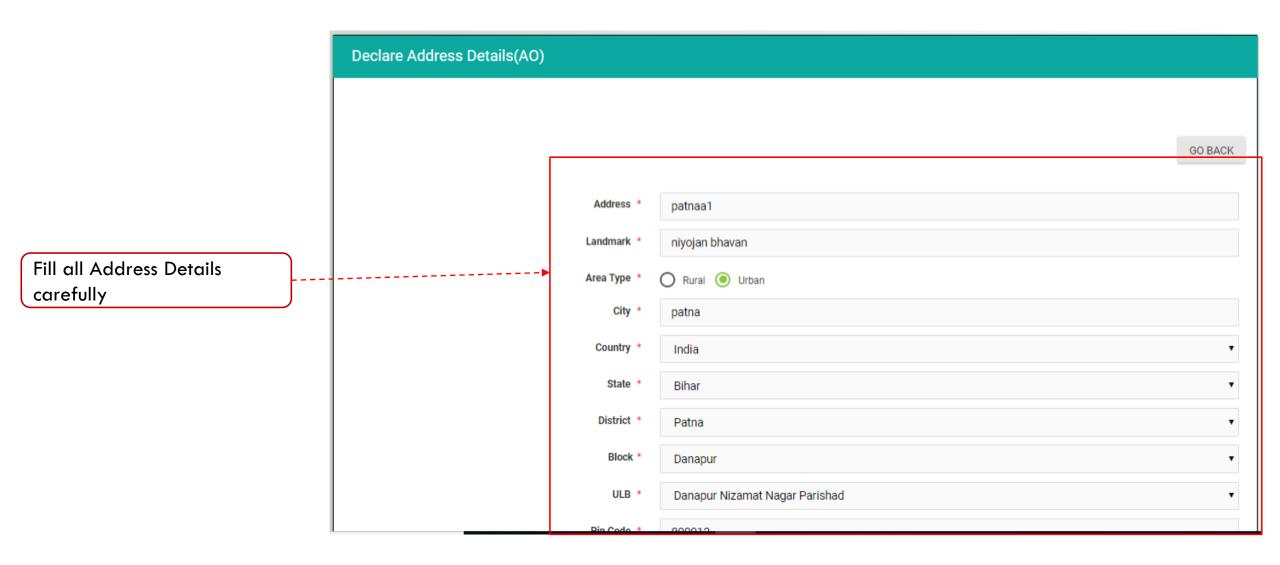


		-Proce -Please -Please -Please -Please	All Items: 1 Page: 1 COURSES DETAILS										
		AO					wqwewqe 2313123 !@#\$						•
Click on Process to proceed		Select Filter 2				Ŧ	Select Filter 2 Value						•
		Select Filter 3				•	Please Enter Value Here						
		10						ARCH CLEAR					
		S:No	Id	Partner Code/Login Name	Name	Email		Mobile	District	Block	Instance	Group	Status
		1	Process	A000000000	wqwewqe 2313123 !@#\$	xyz@gmail.com		99999999999	Begusarai	Begusarai Sadar	5274	5274	Pending

• Process link will only show if the action is applicable to you.

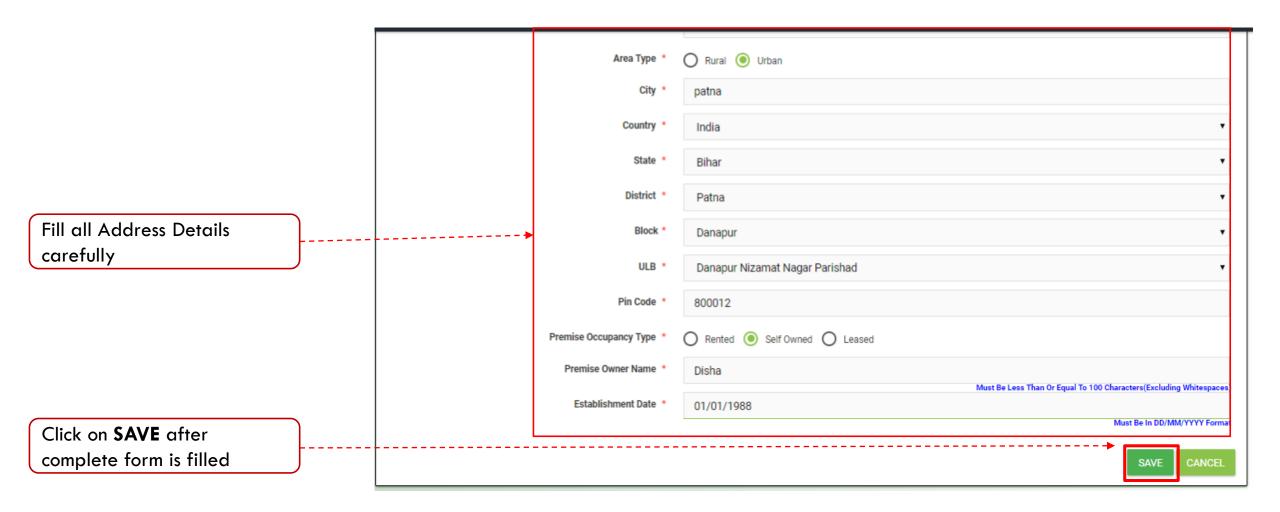
	Declare Address Details		
Click on Address Details Button to proceed	Note!!! -Step1:Declare Address -Step2:After Completing Step1 Please Click On 'Next Step' Button To M Ahead	ove To Next Step.Please Note If You Forget To Click On 'Next Ste	GO BACK
	Address Details	Next Step	
	ADDRESS DETAILS	NEXT STEP	

Read instructions before proceeding

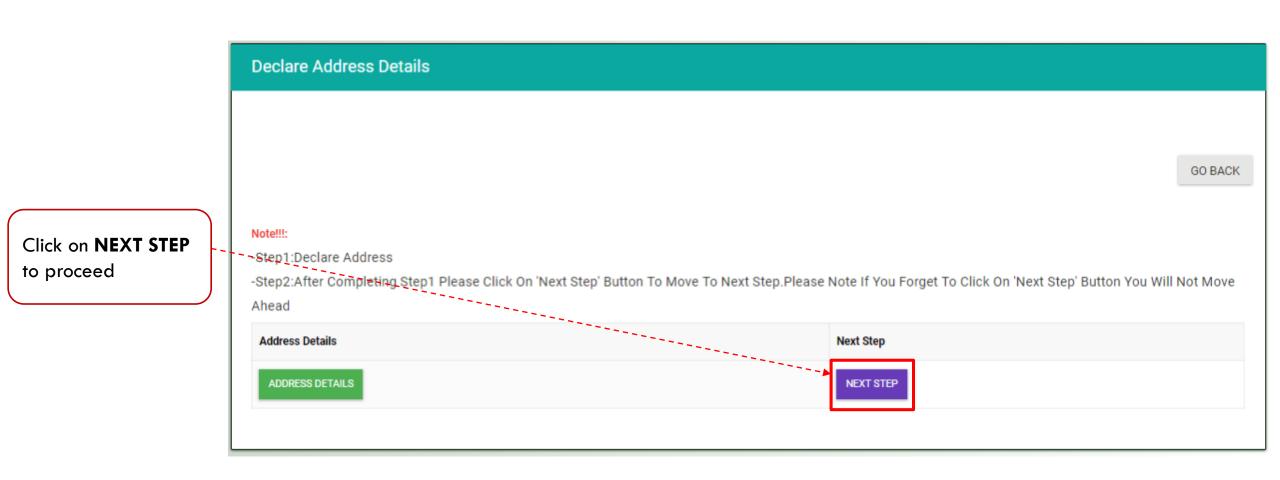


Provide correct information as per document proof

Information once entered may not be changed later



Important Instructions: Provide correct information as per document proof Information once entered may not be changed later



Important Instructions: Clicking on Next Step is mandatory to go forward.



This step will show only if Next Step is clicked in the previous step.

	1	Total It	tems : 1	Page: 1											
		SDC			▼										
		Sele	ct Filter 2		Select Filter 2 Value										
Click on Process to proceed		Sele	Select Filter 3						Please Enter Value Here						
		10					SEARCH CLEAR								
		S'.No	ld	Partner Code/Login Name	Name	Email		Mobile	District	Block	Instance	Group	Status		
		1 Process							-	-		Pending			

Process link will only show if the action is applicable to you.

Click on **Course Details** to proceed

Note!!!:

-Step1:Declare Courses

-Step2:After Completing Step1 Please Click On 'Next Step' Button To Move To Next Step.Please Note If You Forget To Click On 'Next Step' Button You Will Not Move Ahead

GO BACK

Course Details	Next Step
COURSE DETAILS	NEXT STEP

Important Instructions:

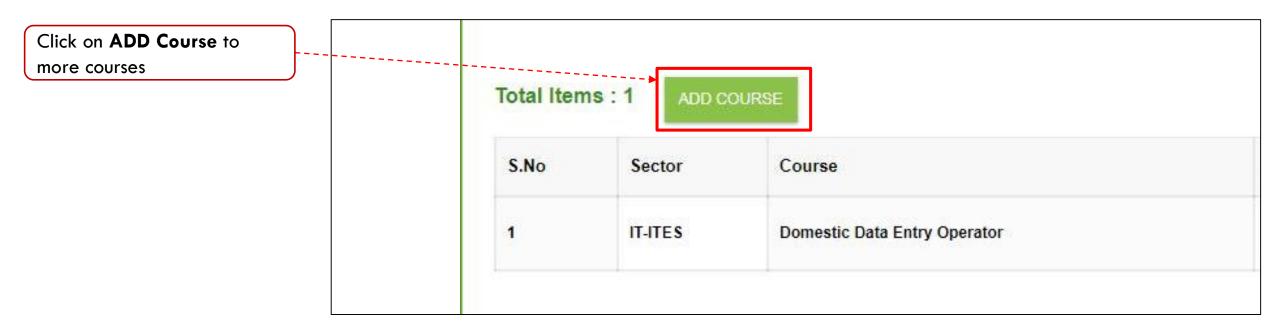
Read instructions before proceeding



Select Sector and Course from drop-down list	>	Sector * Course *	Select Select	•
				SAVE CANCEL

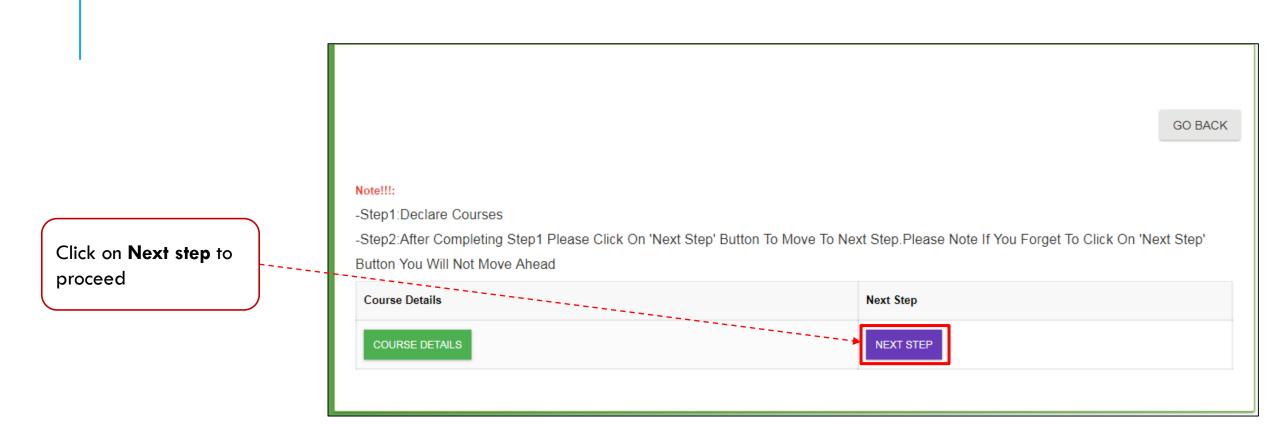
	Sector *	Apparel
	Course *	Sewing Machine Operator ()
Click on SAVE after course selection		SAVE CANCEL





If you want to apply more than one courses then add courses one by one and save the same.

	Succe	ss!!! Details Save	ed Successfully	
After saved courses successfully click on GO BACK button				GO BACK
	Total Iten	Sector	Course	
	1	IT-ITES	Domestic Data Entry Operator	
	2	IT-ITES	CRM Domestic Voice	



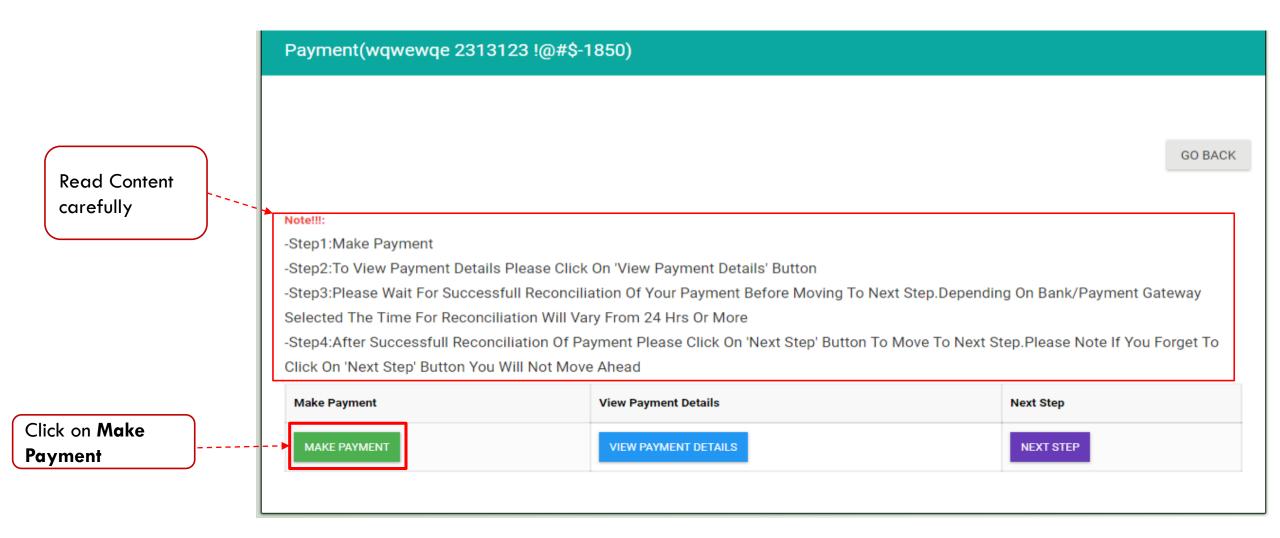
Clicking on Next Step is mandatory to go forward.

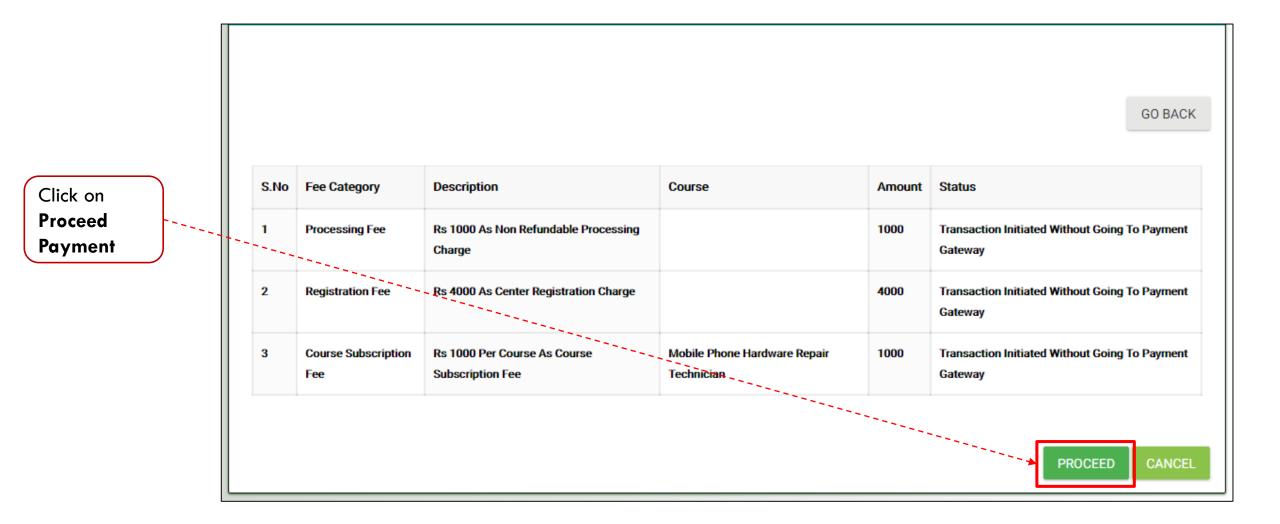
List Of 'DOI	List Of 'DOMAIN SKILLING SKILL DEVELOPMENT CENTER REGISTRATION 2018' Workflow Steps And Count									
Note!!!: Please Click On (Total Items : 1	Count To Proceed 1 Page: 1			GO BACK						
AO		• wqwev	vqe 2313123 !@#\$	•						
Select Filter	2	▼ Select	Filter 2 Value	•						
Select Filter	3	▼ Please	Enter Value Here							
10		SEARCH	CLEAR							
S.No	Step			Count						
1	Approval on Location and Course By SMT			1						

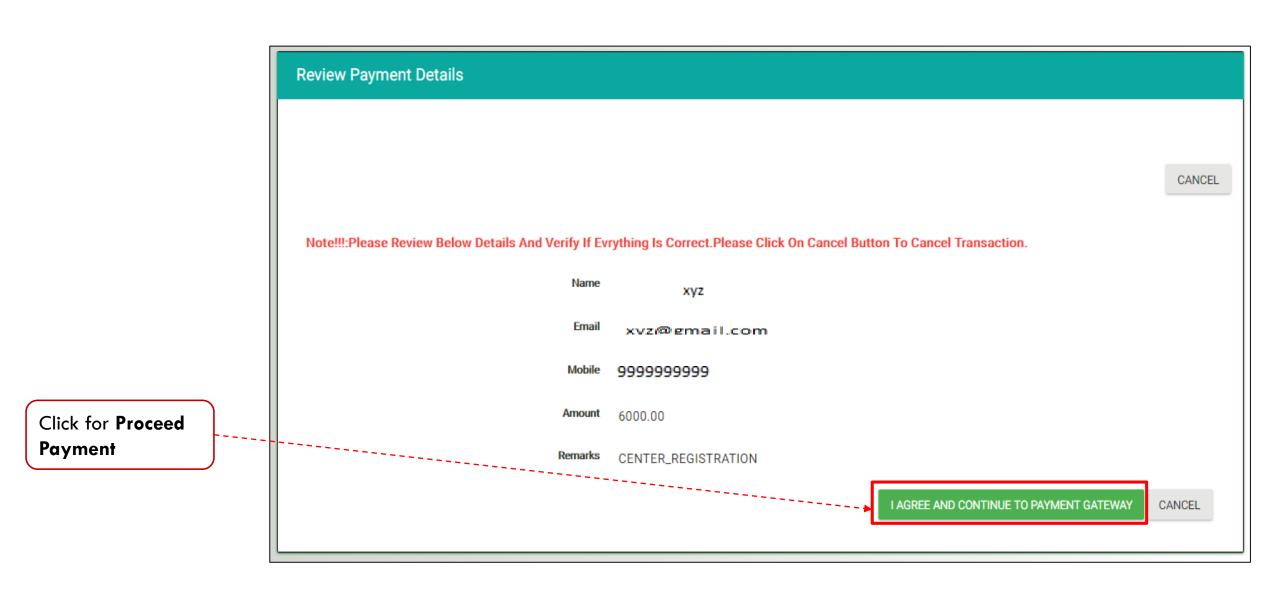
• Verification process is to be done by BSDM team.

