

Bihar Skill Development Mission (BSDM)
Labour Resources Department, Govt. of Bihar

Minutes of Meeting – VC meeting with DEOs, SPMU, Sankalp PMU, MGNF, DSMs and DSEs

Ref: BSDM/CEO/Dir - 29/2022 - 468

Date: 20/04/2023

Date: 13.04.2023

Time: 12:05 PM–03.00 PM

Mode of Meeting: Virtual Meeting over Teams

Chaired by:

Shri Rajeev Ranjan, ITS, Special Secretary, Labour Resources Department -cum- ACEO, BSDM

Participants:

1. Mr. Sanjay Kumar, Mission Director, BSDM
2. Sanjeev Ranjan Neelmani, Mission Manager – Project, BSDM
3. Mr. Atul Suman, Mission Manager – IT, BSDM
4. All District Employment Officers (DEOs), LRD, Govt. of Bihar
5. Mr. Ratnadeep Singh, Project Director, PMU, BSDM along with SPMU and DPMU team
6. Mr. Bhaskar Nandi, Team Leader, Sankalp PMU along with all District Skill Experts (DSEs)
7. Entire MGNF Team

At the onset, ACEO, BSDM welcomed all the participants and asserted the need of meeting on a regular interval so that the planning of various skills initiatives can happen in a decentralised manner for better execution and that too in a mission mode with the overall objective of improvement of skill ecosystem in Bihar. It was decided that such meeting should happen on a weekly basis and maximum on a fortnightly basis.

The meeting has been conducted in a zone wise manner where DEOs, DSMs, DSEs and MGNFs of the respective zone have presented the status of skilling, interventions needed at BSDM head office level, challenges being faced at districts level and have also given the feedback for the overall improvement in terms of quality of skill training and achievement of higher targets thereof. Also, the expectations of BSDM from the district teams were spelt out by ACEO, BSDM and the Mission Director, BSDM.

Basis discussions following instructions were given by ACEO, BSDM.

- DEO Rohtas has raised the issue of permanent residential certificate not being issued to some candidates of Dalmiyanagar, Rohtas, due to which these candidates have not been able get themselves registered under DRCC and thus not been able to take admission for Kushal Yuva Program (KYP). DEO, Rohtas apprised that their forefathers had come from adjacent areas of Jharkhand when Dalmiyanagar industries was established but now are permanent residents of Bihar. MD, BSDM has also apprised that some KYP Skill Development Centers (SDCs) of this area are also raising this issue with BSDM.
 - (i) **DEO Rohtas was instructed to make correspondence with respective Circle Officer (CO) to ascertain whether permanent residential certificate is being issued or not to these residents and forward the reply of concerned CO to BSDM. Based on the reply received from concerned CO, BSDM will further take up this matter at higher level for further decisions in this regard.**
- DSM Rohtas raised the issue of one KYP SDC named “Nagendra Jha Mahila College” of **Vikramganj Block**, where there is very low admission as this center is only allowing female candidates to take admission for KYP program.
 - (ii) **It was instructed that a communication should be made by BSDM with this SDC either to mobilize the candidates including males or to shift the KYP centre to a suitable location where males candidate can also take admission.**

- DSM Rohtas raised the issue of **Kochas Block Skill Development Center (BSDC)** whose prefab structures is in a very palpable condition and the center is saying as this is a BSDC the repair and maintenance of prefab structures is the responsibility of BSDM.

DEO, Buxar raised the issue of **BSDC Chaugain** which is not functional since long, as the selected applicant to whom this BSDC was allotted has not taken possession thereof because the BSDC structure is not in a very good condition.

Mission Manger, Projects has informed that a total of 474 BSDCs are not in a very good condition. MM projects apprised that in year 2016, all BSDCs of North Bihar were constructed by Bihar State Education Infrastructure Development Corporation Ltd (BSEIDCL) and all BSDCs of South Bihar were constructed by Bihar State Building Construction Corporation Ltd (BSBCCL).