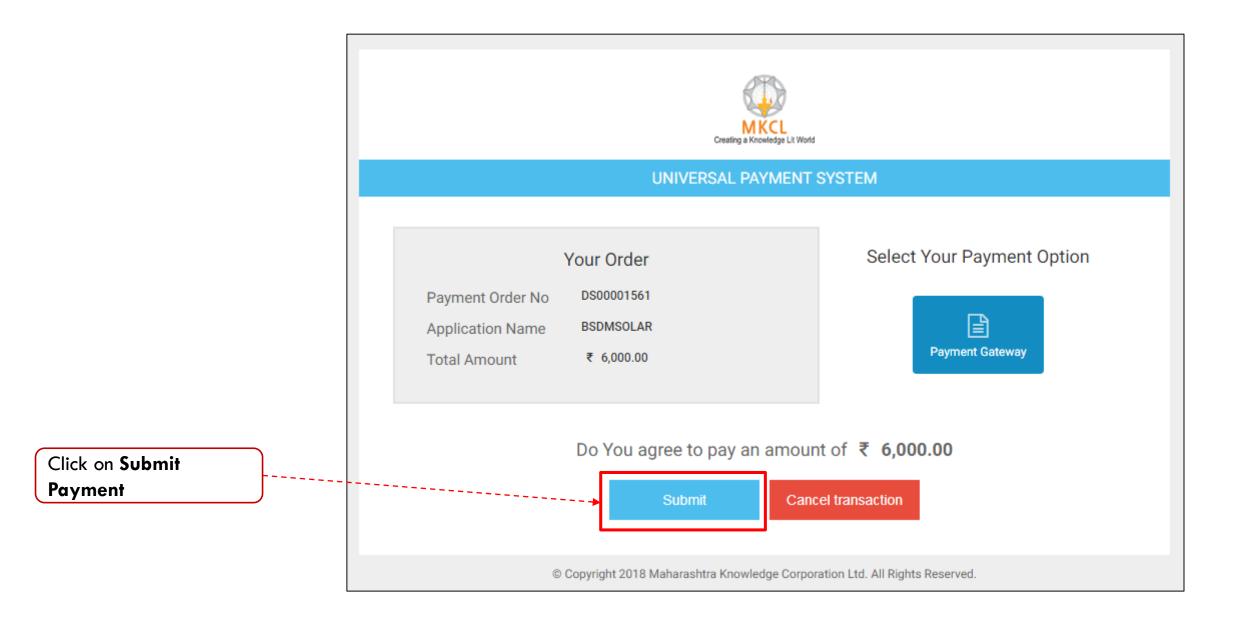
		-Proces -Please -Please -Please -Please	Click On ss Button Click On Click On Click On	Partner Code To View (Name To View Instance Instance Number To Vi Group Number To View	ou Have Permission T Center Course Details e Summary Report ew List Of Steps	o Process Current Step							
		A0 •						wqwewqe 2313123 !@#\$					
Click on Process to proceed		Select Filter 2					Select Filter 2 Value						•
		Select Filter 3					Please Enter Value Here						
		10					SEA	RCH CLEAR					
		S:No	Id	Partner Code/Login Name	Name	Email		Mobile	District	Block	Instance	Group	Status
		1	Process	A00000000	wqwewqe 2313123 !@#\$	xyz@gmail.com		99999999999	Begusarai	Begusarai Sadar	5274	5274	Pending

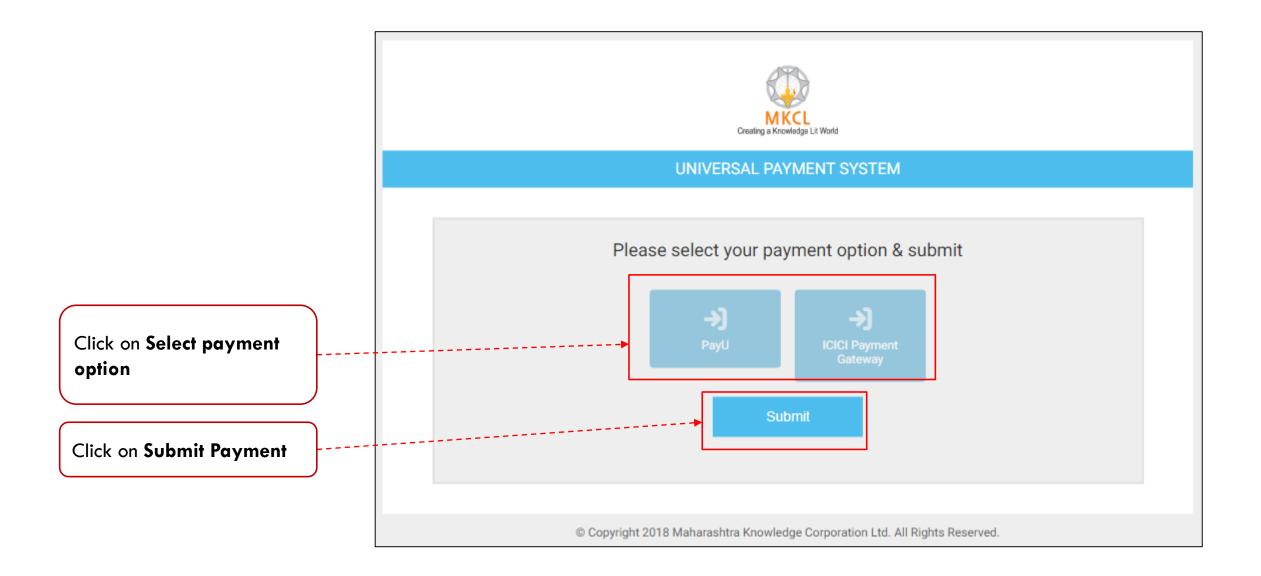
• Process link will only show if the action is applicable to you.

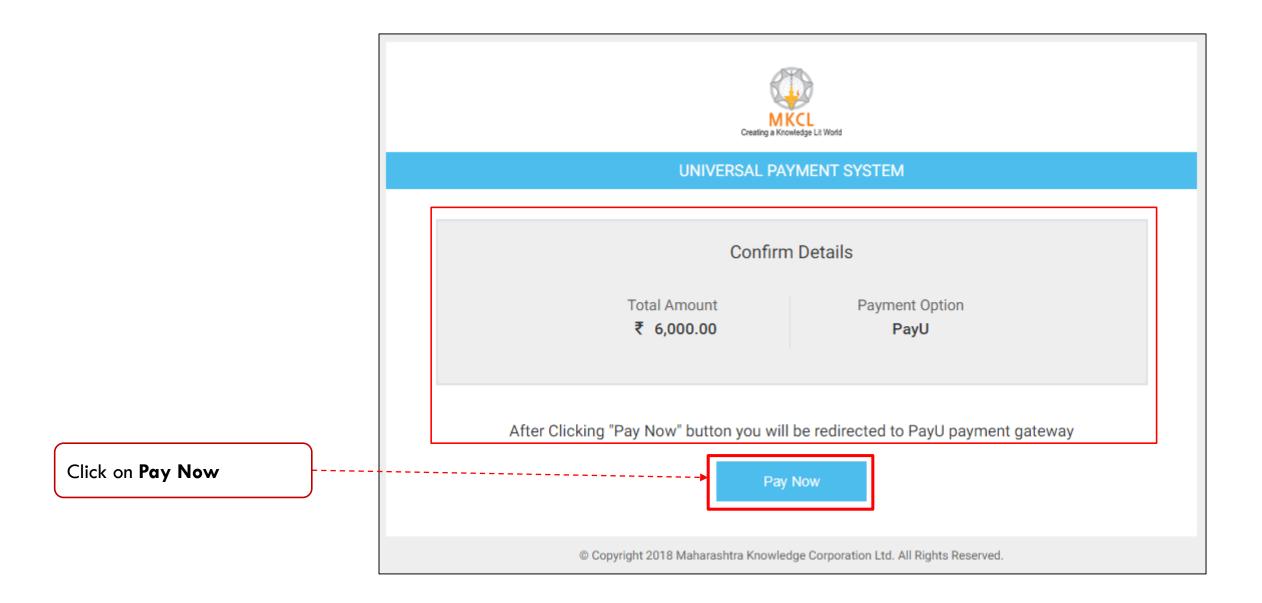


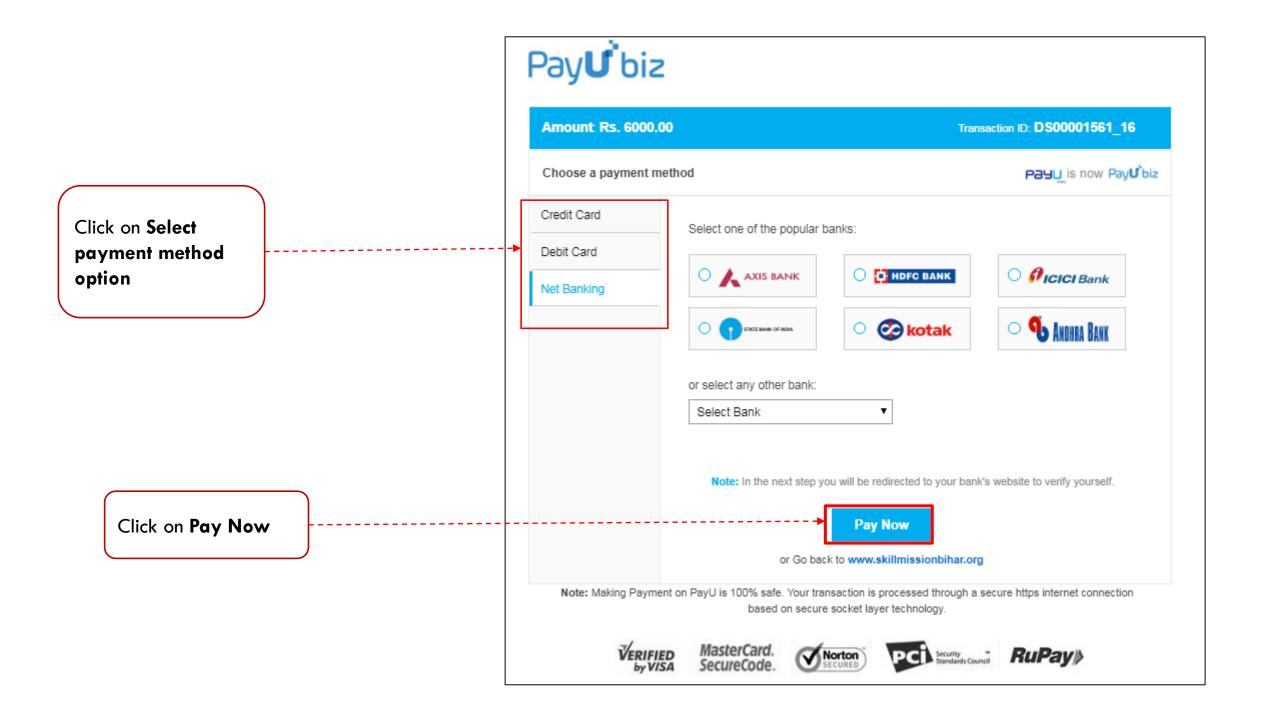












	Payment(wqwewqe 23131	123 !@#\$-1850)	
Read Content carefully	-Step3:Please Wait For Success Selected The Time For Reconcili	Please Click On 'View Payment Details' Button full Reconciliation Of Your Payment Before Moving To Ne iation Will Vary From 24 Hrs Or More ciliation Of Payment Please Click On 'Next Step' Button To Will Not Move Ahead	
	Make Payment MAKE PAYMENT	View Payment Details	Next Step NEXT STEP
Click on View Payment Details			

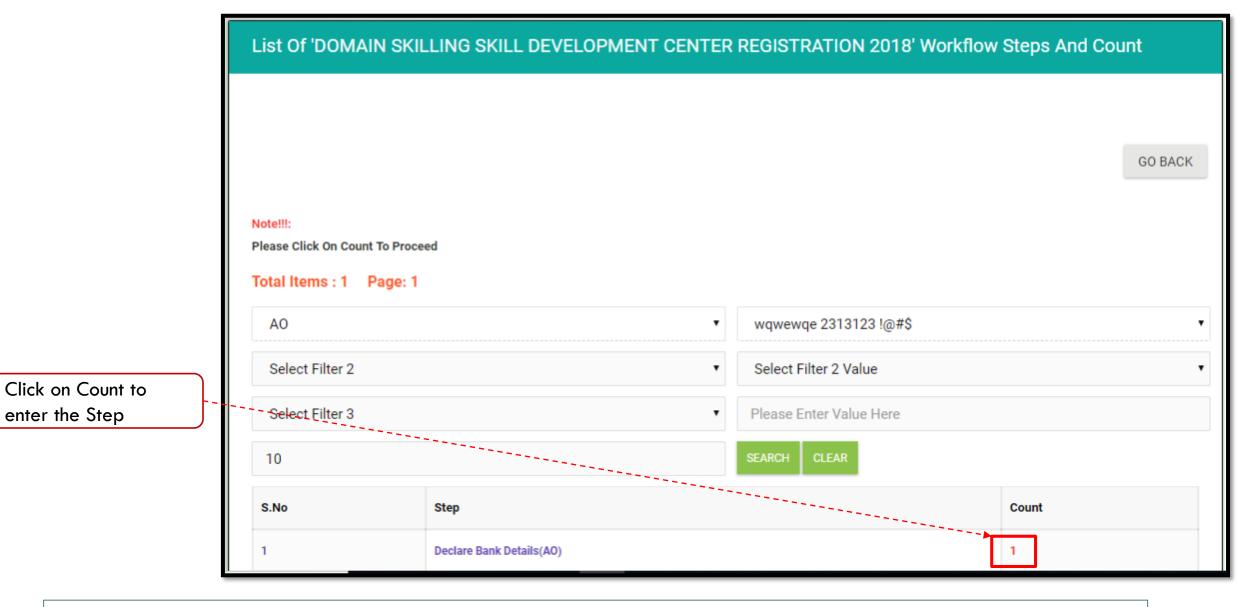
Verify your payment status in this report	S.No	Transaction Id	Transaction UUID	Bank Reference Id	Expectancy Amount(In Rs)	Amount Paid(In Rs)	Amount Reconciled(In Rs)	Status	Error Code From Bank/Payment Gateway	Error Message From Bank/Payment Gateway	Transaction Initiated Date	Transaction Completed Date	Transaction Recocniled Date	Transaction Cancelled Date
	1	1551	ef7ed48c- eada-8bfe- cfe4- e11fbdf68ce3	18113042112205	6000	6000		Transaction Successfull.Please Continue.There Is No Need To Wait For Reconciliation In Case Of SuccessFull SuccessFull Transaction.Please Donot Make Duplicate Payments.	0	E000	30/11/2018 09:21:19	30/11/2018 09:23:54		

After successful payment it will take 24 to 72 bank working hours to reconcile the amount.

After payment deduction please do not make duplicate payment.

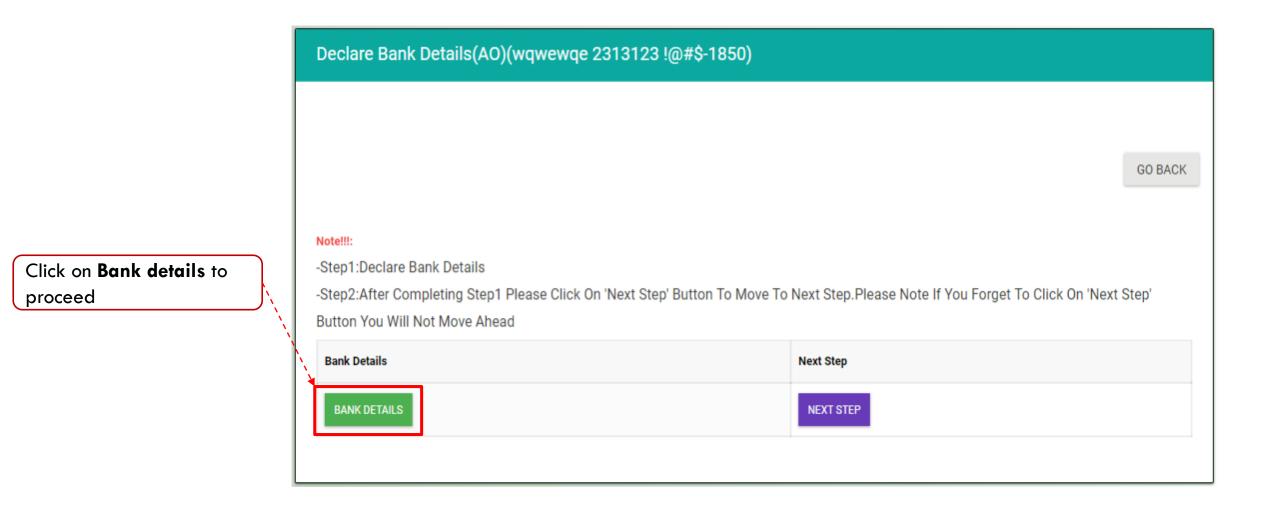
Click on Next Step	Hrs Or More	iation Of Your Payment Before Moving To Next Step.Depending	GO BACK On Bank/Payment Gateway Selected The Time For Reconciliation Will Vary From 24 p.Please Note If You Forget To Click On 'Next Step' Button You Will Not Move Ahead	24
	Make-Payment	View Payment Details	Next Step	
	MAKE PAYMENT	VIEW PAYMENT DETAILS	NEXT STEP	



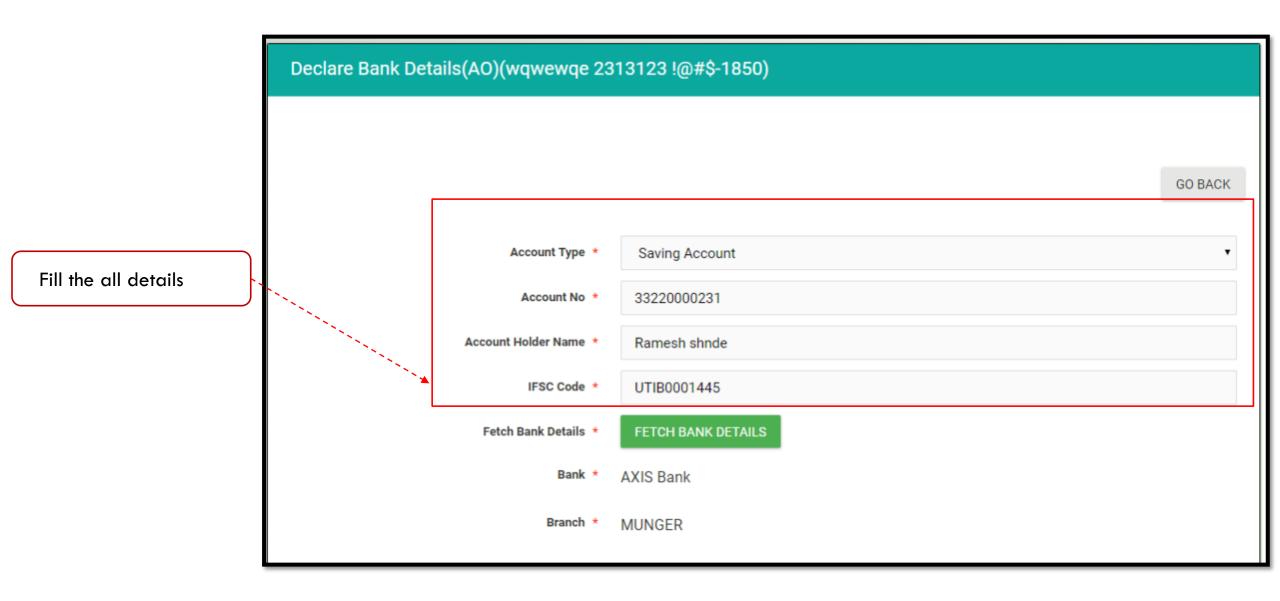


• This step will show only if Next Step is clicked in the previous step.

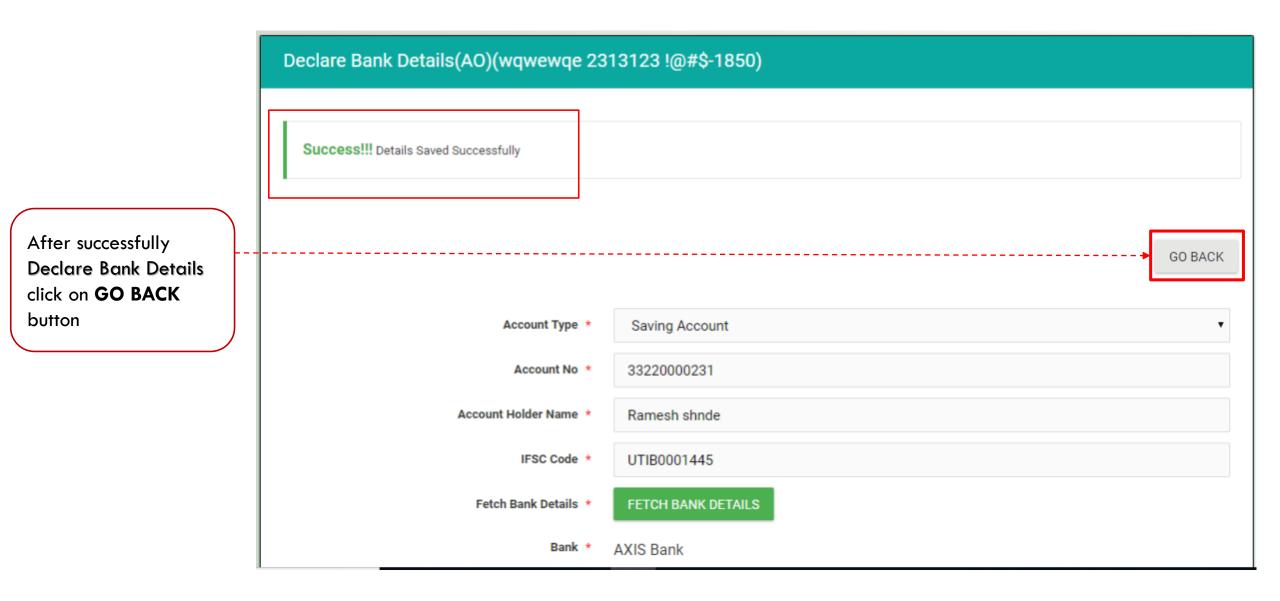
	-Proce -Please -Please -Please -Please	e Click On ss Button e Click On e Click On e Click On	Partner Code To View (Name To View Instance Instance Number To Vi Group Number To View	ou Have Permission T Center Course Details e Summary Report ew List Of Steps	o Process Current Step								
	AO				T	wqwewqe 2313123 !@#\$							
Click on Process to proceed	Select Filter 2					Select Filter 2 Value							
	Select Filter 3					Please Enter Value Here							
	10					SEA	ARCH CLEAR						
	SNo Id Partner Code/Login Name Email Name				Email		Mobile	District	Block	Instance	Group	Status	
	1	Process	AO0000000	wqwewqe 2313123 !@#\$	xyz@gmail.com		99999999999	Begusarai	Begusarai Sadar	5274	5274	Pending	

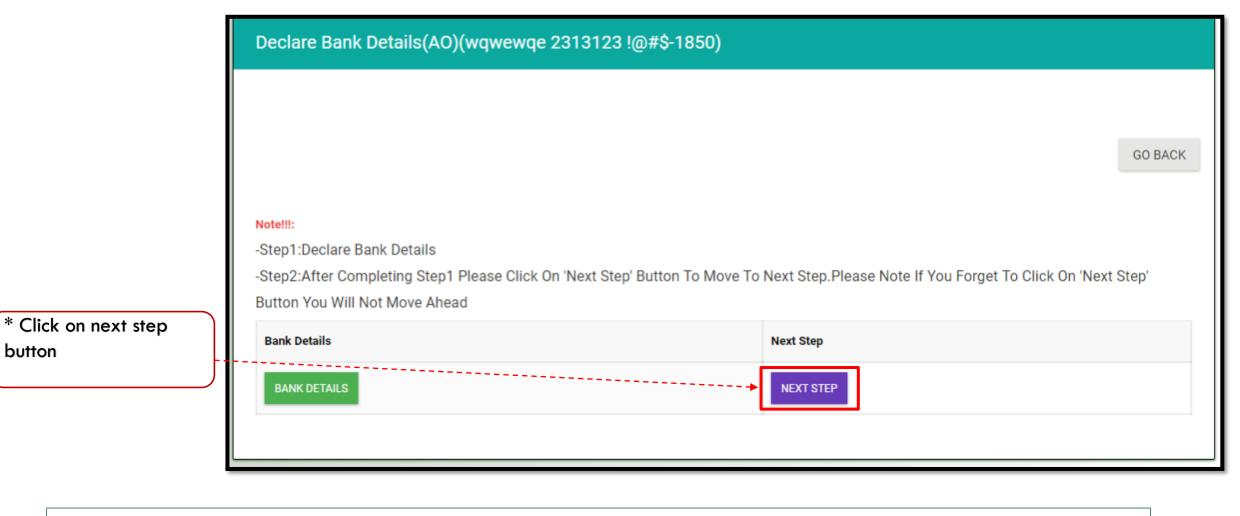


• Read instructions before proceeding







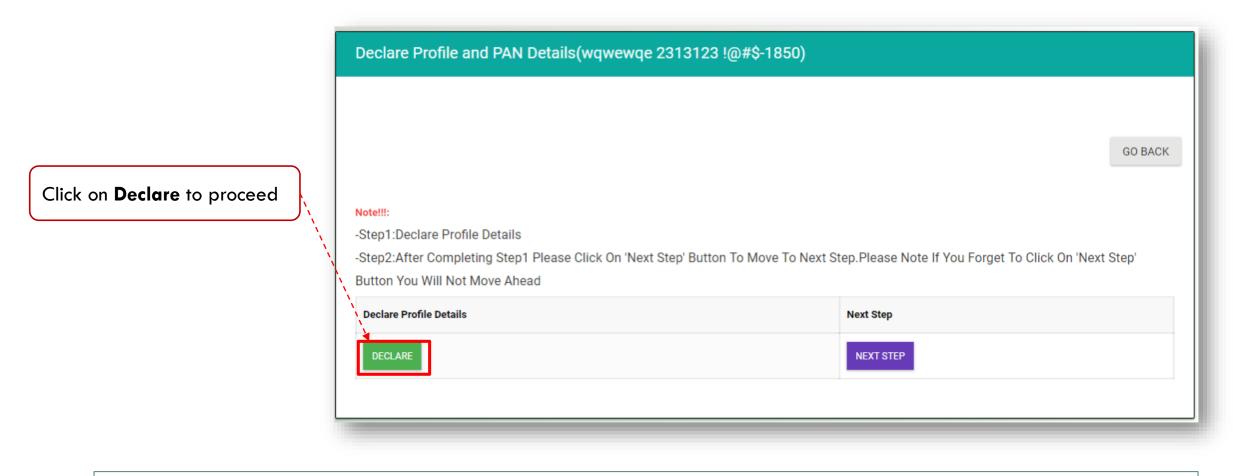


button

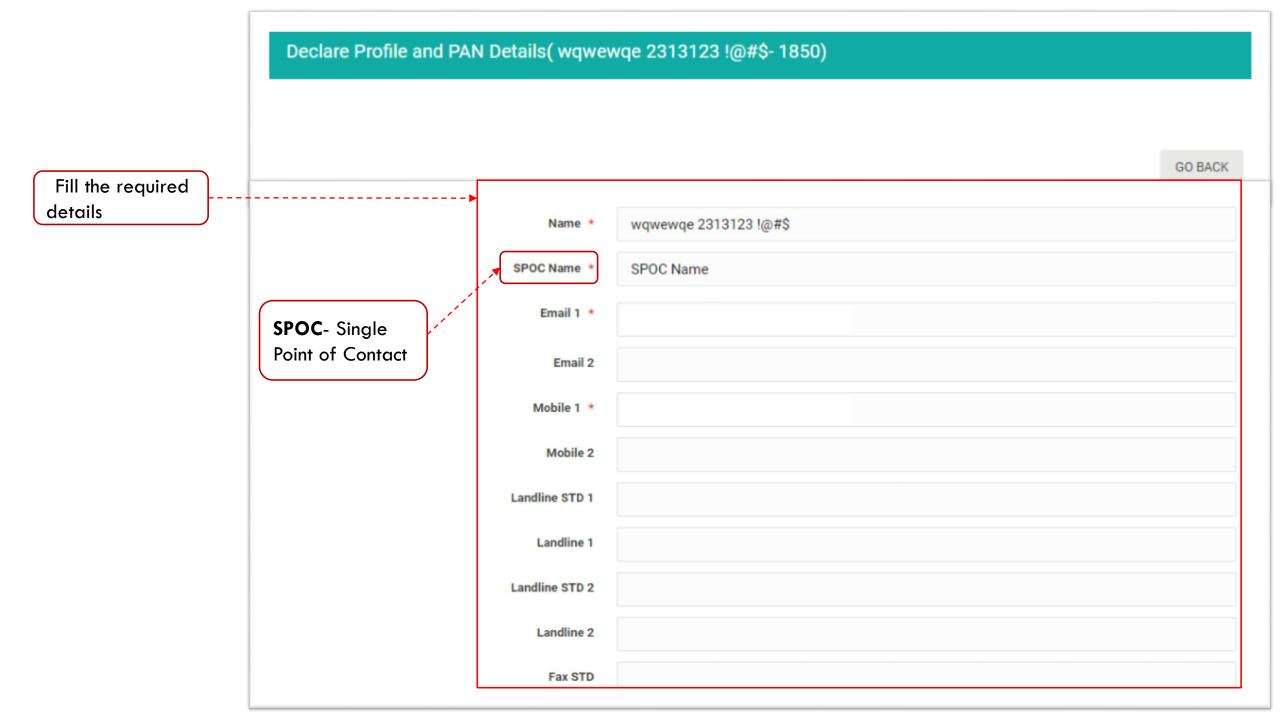
Clicking on Next Step is mandatory to go forward.

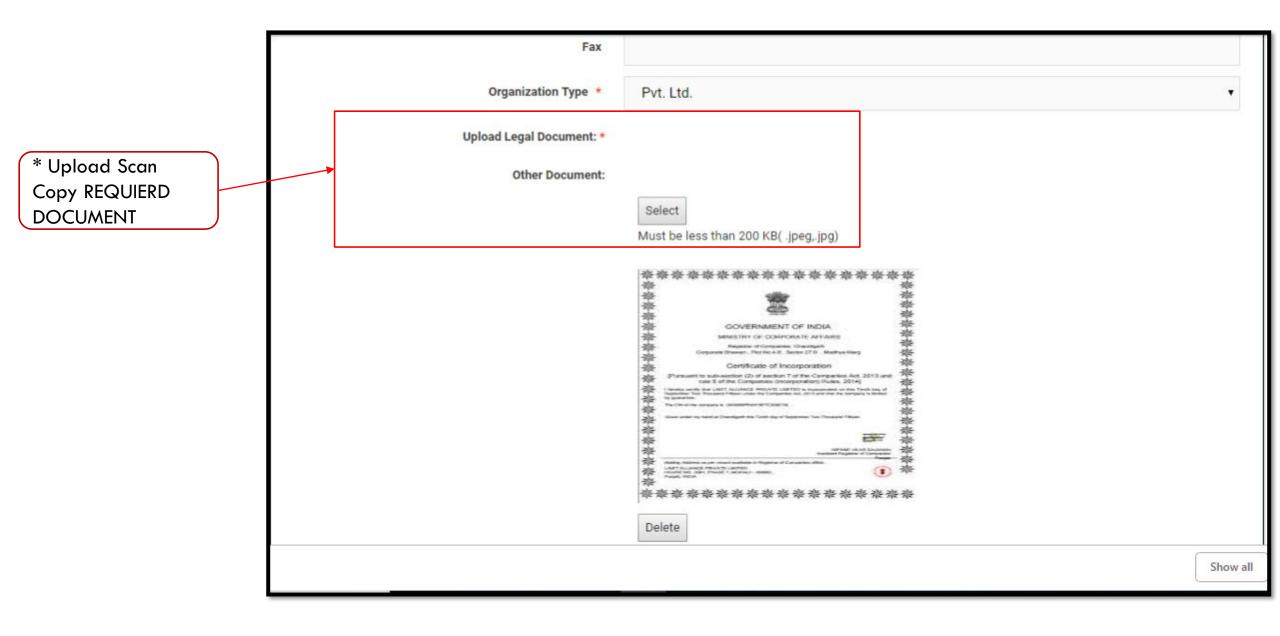
	List Of 'DOMA	IN SKILLING SKILL DEVELOPMENT CENTE	R REGISTRATION 2018' Workflow S	teps And Count
				GO BACK
	Note!!!: Please Click On Cour Total Items : 1			
	AO	۹	wqwewqe 2313123 !@#\$	•
	Select Filter 2	•	Select Filter 2 Value	•
	Select Filter 3	•	Please Enter Value Here	
	10		SEARCH CLEAR	
Click on Count to	S.No	Step		Count
proceed	1	Declare Profile and PAN Details		1
Important Instruc Read instructi 	tions: ons before proceec	ding		

	-Proces -Please -Please -Please -Please	e Click On ss Button e Click On e Click On e Click On	Partner Code To View (Name To View Instance Instance Number To Vi Group Number To View	ou Have Permission T Center Course Details e Summary Report ew List Of Steps	ō Process Current Step								
	AO				T	wqwewqe 2313123 !@#\$							
Click on Process to proceed	Select Filter 2					Select Filter 2 Value							
	Select Filter 3					Please Enter Value Here							
	10					SE	ARCH CLEAR						
	S:No Id Partner Code/Login Name Email				Email		Mobile	District	Block	Instance	Group	Status	
	1	Process	A00000000	wqwewqe 2313123 !@#\$	xyz@gmail.com		99999999999	Begusarai	Begusarai Sadar	5274	5274	Pending	



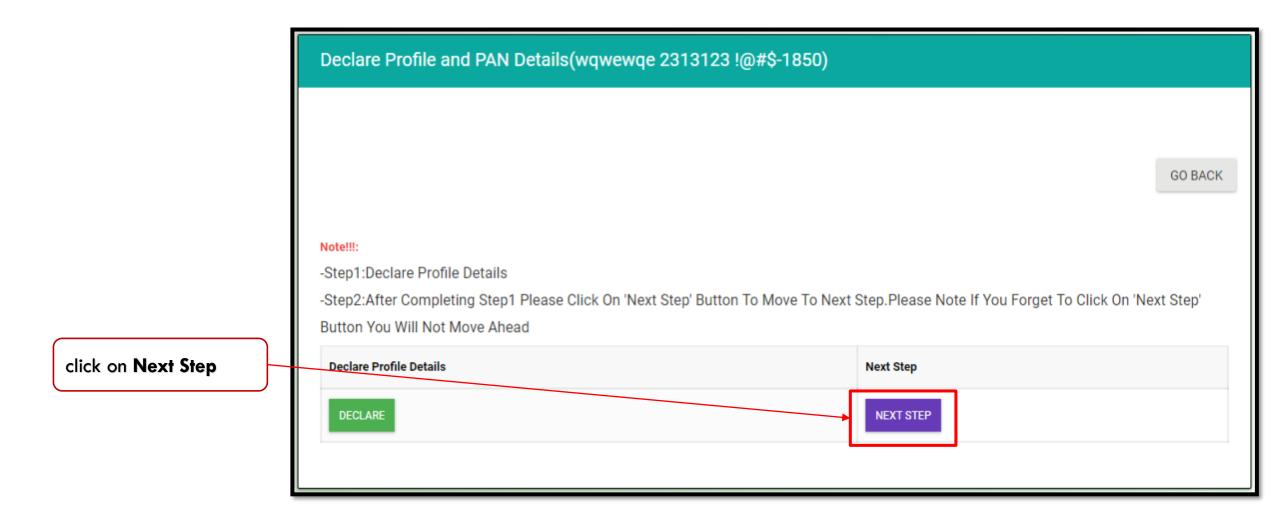
• Read instructions before proceeding



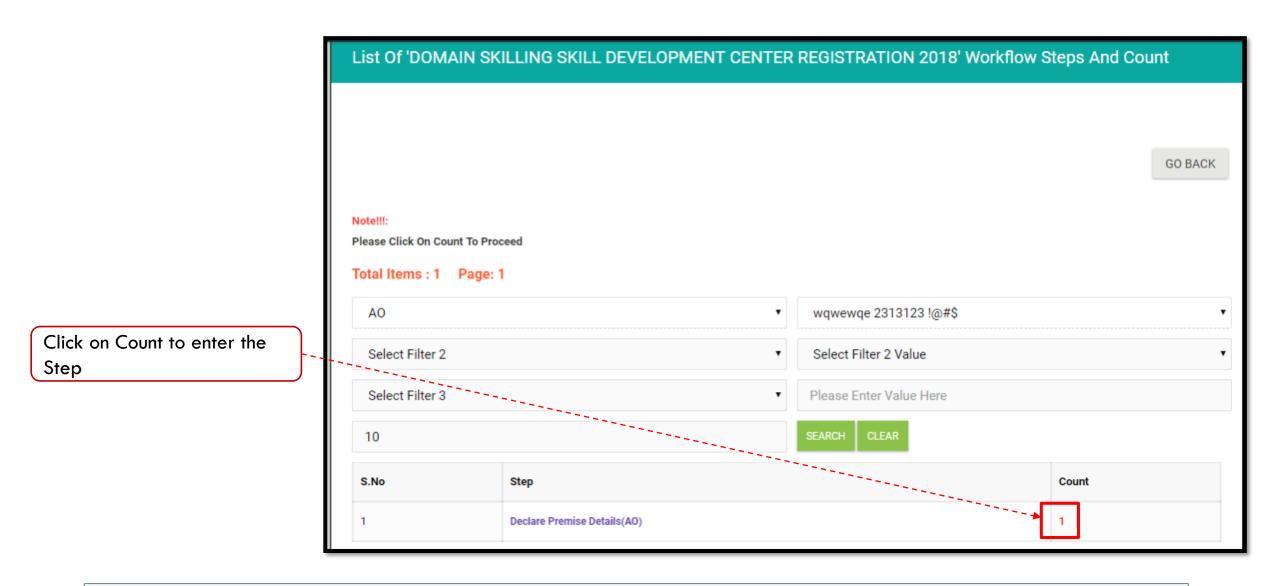




	Declare Profile and PAN Details(wqwew	/qe 2313123 !@#\$- 1850)
	Success!!! Details Saved Successfully	
After successfully Declare Profile and Pan Details click on GO BACK button		GO BACK
GO BACK button	Name *	wqwewqe 2313123 !@#\$
	SPOC Name *	SPOC Name
	Email 1 *	mrkrishnasharma5@gmail.com
	Email 2	
	Mobile 1 *	9430588802



Clicking on Next Step is mandatory to go forward.



• This step will show only if Next Step is clicked in the previous step.