- (iii) **MM projects was instructed that he should first meet with the respective officials of above two corporations for the issue of maintenance and repairment of these BSDCs and basis results thereof a meeting of General Managers of above two corporations should be arranged with ACEO, BSDM for further discussions and decision in this regard. It was also decided that 06 BSDCs out of 46 last allotted BSDCs which were not taken under possession by the respective selected applicants on account of palpable conditions of these BSDCs should be looked on a priority.**
- DEO, Buxar apprised that Simri BSDC is not following requisite infrastructure norms in terms of non-availability of CCTV footages, no mobile phone for clicker activities and less than required number of computers and is violating the norms on a regular basis as was found by DEO, Buxar in his multiple visits.
- (iv) **It was instructed that DEO, Buxar will make a visit to the concerned BSDC and will share his report with BSDM based on which BSDM will issue a show cause notice to the concerned BSDC. It was also instructed that further admission of this BSDC should be blocked on immediate basis till compliance of requisite infrastructure norms of BSDM. The admission will be unblocked once compliant report is received either through concerned DEO or SPMU in charge of the district.**
- DSM Gaya informed that Imamganj BSDC has only 24% occupancy level on an average. He informed that DM Gaya has also issued a letter in this regard to such centers which has less than 50% occupancy.
- (v) **It was instructed that BSDM will issue a show cause notice to the above center as to why their BSDC allotment should not be cancelled by BSDM.**
- DEO, Jehanabad apprised that there is a need for improvement of trainer/LF quality of KYP centers. He suggested that standard of LF Oncet exam should be enhanced and the Oncet exam should be taken in a centralised and invigilated manner. He has also suggested that in and out attendance should be made mandatory in KYP program. In-attendance is mandatory, but out-attendance is not mandatory and sometimes it was found that while system is still showing logged in for a respective candidate, the candidate was found absent at the time of visit. On enquiry centers excused that such candidate just left for some health exigency or for personal reasons.
- (vi) **It was instructed that though feedback is taken for improvement, and this will be explored to make the out-attendance mandatory for KYP program, however all DEOs were directed to make inspection on all such defaulting centers in a regular manner and upon finding of such issues, these should be recorded in writing and a notice should also be given by DEOs to such centers in this regard. If such issues were found on more than two times than this will show the malafide intention of centers and the DEOs should make a recommendation of cancellation of such centers by BSDM.**

- DEO Jehanabad raised the issue of very less admissions being taken by some KYP centers.
- (vii) It was instructed that while there is a backlog exists at DRCC where the candidates are in waiting for taking admission for KYP program and on the other hand some centers are having very less admissions. Accordingly, it was suggested that DSMs in coordination with DEOs should try establishing contacts with the backlog candidates and should map and encourage these candidates to take admissions in nearby centers, as it will not be possible to open centers at all such places in the immediate vicinity or locality of residence of such candidates.
- DEO Aurangabad raised that they should also be kept in loop when BSDM takes administrative actions against skill development centers. He has also apprised that now DEOs are not permitted to issue show cause notices to the centers on routine findings.
- (viii) It was instructed that henceforth DEOs will also be kept in loop while taking administrative actions against centers by BSDM. It was also assured that responsibility and powers of DEOs as nodal officer will again be looked into and analysed and if required, necessary powers to show cause against centers will be given to DEOs.
- DEO Aurangabad apprised that one skill development training program is about to start in the district with the CSR fund of BRBCL in two trades.
- (ix) It was instructed to the concerned DEO that any such training must be recorded on BSDM portal and accordingly he was instructed to send a proposal to the BSDM in this regard.
- (x) It was also instructed that all DEOs are mainly responsible to find ways on how to generate employment opportunities in the district and skilling is also a medium for it. Accordingly, DEOs as nodal officer are also responsible to see that skill development programs are being run in a right manner in the district and for this they will also be empowered by the mission.
- (xi) It was also instructed to all DEOs and DSEs that they need to ensure that the meeting of District Skill Committee must be convened at-least once in every month. All the aspirational districts through their DSCs must prepare and approve the plan for the expenditure of funds received under SANKALP scheme and do the needful and utilise the same in a timely manner.
- (xii) It was instructed to DEO & DSE of Aurangabad to visit the concerned bank branch for their issue of non-reflection of SANKALP fund on PFMS portal, wherein the concerned bank branch will set the limit upon which this amount will be reflected in PFMS. Upon setting of limit expenditure can be made through PFMS. SANKALP state PMU was instructed to further follow-up and closure of this issue.
- Role of DSC:
- (xiii) It was instructed that District Skill Committee has the lead role for deciding the type of job roles/ courses in which the skill development training should be organised as per district specific requirement which is currently not happening. It was instructed that on the recommendation from DSCs training courses and centers will be selected by BSDM for that district and liasoning with industries will happen. All DSCs should submit to the BSDM their type of skilling requirement, aspiration of candidates for the next six month based on which BSDM will plan accordingly.
- (xiv) It was also instructed that all minute of meetings should be signed by the respective district magistrate only as being the chairman of the DSCs.
- (xv) It was also suggested that a communication may be sent from the Principal Secretary Labour Resources Department to all the districts for organization of monthly DSC meeting in a regular manner.