	-Proce -Please -Please -Please -Please	e Click On ss Button e Click On e Click On e Click On	Partner Code To View (Name To View Instance Instance Number To Vi Group Number To View	ou Have Permission T Center Course Details e Summary Report ew List Of Steps	o Process Current Step								
	AO				T	wqwewqe 2313123 !@#\$							
Click on Process to proceed	Select Filter 2					Select Filter 2 Value							
	Select Filter 3					Please Enter Value Here							
	10					SEA	ARCH CLEAR						
	SNo Id Partner Code/Login Name Email Name				Email		Mobile	District	Block	Instance	Group	Status	
	1	Process	AO0000000	wqwewqe 2313123 !@#\$	xyz@gmail.com		99999999999	Begusarai	Begusarai Sadar	5274	5274	Pending	

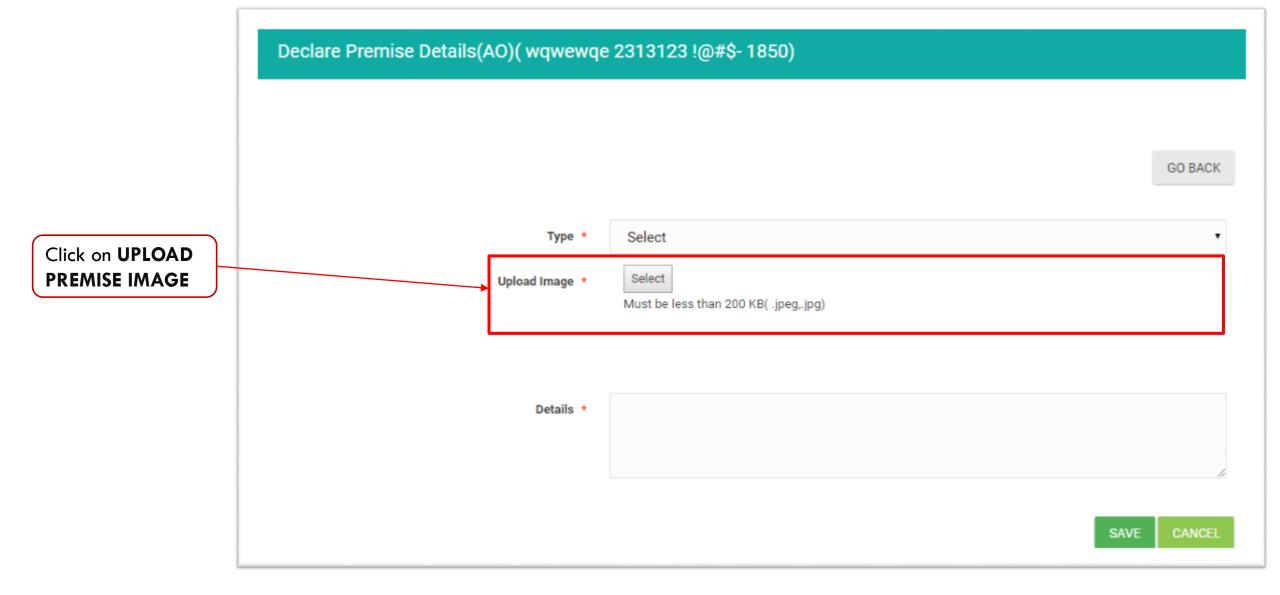
	Declare Premise Details(AO)(wqwewqe 2313123 !@#\$-1850)		
Click on Declare to proceed	Note!!! -Step1:Declare Premise Details -Step2:After Completing Step1 Please Click On 'Next Step' Button To Move To Next Step.Please Button You Will Not Move Ahead	e Note If You Forget To Click On 'Next	GO BACK Step'
	Declare Premise Details DECLARE PREMISE DETAILS	Next Step NEXT STEP	

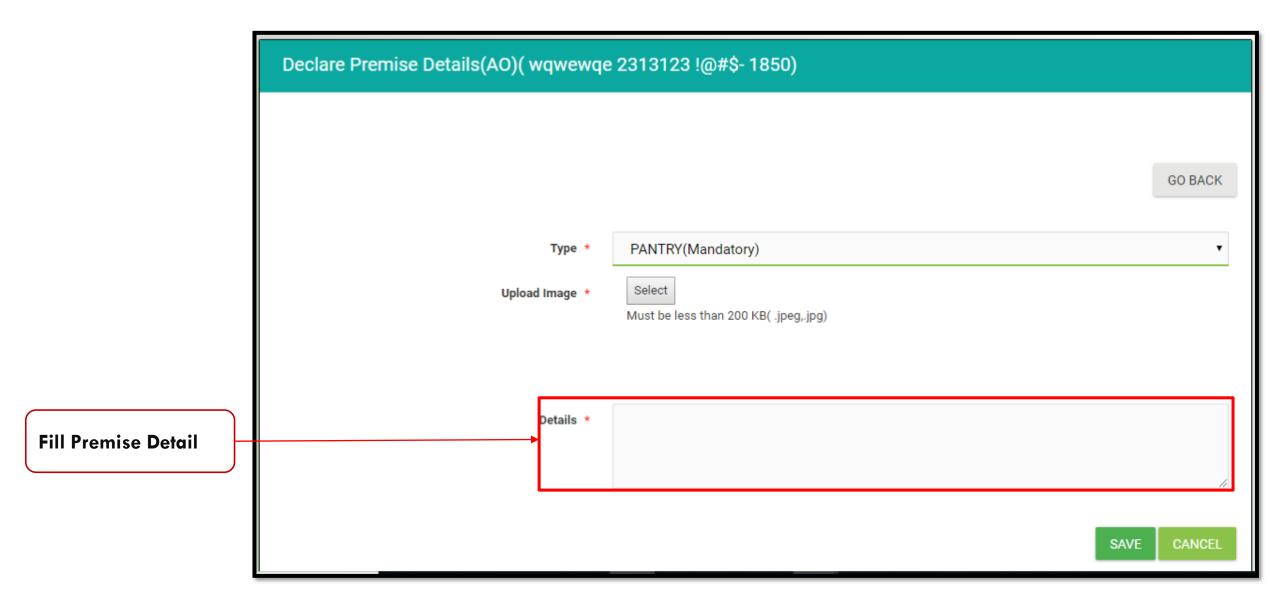
• Read instructions before proceeding

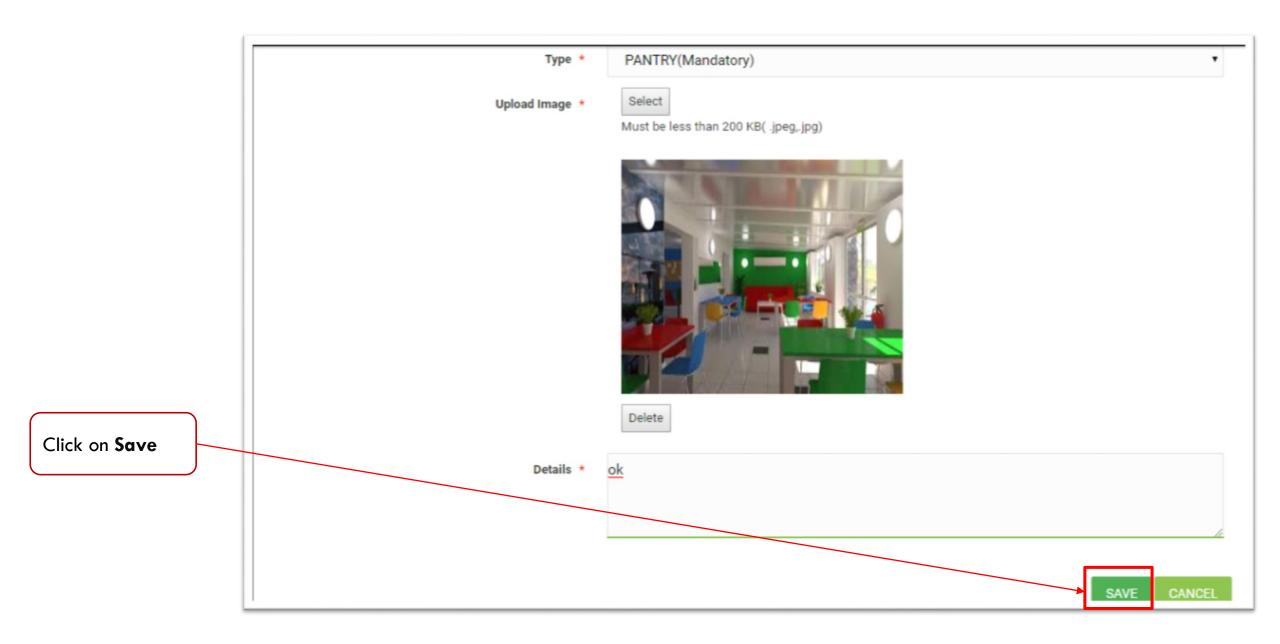


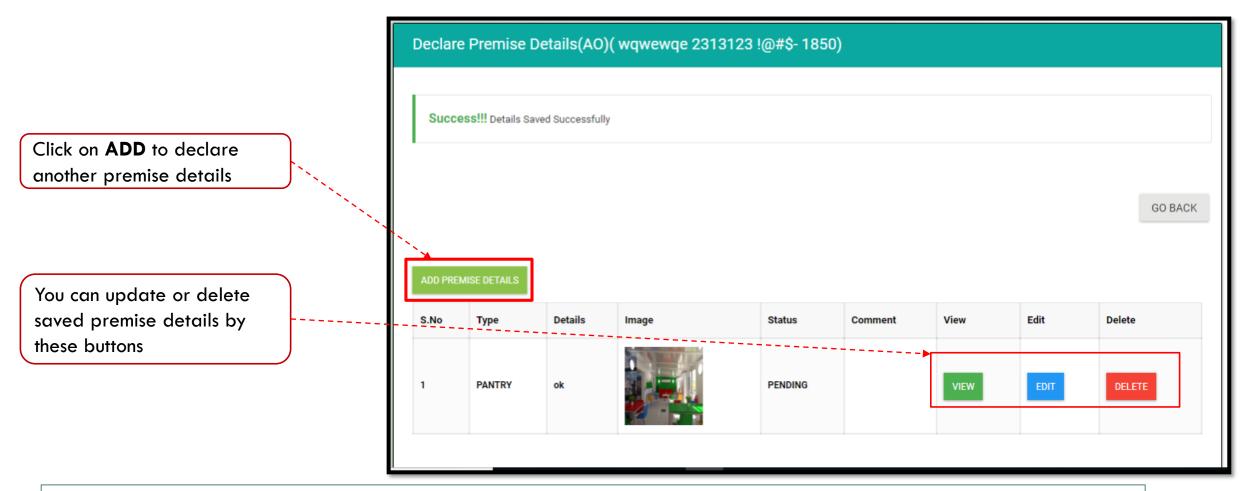
Declara Promice Details (AO) (wawewae 2212122 1@#\$-1950)

Decidie Premise Dec	ans(AU)(wqwewqe 2313123 !@#\$- 1850)
	GO BACK
<u>``</u>	
ADD PREMISE DETAILS	

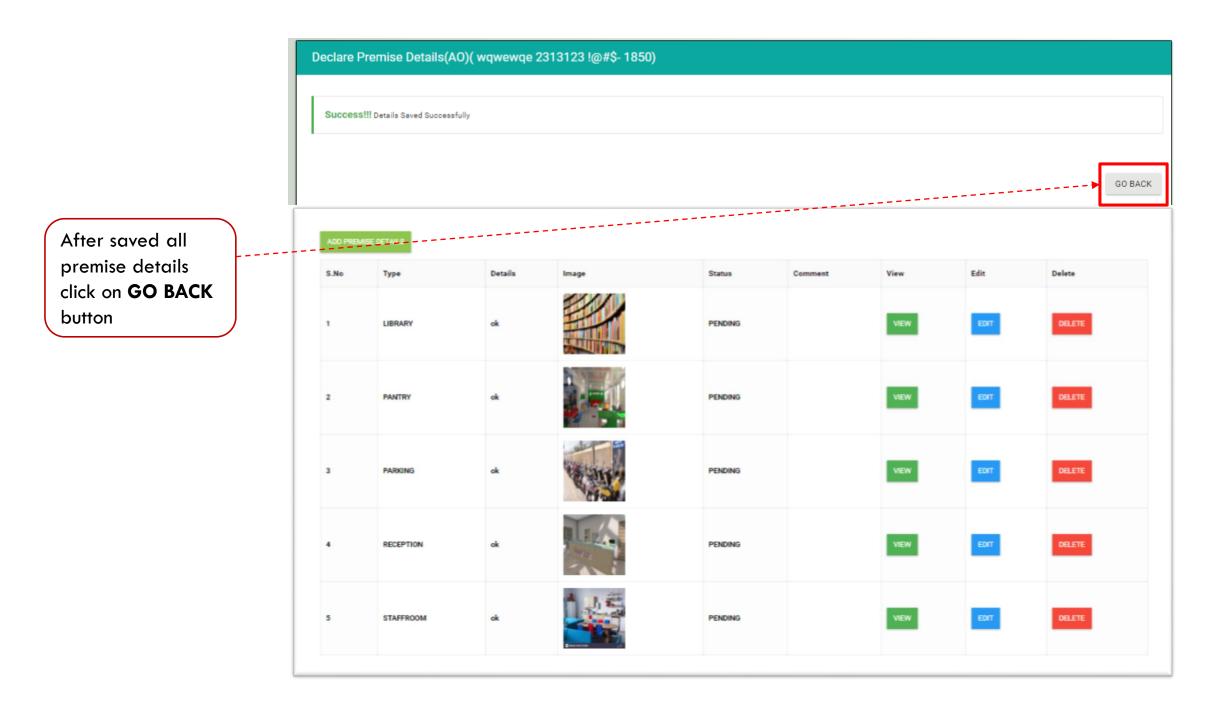






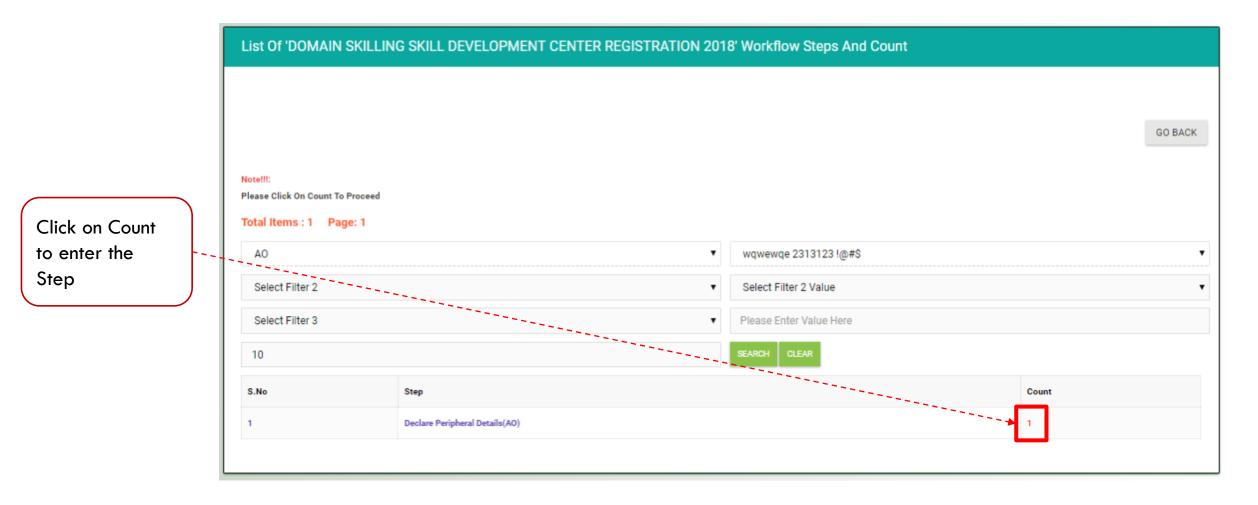


• Declare premise details one by one and save the same.



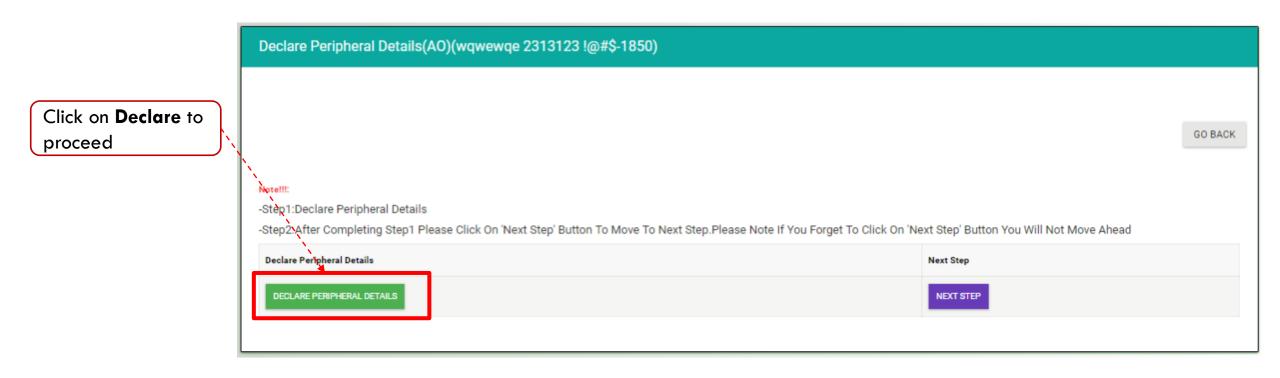
p to		
Declare Premise Details(AO)(wqwewqe 2313123 !@#\$-	1850)	
Note!!! -Step1:Declare Premise Details -Step2:After Completing Step1 Please Click On 'Next Step' Button To	Move To Next Step.Please Note If You Forget To Click On 'Next Step' Button You Will Not Move Ahead	GO BACK
Declare Premise Details DECLARE PREMISE DETAILS	Next Step	
	Notell!: -Step1:Declare Premise Details -Step2:After Completing Step1 Please Click On 'Next Step' Button To Declare Premise Details	Note!!! -Step1:Declare Premise Details -Step2:After Completing Step1 Please Click On 'Next Step' Button To Move To Next Step.Please Note-If You Forget To Click On 'Next Step' Button You Will Not Move Ahead Declare Premise Details

Important Instructions: Clicking on Next Step is mandatory to go forward.

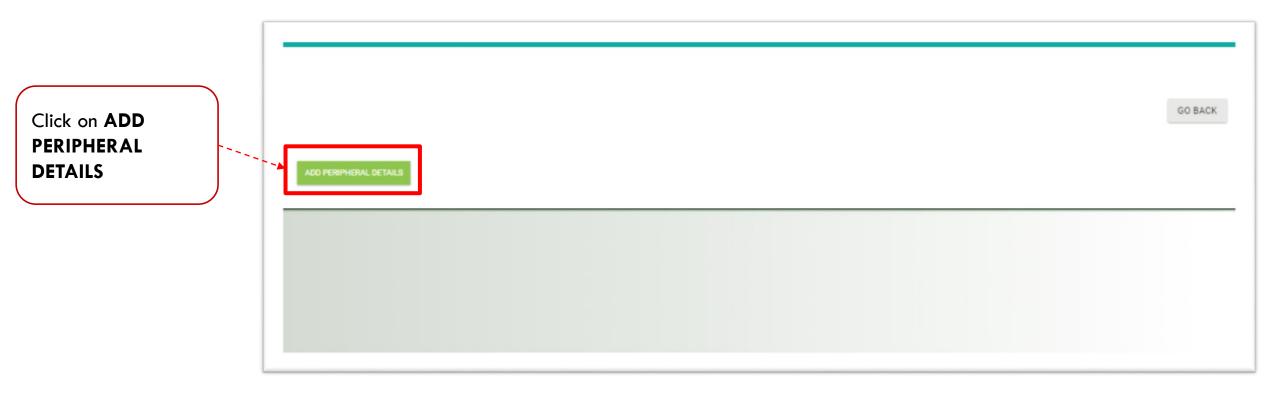


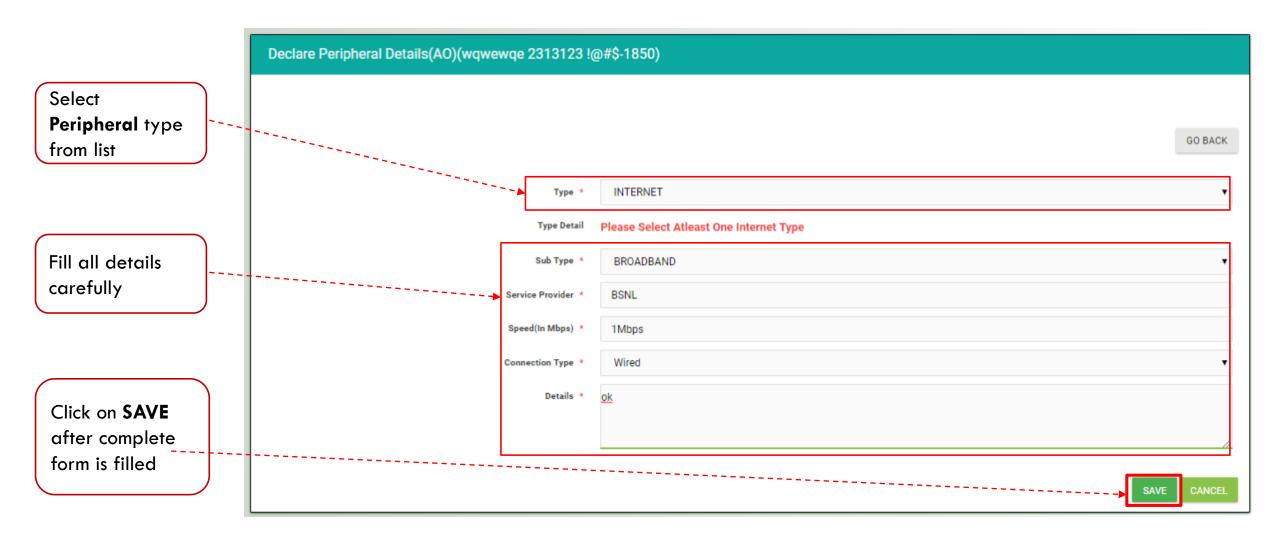
• This step will show only if Next Step is clicked in the previous step.

	-Proce -Please -Please -Please -Please	e Click On ss Button e Click On e Click On e Click On	Partner Code To View (Name To View Instance Instance Number To Vi Group Number To View	ou Have Permission T Center Course Details e Summary Report ew List Of Steps	o Process Current Step								
	AO				T	wqwewqe 2313123 !@#\$							
Click on Process to proceed	Select Filter 2					Select Filter 2 Value							
	Select Filter 3					Please Enter Value Here							
	10					SEA	ARCH CLEAR						
	SNo Id Partner Code/Login Name Email Name				Email		Mobile	District	Block	Instance	Group	Status	
	1	Process	AO0000000	wqwewqe 2313123 !@#\$	xyz@gmail.com		99999999999	Begusarai	Begusarai Sadar	5274	5274	Pending	



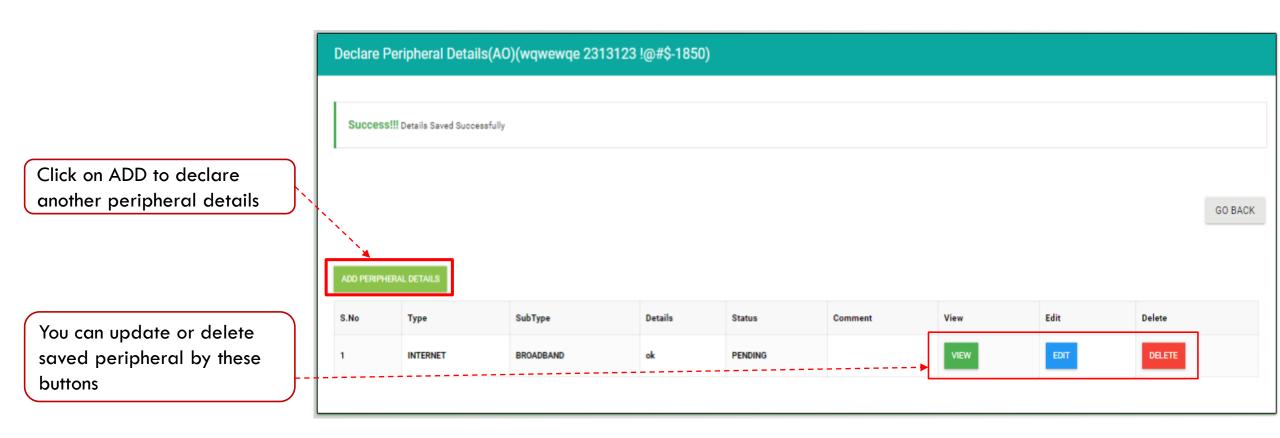
• Read instructions before proceeding





Provide correct information .

Information once entered may not be changed later



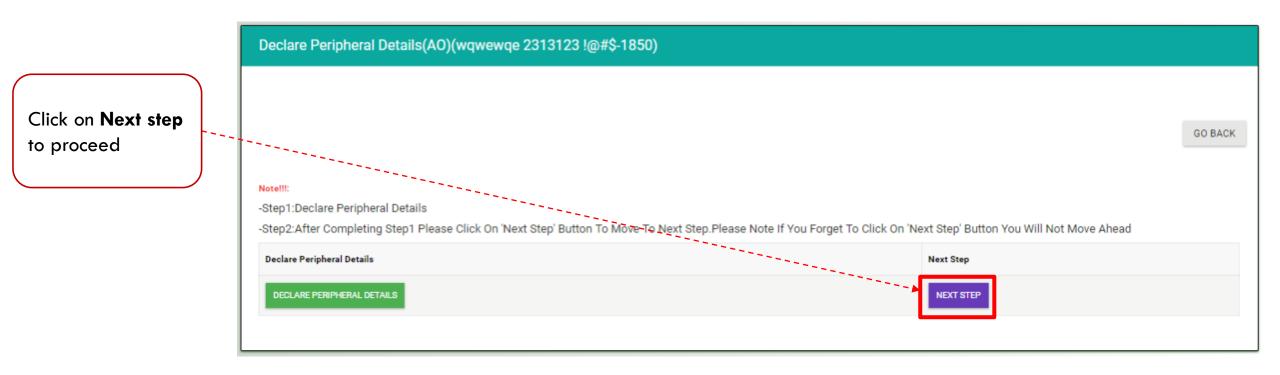
• Declare peripheral details one by one and save the same.

0010100 00#0 1050

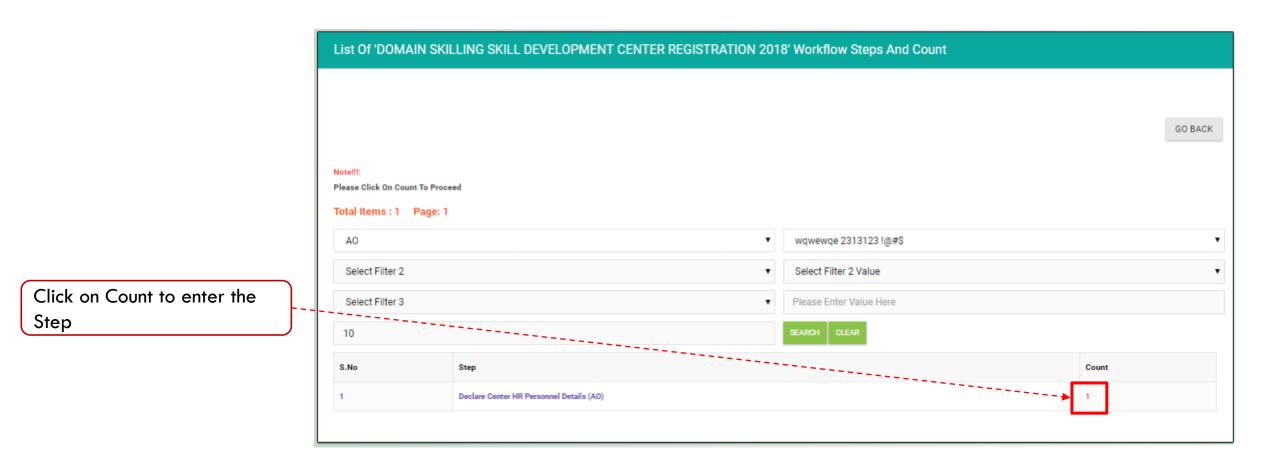
After saved all premise details click on **GO BACK** button

- -

Success!!! Details Saved Successfully													
								GO BACK					
ADD PERI	PHERAL DETAILS												
S.No	Туре	SubType	Details	Status	Comment	View	Edit	Delete					
1	INTERNET	BROADBAND	ok	PENDING		VIEW	EDIT	DELETE					
2	PERIPHERAL	BIOMETRIC_DEVICE	ok	PENDING		VIEW	EDIT	DELETE					
3	PERIPHERAL	ССТУ	ok	PENDING		VIEW	EDIT	DELETE					
						VIEW	EDIT	DELETE					

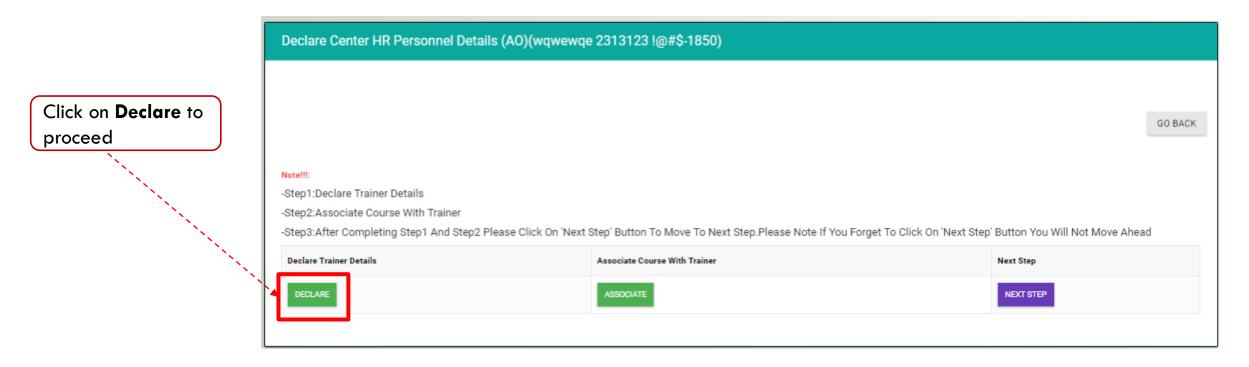


Important Instructions: Clicking on Next Step is mandatory to go forward.

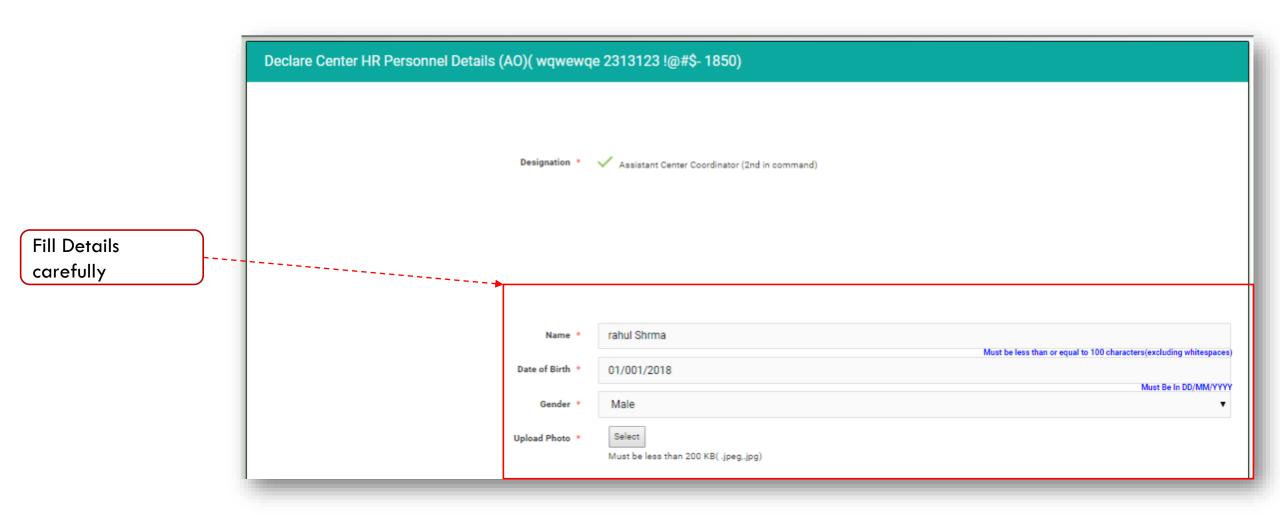


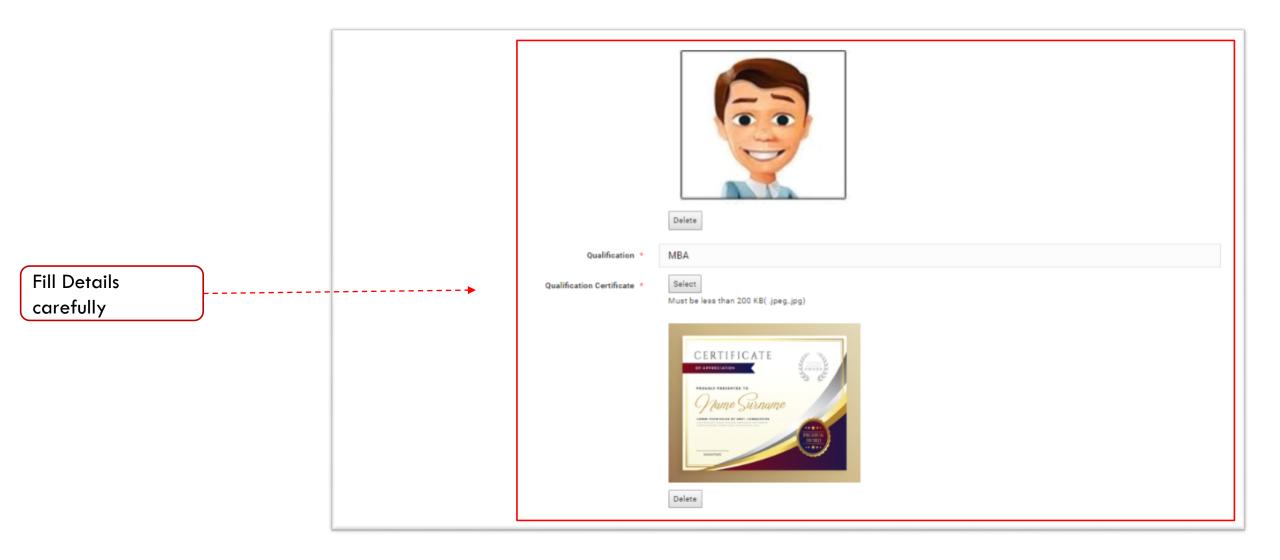
• This step will show only if Next Step is clicked in the previous step.

	-Proce -Please -Please -Please -Please	e Click On ss Button e Click On e Click On e Click On	Partner Code To View (Name To View Instance Instance Number To Vi Group Number To View	ou Have Permission T Center Course Details e Summary Report ew List Of Steps	o Process Current Step								
	AO				T	wqwewqe 2313123 !@#\$							
Click on Process to proceed	Select Filter 2						Select Filter 2 Value						
	Select Filter 3					Please Enter Value Here							
	10					SEA	ARCH CLEAR						
	SNo Id Partner Code/Login Name Email Name				Email		Mobile	District	Block	Instance	Group	Status	
	1	Process	AO0000000	wqwewqe 2313123 !@#\$	xyz@gmail.com		99999999999	Begusarai	Begusarai Sadar	5274	5274	Pending	

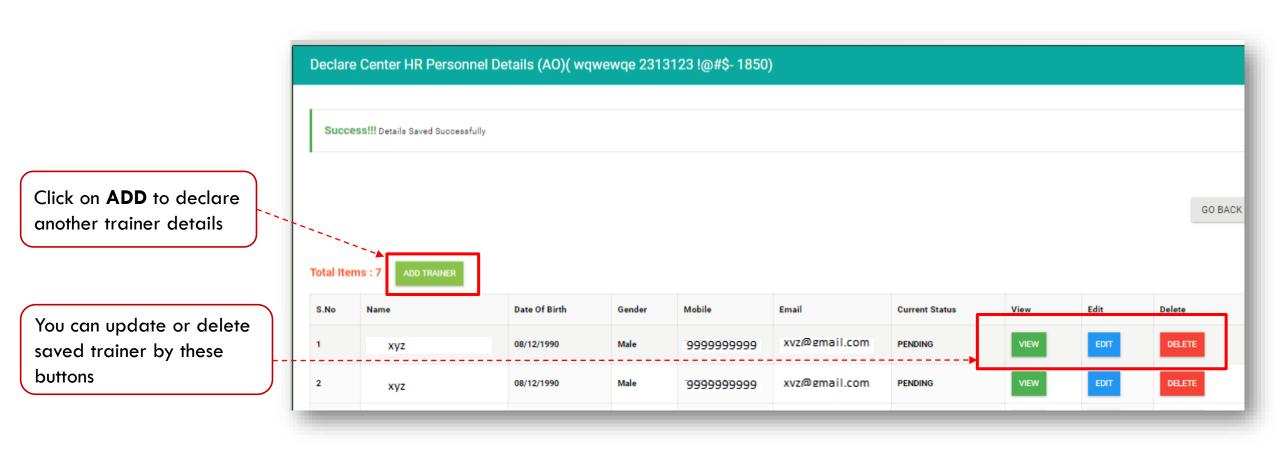








			Delete
		Experience(In Months) *	48
		Mobile *	
		Email *	
		Select Id Type *	Aadhar Card
		Enter ID Number	
Fill Details carefully		Scan Copy Of ID Card *	Select Must be less than 200 KB(.jpeg.jpg)
			Name Address Not issin sona sona issin sona sona issin sona DOB / strass stra sona issin sona sona issin sona
Click on SAVE			Delete
after complete form is filled			SAVE CANCEL
	ct information as per document p		
Upload all re	quired files (less than 200 KB siz	e)	

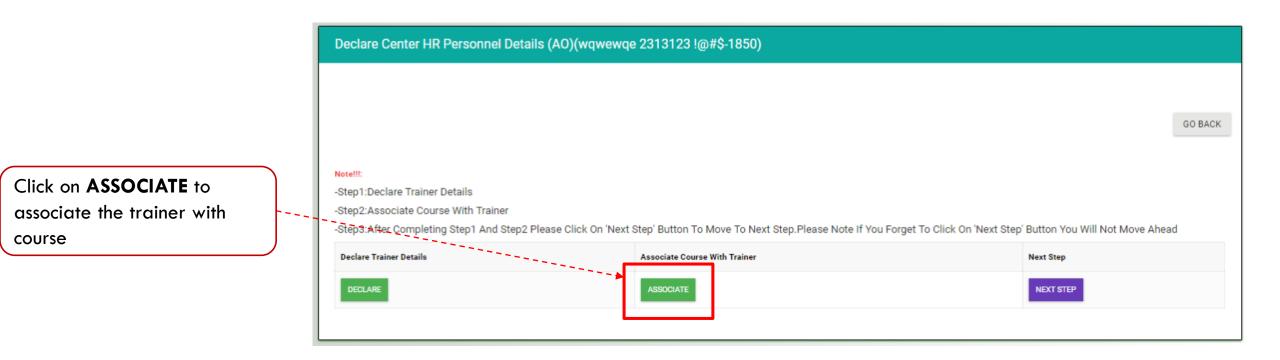


• Declare trainer details one by one and save the same.

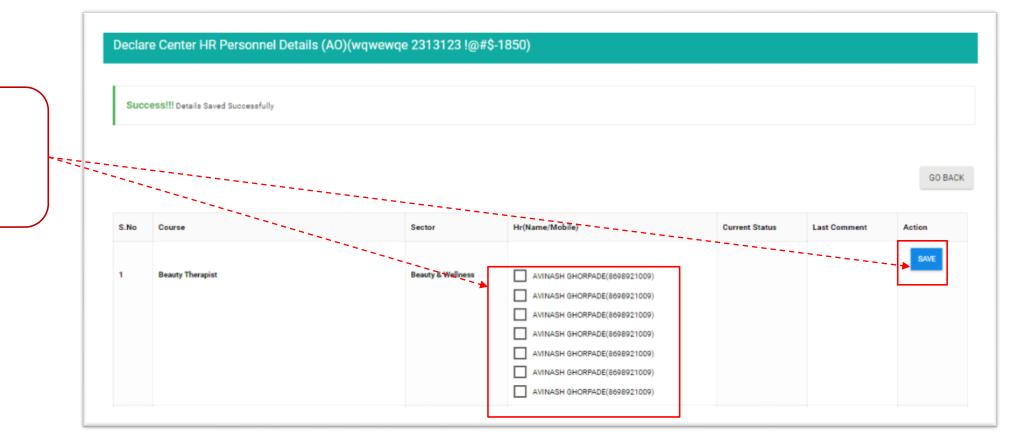
Declare Center HR Personnel Details (AO)(wqwewqe 2313123 !@#\$- 1850)

After saved all trainer details click on **GO BACK** button

1 AVINASH GHORPADE 08/12/1990 Male 8698921009 kiranj@mkcl.org PENDING VIEW E	Email Current Status View Edit Delete kiranj@mkcl.org PENDING VIEW EDIT DELETE
S.No Name Date Of Birth Gender Mobile Email Current Status View Edit 1 AVINASH GHORPADE 08/12/1990 Male 8698921009 kiranj@mkcl.org PENDING VIEW Edit	kiranj@mkcl.org PENDING VIEW EDIT DELETE
S.No Name Date Of Birth Gender Mobile Email Current Status View Edit 1 AVINASH GHORPADE 08/12/1990 Male 8698921009 kiranj@mkcl.org PENDING VIEW Edit	Email Current Status View Edit Delete kiranj@mkcl.org PENDING VIEW EDIT DELETE
S.No Name Date Of Birth Gender Mobile Email Current Status View Edit 1 AVINASH GHORPADE 08/12/1990 Male 8698921009 kiranj@mkcl.org PENDING VIEW Edit	kiranj@mkcl.org PENDING VIEW EDIT DELETE
S.No Name Date Of Birth Gender Mobile Email Current Status View Edit 1 AVINASH GHORPADE 08/12/1990 Male 8698921009 kiranj@mkcl.org PENDING VIEW Edit	kiranj@mkcl.org PENDING VIEW EDIT DELETE
1 AVINASH GHORPADE 08/12/1990 Male 8698921009 kiranj@mkcl.org PENDING VIEW E	kiranj@mkcl.org PENDING VIEW EDIT DELETE
2 AVINASH GHORPADE 08/12/1990 Male 8698921009 kiranj@mkcl.org PENDING VIEW E	kiranj@mkcl.org PENDING VIEW EDIT DELETE
3 AVINASH GHORPADE 08/12/1990 Male 8698921009 kiranj@mkcl.org PENDING VIEW E	kiranj@mkcl.org PENDING VIEW EDIT DELETE
4 AVINASH GHORPADE 08/12/1990 Male 8698921009 kiranj@mkcl.org PENDING VIEW E	kiranj@mkcl.org PENDING VIEW EDIT DELETE
5 AVINASH GHORPADE 08/12/1990 Male 8698921009 kiranj@mkcl.org PENDING VIEW P	kiranj@mkcl.org PENDING VIEW EDIT DELETE



Important Instructions: It is mandatory to associate trainer with concern course.

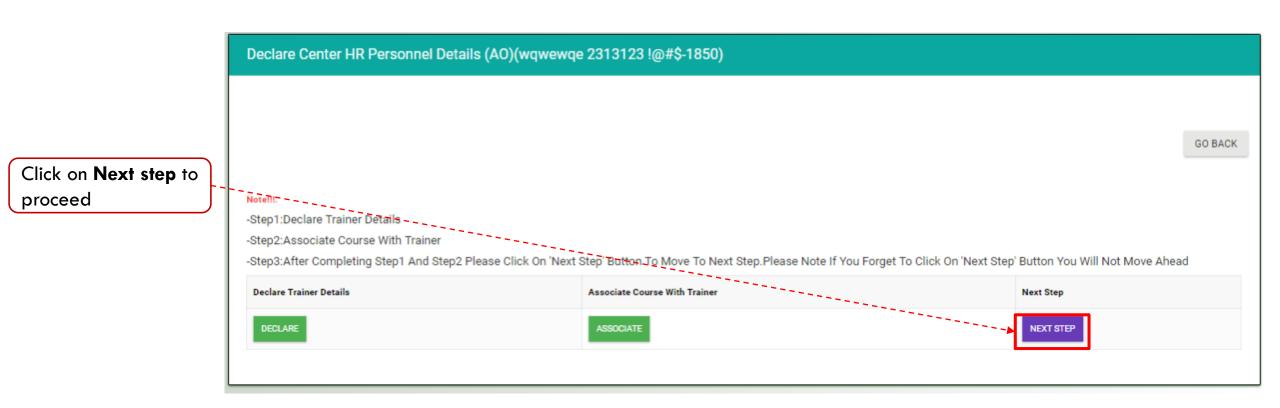


Click on check box to associate trainer with course and click **Save** button to submit

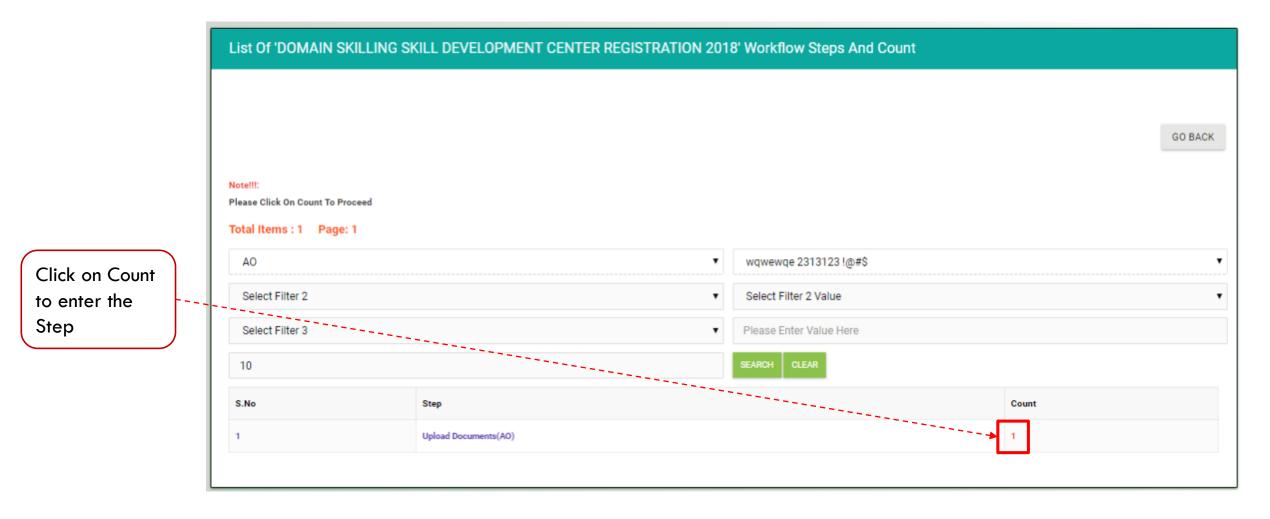
Important Instructions:

Associate trainer with course one by one and save the same.

	Declare Center HR Personnel Details (AO)(wqwewqe 2313123 !@#\$-1850)										
	Success!!! Details Saved Successfully										
fter completion of ainer association click							GO BACK				
n GO BACK button	S.No	Course	Sector	Hr(Name/Mobile)	Current Status	Last Comment	Action				
	1	Beauty Therapist	Beauty & Wellness	AVINASH GHORPADE(8698921009) AVINASH GHORPADE(8698921009) AVINASH GHORPADE(8698921009) AVINASH GHORPADE(8698921009) AVINASH GHORPADE(8698921009) AVINASH GHORPADE(8698921009) AVINASH GHORPADE(8698921009)			SAVE				



Important Instructions:	
Clicking on Next Step is mandatory to go forward.	



• This step will show only if Next Step is clicked in the previous step.

	-Proce -Please -Please -Please -Please	Click On SS Button Click On Click On Click On	Partner Code To View (Name To View Instance Instance Number To Vi Group Number To View	ou Have Permission T Center Course Details e Summary Report ew List Of Steps	ō Process Current Step							
	AO				T	w	qwewqe 231312	23 !@#\$				•
Click on Process to proceed	Select Filter 2				Ŧ	S	elect Filter 2 Valu	Je				•
	Select Filter 3				•	Please Enter Value Here						
	10					SE/	ARCH CLEAR					
	S:No	Id	Partner Code/Login Name	Name	Email		Mobile	District	Block	Instance	Group	Status
	1	Process	A000000000	wqwewqe 2313123 !@#\$	xyz@gmail.com		99999999999	Begusarai	Begusarai Sadar	5274	5274	Pending

• Process link will only show if the action is applicable to you.

	Upload Documents(AO)(wqwewqe 2313123 !@#\$-1850)	
Click on Upload documents to proceed	Notell: -Step1:Upload Documents -Step2:After Completing Step1 Please Click On 'Next Step' Button To Move To Next Step.Please Note If You Forget To Click On 'Next Step' Button You Will Upload Documents Next Step UPLOAD DOCUMENTS NEXT STEP	GO BACK

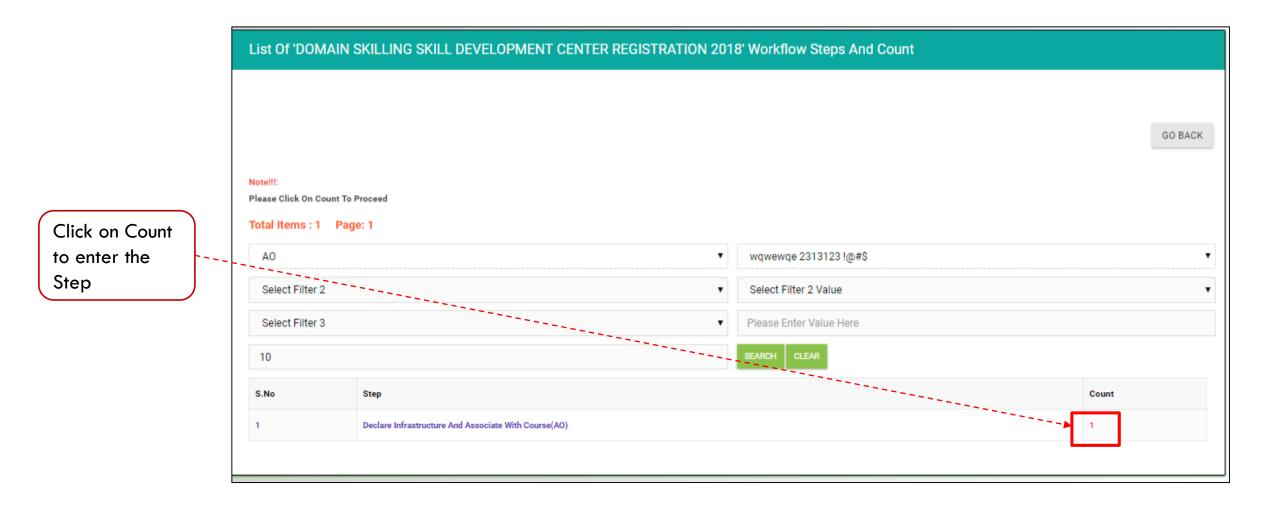
Important Instructions:	
Read instructions before proceeding	

			GO BACK
	Upload Rent Agreeme	ent * Select Must be less than 1 MB(.pdf)	
Upload Documents		Download	
Documents		Delete	
	Upload Li	OA * Select Must be less than 200 KB(.jpegjpg)	
Click on SAVE after Upload			
Documents			

	Upload Documents(AO)(wqwewqe 2313123 !@#\$-1850)
	Success!!! Details Saved Successfully
After saved all premise details click on GO	до васк
BACK button	Upload Rent Agreement * Select Must be less than 1 MB(.pdf) Download
	Delete Upload LOA Select
	Must be less than 200 KB(.jpeg.jpg)
	With Starting working from Law Starting With Starting W

	Upload Documents(AO)(wqwewqe 2313123 !@#\$-1850)	
Click on Next step to proceed	Note!!!: - Step1:LUpload Documents - Step2:After Completing Step1 Please Click On 'Next Step' Button To Move To Next Step.Please Note If You Forget To Click On 'Next Step' Button You Will Not Move Ahead	GO BACK
	Upload Documents Next Step UPLOAD DOCUMENTS NEXT STEP	

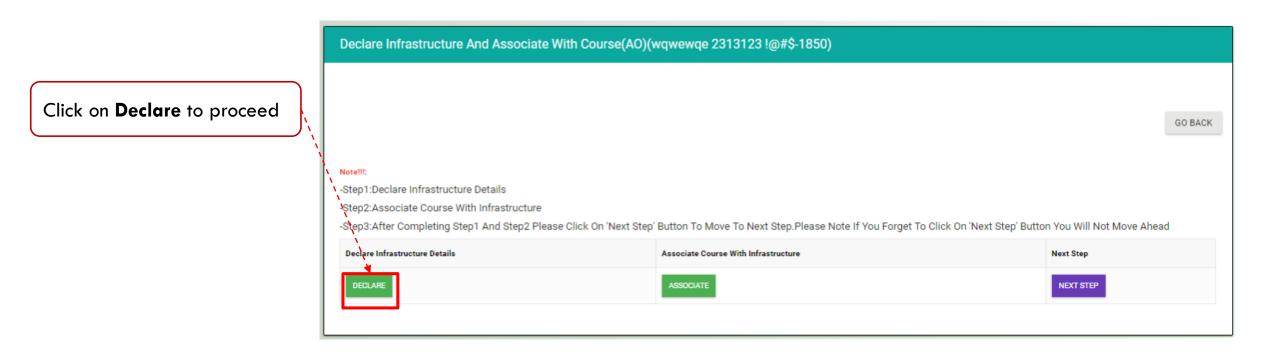
Important Instructions: Clicking on Next Step is mandatory to go forward.



• This step will show only if Next Step is clicked in the previous step.

	-Proce -Please -Please -Please -Please	Click On SS Button Click On Click On Click On	Partner Code To View (Name To View Instance Instance Number To Vi Group Number To View	ou Have Permission T Center Course Details e Summary Report ew List Of Steps	ō Process Current Step							
	AO				T	w	qwewqe 231312	23 !@#\$				•
Click on Process to proceed	Select Filter 2				Ŧ	S	elect Filter 2 Valu	Je				•
	Select Filter 3				•	Please Enter Value Here						
	10					SE/	ARCH CLEAR					
	S:No	Id	Partner Code/Login Name	Name	Email		Mobile	District	Block	Instance	Group	Status
	1	Process	A000000000	wqwewqe 2313123 !@#\$	xyz@gmail.com		99999999999	Begusarai	Begusarai Sadar	5274	5274	Pending

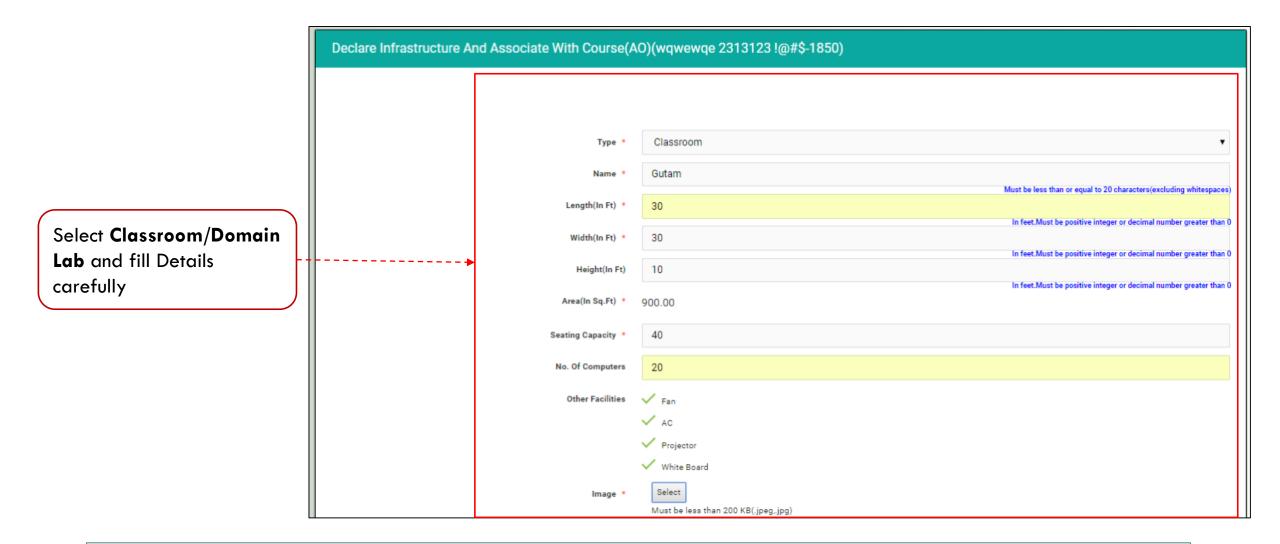
• Process link will only show if the action is applicable to you.



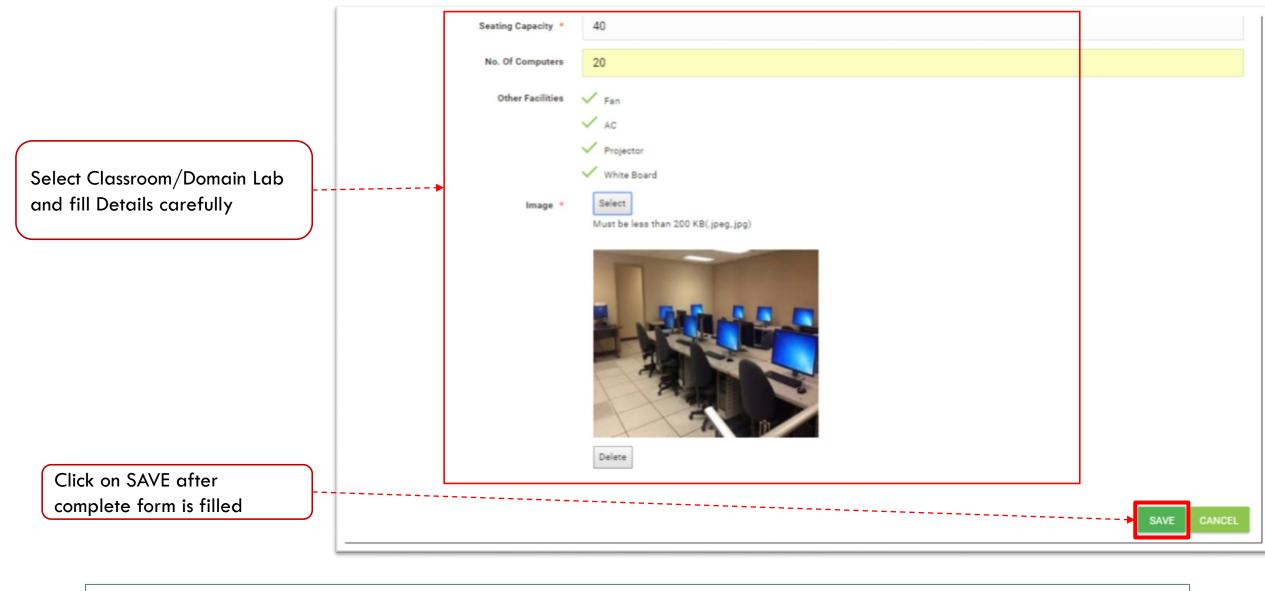
• Read instructions before proceeding



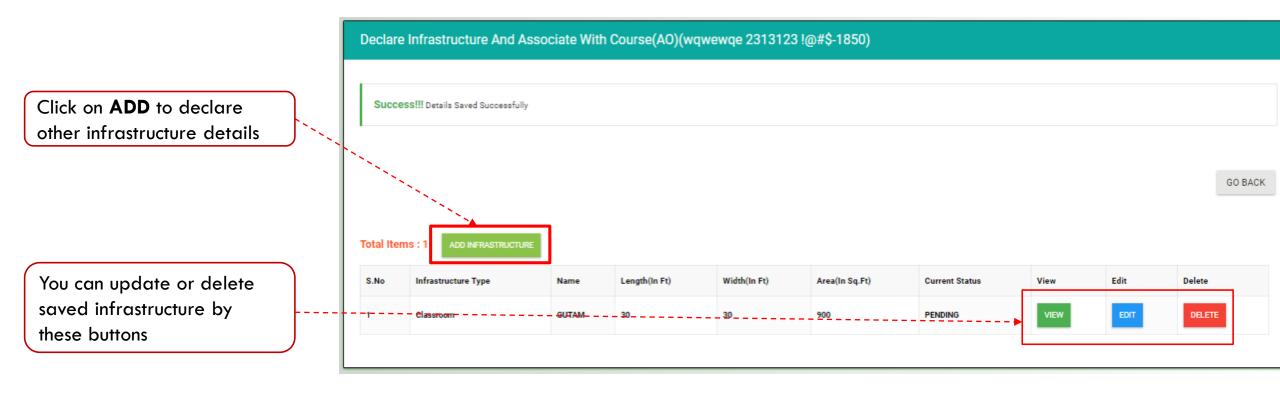
• Read instructions before proceeding



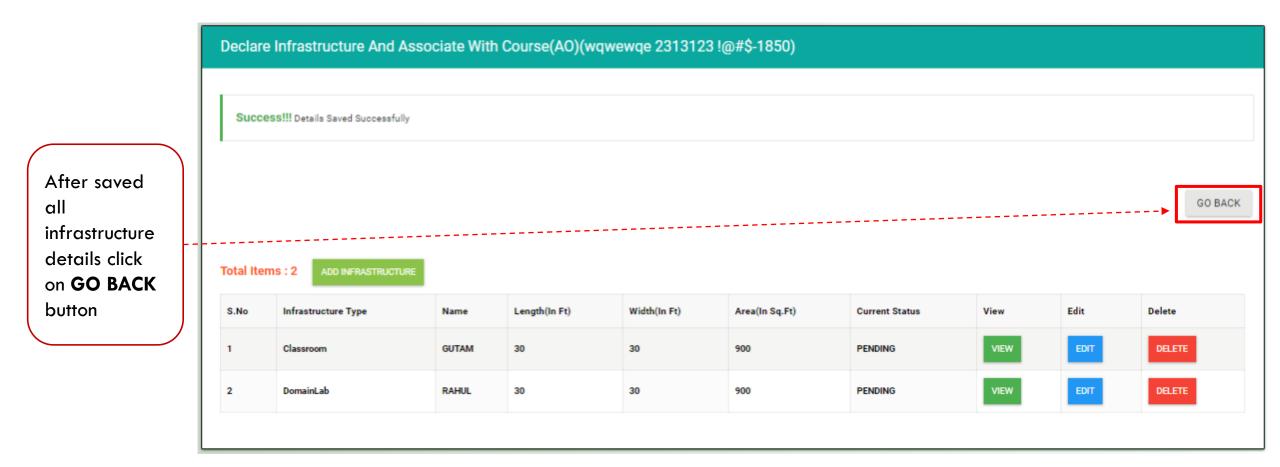
- Provide correct information .
- Information once entered may not be changed later

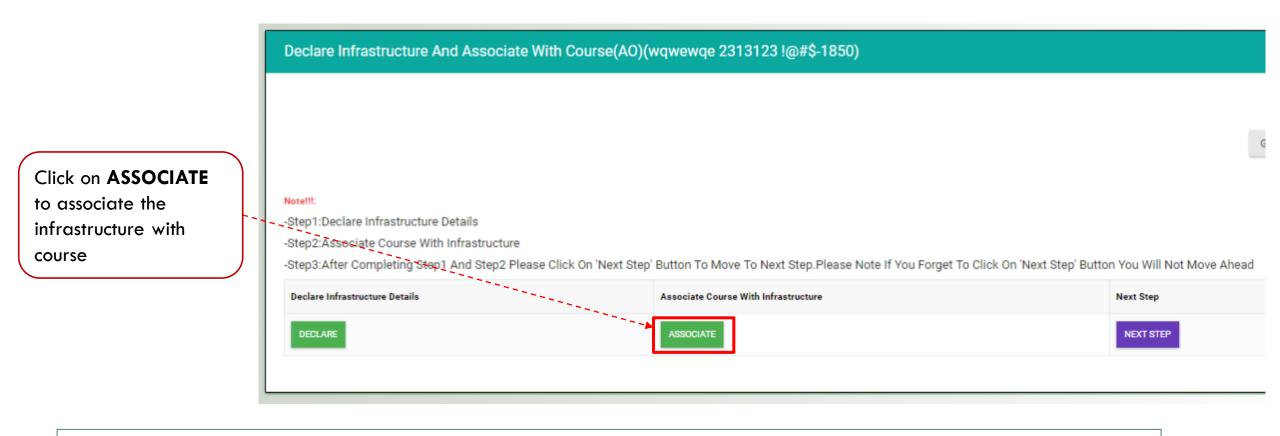


- Provide correct information .
- Information once entered may not be changed later



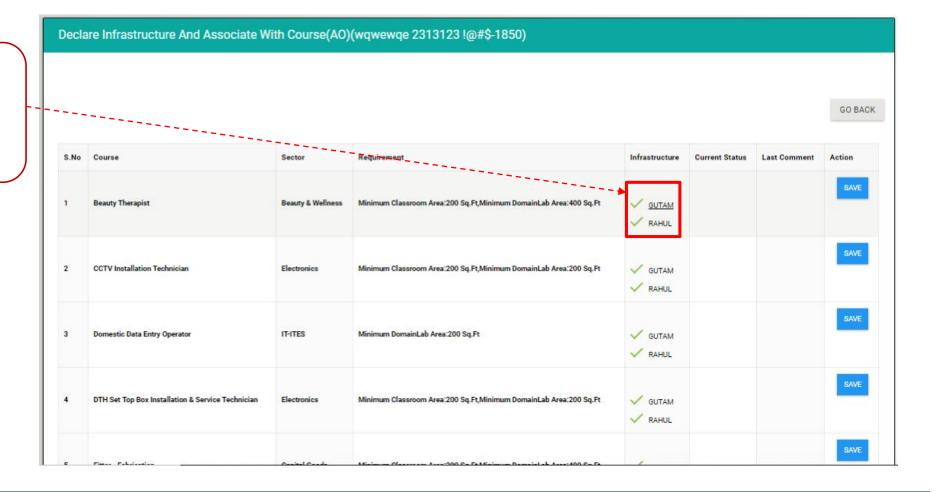
• Declare infrastructure details one by one and save the same.





It is mandatory to associate infrastructure with concern course.

Click on check box to associate classroom and domain lab with course and click **Save** button to submit



Important Instructions:

Associate infrastructure with course details one by one and save the same.

Declare Infrastructure And Associate With Course(AO)(wqwewqe 2313123 !@#\$-1850)

Success!!! Details Saved Successfully

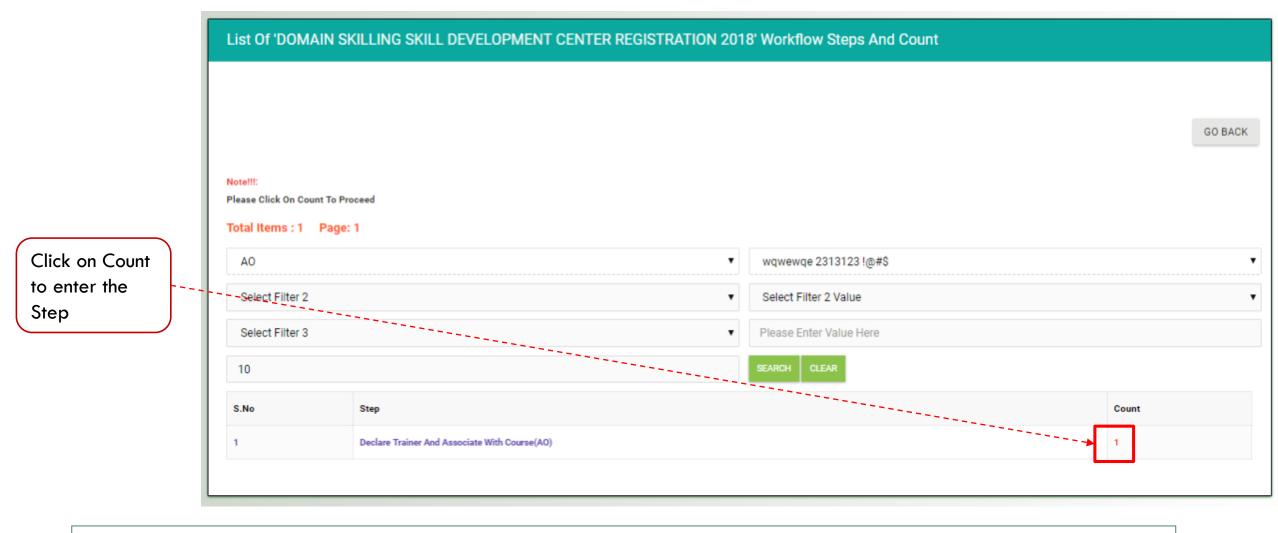
After successfully association of infrastructure with course click on **GO BACK** button

S.No	Course	Sector	Requirement	Infrastructure	Current Status	Last Comment	Action
1	Beauty Therapist	Beauty & Wellness	Minimum Classroom Area:200 Sq.Ft,Minimum DomainLab Area:400 Sq.Ft	V GUTAM			SAVE
2	CCTV Installation Technician	Electronics	Minimum Classroom Area:200 Sq.Ft,Minimum DomainLab Area:200 Sq.Ft	V GUTAM			SAVE
3	Domestic Data Entry Operator	IT-ITES	Minimum DomainLab Area:200 Sq.Ft	V GUTAM			SAVE
4	DTH Set Top Box Installation & Service Technician	Electronics	Minimum Classroom Area:200 Sq.Ft,Minimum DomainLab Area:200 Sq.Ft	V GUTAM			SAVE

GO BACK

Click on Next step to proceed	Notelli: -Step1:Declare Infrastructure Details -Step2:Associate Course-With Infrastructure -Step3:After Completing Step1 And Step2 Please Course	-Step1:Declare Infrastructure Details								
	Declare Infrastructure Details DECLARE	Associate Course With Infrastructure ASSOCIATE	Next Step							

Important Instructions: Clicking on Next Step is mandatory to go forward.



• This step will show only if Next Step is clicked in the previous step.

	Note!!! -Please Click On Process Button To Proceed -Process Button Will Be Visible Only If You Have Permission To Process Current Step -Please Click On Partner Code To View Center Course Details -Please Click On Name To View Instance Summary Report -Please Click On Instance Number To View List Of Steps -Please Click On Group Number To View History Total Items : 1 Page: 1 COURSES DETAILS												
	A0 •				w	wqwewqe 2313123 !@#\$							
Click on Process to proceed	Select Filter 2				T	S	elect Filter 2 Value						
	Select Filter 3			Please Enter Value Here									
	10			SEARCH CLEAR									
	S:No	Id	Partner Code/Login Name	Name	Email		Mobile	District	Block	Instance	Group	Status	
	1	Process	AO0000000	wqwewqe 2313123 !@#\$	xyz@gmail.com		99999999999	Begusarai	Begusarai Sadar	5274	5274	Pending	

• Process link will only show if the action is applicable to you.

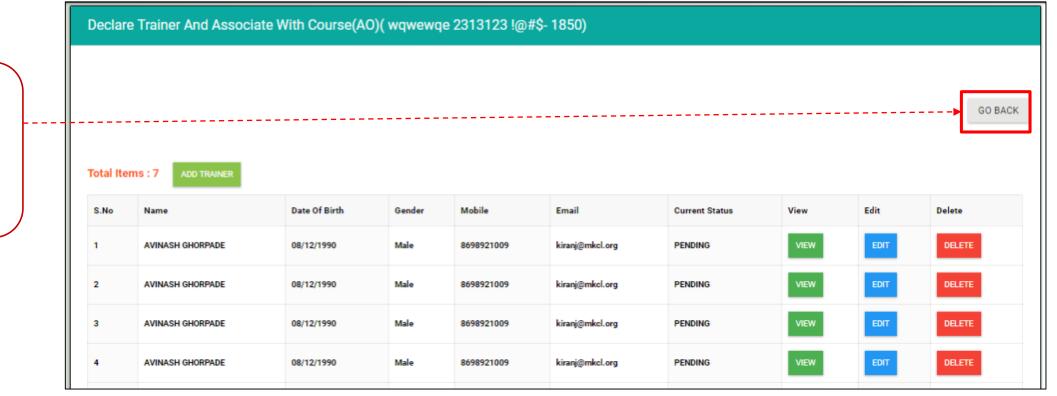
	Declare Trainer And Associate With Course(AO)(wqwewqe 2313123 !@#\$-1850)								
Click on Declare to proceed	NotellI: -Step1:Declare Trainer Details -Step2:Associate Course With Trainer -Step3:After Completing Step1 And Step2 Please Click On 'Next Step' Button To Move To Next Step.Please Note If You Forget To Click On 'Next Step' Button You Will Not Move And								
	Declare Trainer Details	Associate Course With Trainer	Next Step						
	DECLARE	ASSOCIATE	NEXT STEP						

Important Instructions:
Read instructions before proceeding

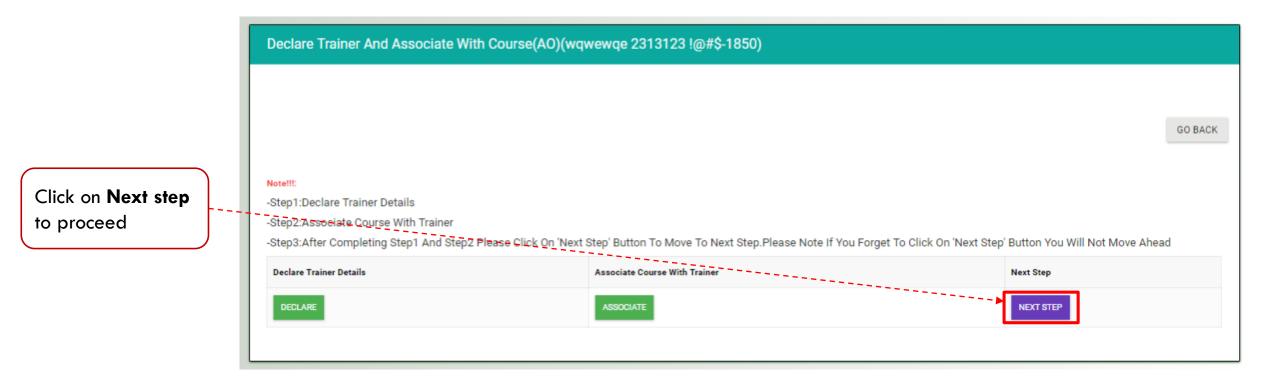




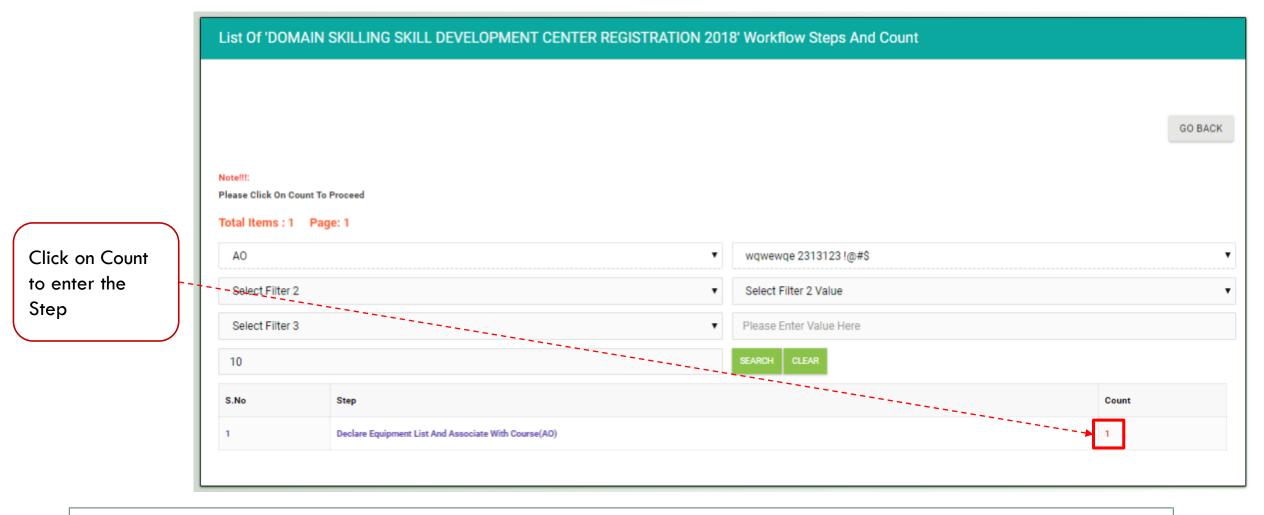
• Declare trainer details one by one and save the same.



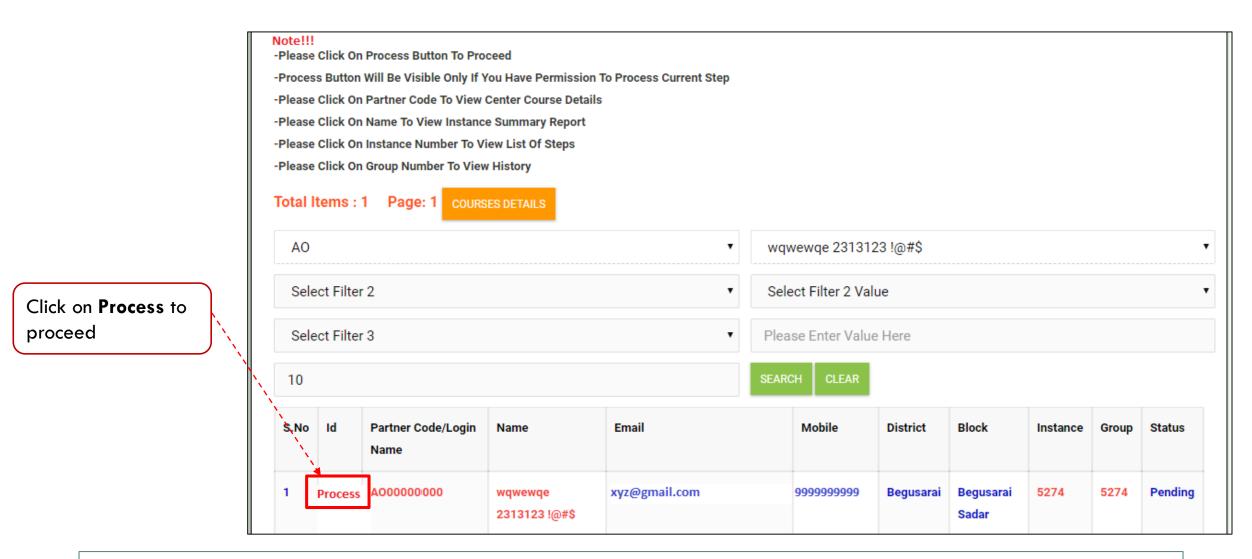
After saved all trainer details click on **GO BACK** button



Important Instructions: Clicking on Next Step is mandatory to go forward.



• This step will show only if Next Step is clicked in the previous step.



• Process link will only show if the action is applicable to you.

		Declare Equipment List And Associate With Course(AO)(wqwewqe 2313123 !@#\$-1850)	
Click on EQUIPMENT DETAILS))```)````)````		GO BACK
		Course Equipment Details EQUIPMENT DETAILS	Next Step

• Read instructions before proceeding

-Please Download Template File For Each Course

-Fill The Template File

-Upload Filled Template File As Initiator File

Total Items : 6

Click on **Download** to get the required equipment list for concern course

After

completion of

process open

download

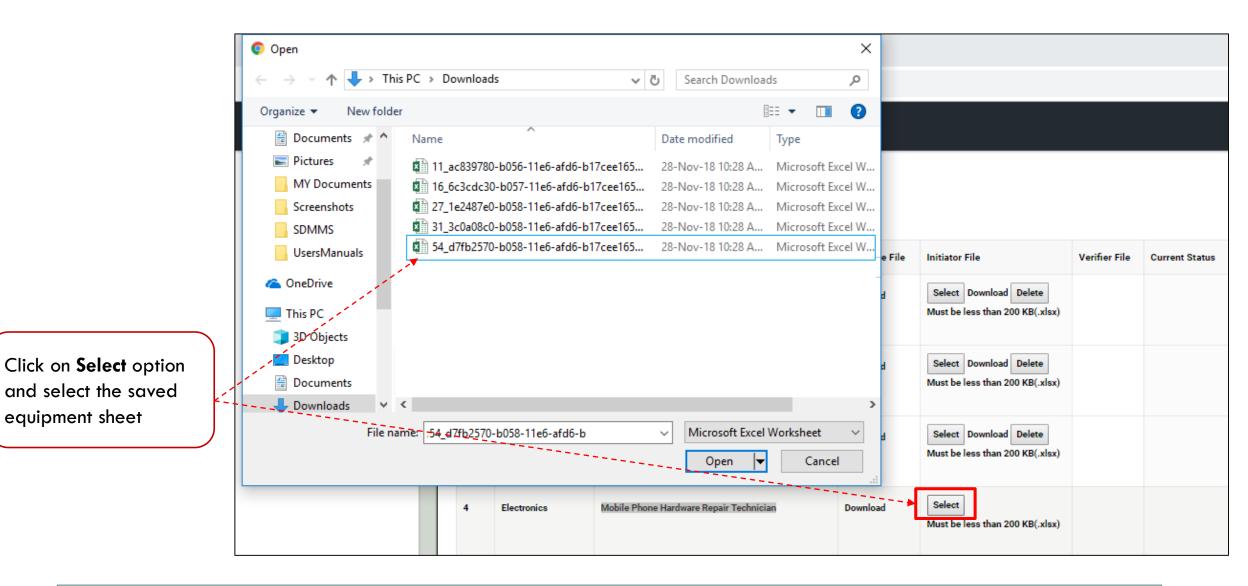
the file

	S.No	Sector	Course	Template File	Initiator File	Verifier File	Current Status	Last Comment	Last Decision Date	Action
=====	1	Beauty & Wellness	Beauty Therapist	Download	Select Must be less than 200 KB(.xlsx)					SAVE
	2	IT-ITES	Domestic Data Entry Operator	Download	Select Must be less than 200 KB(.xlsx)					SAVE
	3	Capital Goods	Fitter - Fabrication	Download	Select Must be less than 200 KB(.xlsx)					SAVE
	4	Electronics	Mobile Phone Hardware Repair Technician	Download	Select Must be less than 200 KB(.xlsx)					SAVE
	5	Electronics	DTH Set Top Box Installation & Service Technician	Download	Select Must be less than 200 KB(.xlsx)					SAVE
	6	Electronics	CCTV Installation Technician	Download	Select Must be less than 200 KB(.xlsx)					SAVE

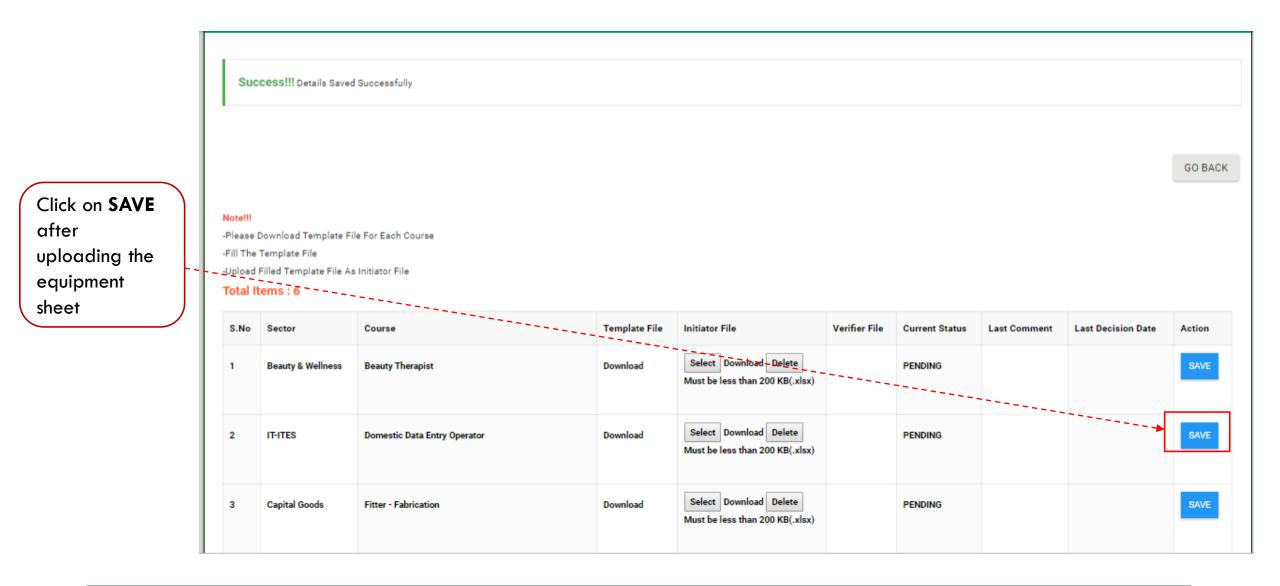
	B	ئ ،	∂- -				54_d7fb2570-b	0058-11e6-afd6-b17cee165df5. Domestic Data Entry Operator - Excel
	F	ile	Home Insert	Page Layout	For	mulas Data	Review View	Developer 🛛 🖞 Tell me what you want to do Sig
	Pas	te 00 0	Copy + Format Painter		- 8		E ≫ · E Wra E E E Mer Alignment	
	AB	12				Fa	Angriment	is Number is Styles Cens Eduling
Fill all required equipment				· /*	•			
		A	в	с	D	E	F	G H I J
details carefully in sheet	1	S.No.	Equipment Name	Minimum number of Equipment required (per batch of 30 trainees)	Unit Type	ls this a mandatory Equipment to be available at the Training Center (Yes/No)	tion/Description of the Equipment/ ANY OTHER REMARK	To be Filled by Applicant Organization(AO will fill up the availability and quantity course wise)
	2		Comfortable seats with	and the second second				ability as of <current date=""> (To be filled as Yes eilable Quantity as of <current <current="" ability="" as="" da="" date="" of="" remarks=""> (</current></current>
	3	1	adequate lighting, controlled temperature and acoustics for training and learning	30		Yes		
		2	White Board, Markers and Eraser	1		Yes		
	5	3	Projector with screen	1		Yes		
	6	4	Flip chart with markers Faculty's PC/Laptop	1		Yes		
	7	5	with latest configuration and internet connection	1		Yes		
	8	6	Supporting software / applications for projecting audio, video, recording,	30		Yes		
After filling details SAVE the sheet		7	Presentation Tools to support learning activities: Intranet, Email, Ims, Learning management system e.g. Moodle, Blackboard to enable	30		Yes		

Provide correct information in the sheet

Information once entered may not be changed later



• Upload equipment list one by one for each course and save the same.



Important Instructions:

• Upload equipment list one by one for each course and save the same.

After successfully uploading the save the equipment sheet click on **GO BACK** button

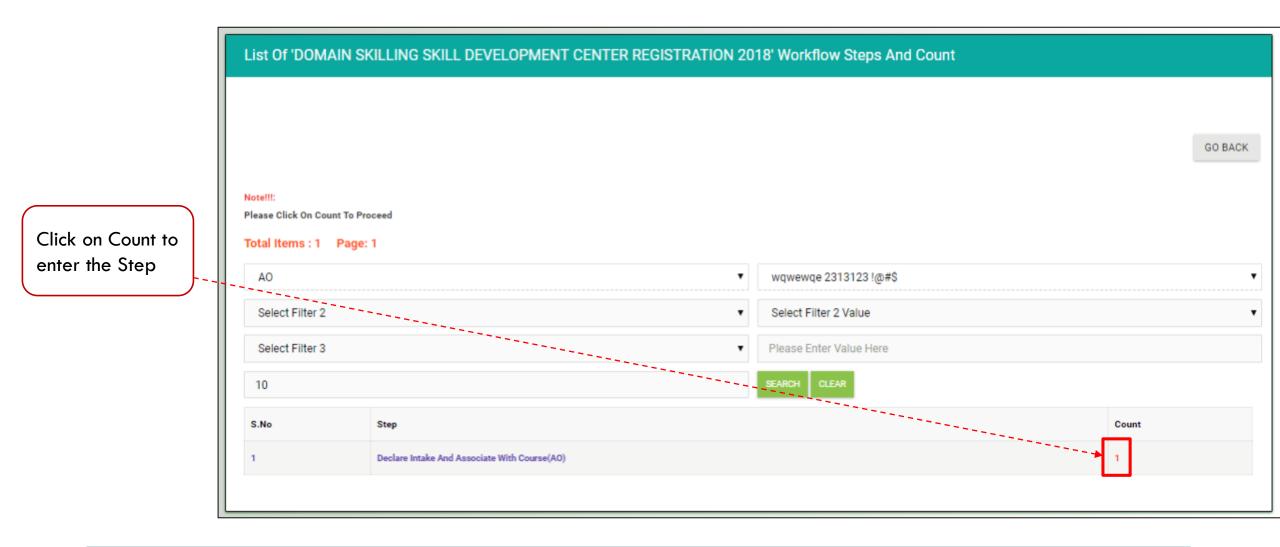
\	[Success!!! Details Saved St	Jccessfully				
				 	 	 	 GO BACK
)	-F -F -L	lote!!! Please Download Template File F Fill The Template File Upload Filled Template File As In Fotal Items : 6					

S.No	Sector	Course	Template File	Initiator File	Verifier File	Current Status	Last Comment	Last Decision Date	Action
1	Beauty & Wellness	Beauty Therapist	Download	Select Download Delete Must be less than 200 KB(.xlsx)		PENDING			SAVE
2	IT-ITES	Domestic Data Entry Operator	Download	Select Download Delete Must be less than 200 KB(.xlsx)		PENDING			SAVE
3	Capital Goods	Fitter - Fabrication	Download	Select Download Delete Must be less than 200 KB(.xlsx)		PENDING			SAVE

.



Important Instructions: Clicking on Next Step is mandatory to go forward.



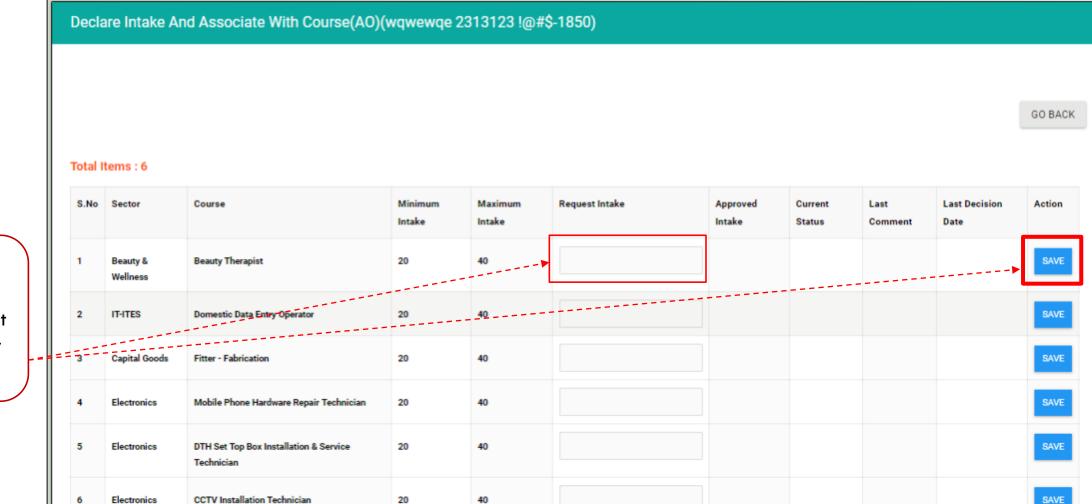
• This step will show only if Next Step is clicked in the previous step.

	-Proce -Please -Please -Please -Please	e Click On ss Button e Click On e Click On e Click On	Partner Code To View (Name To View Instance Instance Number To Vi Group Number To View	ou Have Permission T Center Course Details e Summary Report ew List Of Steps	o Process Current Step							
	AO				T	w	qwewqe 231312	23 !@#\$				•
Click on Process to proceed	Sel	ect Filter	2		T	S	elect Filter 2 Valu	ue				•
	Select Filter 3					Please Enter Value Here						
	10					SEA	ARCH CLEAR					
	S:No	Id	Partner Code/Login Name	Name	Email		Mobile	District	Block	Instance	Group	Status
	1	Process	AO0000000	wqwewqe 2313123 !@#\$	xyz@gmail.com		99999999999	Begusarai	Begusarai Sadar	5274	5274	Pending

• Process link will only show if the action is applicable to you.



• Read instructions before proceeding



Fill intake and click on **SAVE** button to submit This step Apply all one by one

Important Instructions:

Provide correct information.

Intake one by one for each course and save the same.



Total Items : 6

S.No	Sector	Course	Minimum Intake	Maximum Intake	Request Intake	Approved Intake	Current Status	Last Comment	Last Decision Date	Action
1	Beauty & Wellness	Beauty Therapist	20	40	20		PENDING			SAVE
2	IT-ITES	Domestic Data Entry Operator	20	40	20		PENDING			SAVE
3	Capital Goods	Fitter - Fabrication	20	40	20		PENDING			SAVE
4	Electronics	Mobile Phone Hardware Repair Technician	20	40	20		PENDING			SAVE
5	Electronics	DTH Set Top Box Installation & Service Technician	20	40	20		PENDING			SAVE



Important Instructions: Clicking on Next Step is mandatory to go forward.

			GO BACK
Note!!!: Please Click On Cour Total Items : 1			
AO	-	▼ wqwewqe 2313123 !@#\$	-
Select Filter 2		▼ Select Filter 2 Value	•
Select Filter 3		▼ Please Enter Value Here	
10		SEARCH CLEAR	
S.No	Step		Count
1	Verification of Profile and PAN details		1

• Verification process is to be done by BSDM team.

Verification of Bank Details(BY DMT)
Correct Bank Details(AO)
Re-verify Bank Details(DMT)
Verification of Profile and PAN details
Correct Profile And PAN Details
Re-Verify Profile And PAN Details
Verification of Premise Details(By DMT)
Correct Premise Details(AO)
Re-verify Premise Details(DMT)
Re-verify Premise Details(DMT)

- In case verification team rejects or Send Back any entered information then it will come back to AO for correction.
- Once Corrected the information will got to BSDM team for Re-verification
- Once all the verification processes are completed successfully the TC Registration process will complete.

Verification of Peripheral Details(By DMT)
Correct Peripheral Details(AO)
Re-verify Peripheral Details(DMT)
Verification of Center HR Personnel Details(By DMT)
Correct Center HR Personnel Details(AO)
Re-verify Center HR Personnel Details(DMT)
Verification of Documents(BY DMT)
Correct Uploaded Documents(AO)

- In case verification team rejects or Send Back any entered information then it will come back to AO for correction.
- Once Corrected the information will got to BSDM team for Re-verification
- Once all the verification processes are completed successfully the TC Registration process will complete.

Re-verify Uploaded Documents(DMT)

Verification of Infrastructure And Course Infrastructure Association(By DMT)

Correct Infrastructure And Course Infrastructure Association(AO)

Re-verify Infrastructure And Course Infrastructure Association(By DMT)

Verification of Trainer And Course Trainer Association(By DMT)

Correct Trainer And Course Trainer Association(BY DMT)

Re-verify Trainer And Course Trainer Association(By DMT)

Verification of Equipment List And Course Equipment Association(By DMT)

- In case verification team rejects or Send Back any entered information then it will come back to AO for correction.
- Once Corrected the information will got to BSDM team for Re-verification
- Once all the verification processes are completed successfully the TC Registration process will complete.

Correct Equipment List And Course Equipment List Association(AO) Re-verify Equipment List And Course Equipment List Association(By DMT)

Verification of Intake And Course Intake Association(BY DMT)

Correct Intake List And Course Intake Association(AO)

Re-verify Intake List And Course Intake Association(DMT)

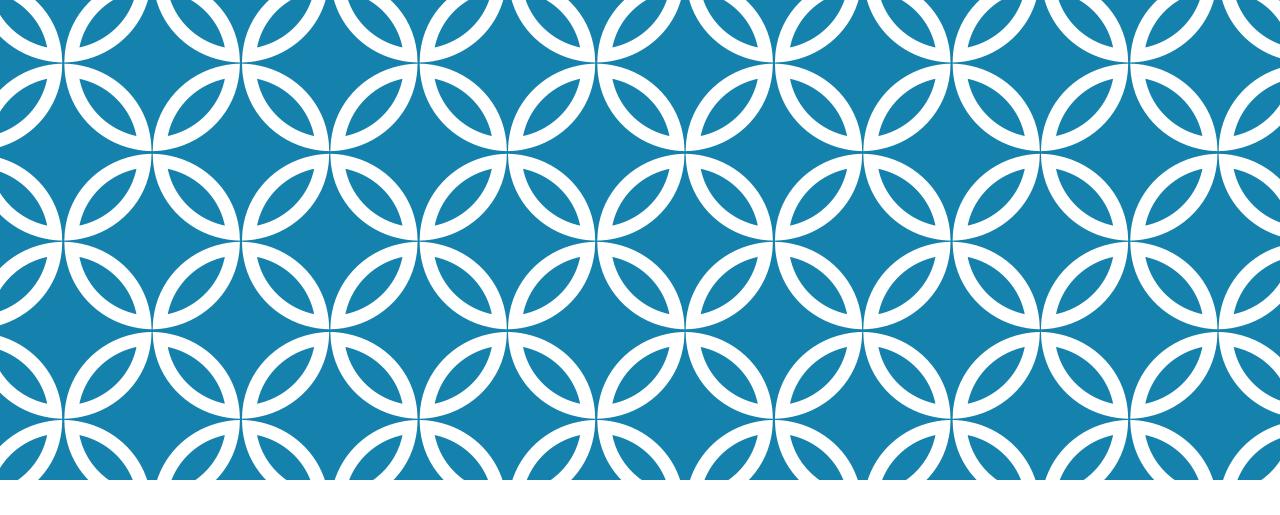
Upload Center Visit Proof(DMT)

Recommendation By DMT

Final Approval By SMT

End

- In case verification team rejects or Send Back any entered information then it will come back to AO for correction.
- Once Corrected the information will got to BSDM team for Re-verification
- Once all the verification processes are completed successfully the TC Registration process will complete.



THANK YOU!