- DEO Sheikhpura raised that as per DSDP 2022 and to expense fund of aspirational district they will need skill development centers/agency to impart training in two or three trades.
 - (xvi) **It was instructed that they should submit a request to BSDM in this regard based on which agency/centers will be provided to them by BSDM.**
- DEO Nalanda raised that due to communal violence some centers of Biharsharif need extension for February month batch as they will not be eligible for April Exam.
 - (xvii) **It was instructed that DEO Nalanda should make a request to BSDM in this regard listing the name of centers who will be requiring this extension and BSDM will take decision accordingly.**
- DEO Nalanda raised the issue of two SDCs of NRDP in Ekangarsarai and Bind which have not run these centers in FY 22-23 but renewed and again renewed for FY 23-24 though centers do not exist. DSM Nalanda also communicated the same.
 - (xviii) **It was instructed that file to be put up immediately for decision at BSDM level on the above two centers.**
- DEO Nalanda also raised the issue of two more SDCs viz Mata Vimala (at Chandi) and Parampara Foundation (at Giriya Block) who don't participate in the review meeting of concerned DEO.
- DEO Nalanda also raised the issue of one SDC Muskan Computers which have been show cause multiple times by the concerned DEO for various infrastructural issues, but the SDC has neither responded to such notices nor has rectified the issues.
 - (xix) **It was instructed that file to be immediately put up and show cause notice should be sent to the above three centers. It was also instructed that further admission of the SDC Muskan Computers should be blocked on an immediate basis till compliance of requisite infrastructure norms of BSDM. The admission will be unblocked once compliant report is received either through concerned DEO or SPMU in charge of the district.**
- DEO Nalanda also raised the issue of requirement of funds on account of organising monthly meetings of SDCs from BSDM and for other official work related to BSDM.
- DEO Nalanda also raised the issue of ATMA Biharsharif wherein CCTV footages was missing, and other infrastructural issues was there during his visit.
 - (xx) **It was instructed to SPOC- Agricultural department to check for the issue and resolve with ATMA Biharsharif.**
- DEO Nawada raised the issues of five KYP centers viz Nawada Sadar BSDC, Roh BSDC, Nadriganj BSDC, JMD Govindpur and JMD Nawada Sadar which are not meeting infrastructure and other norms of BSDM.
 - (xxi) **It was instructed that file to be put up immediately and show cause notice should be sent to the above five centers. It was also instructed that further admission of the above five centers should be blocked on an immediate basis till compliance of requisite infrastructure norms of BSDM. The admission will be unblocked once compliant report is received either through concerned DEO or SPMU in charge of the district.**
 - (xxii) **It was instructed that center inspection checklist/standardised format should be presented to ACEO, BSDM by the PMU team. App based inspection should be made.**

➤ Role of District Skill Experts (DSEs):

(xxiii) It was instructed that role of DSEs must include (i) Monthly meeting of DSCs (ii) Identification of skilling needs of the districts (iii) Skill gap survey/study of the districts (iv) Request to BSDM for providing training partners for skilling in such identified trades (v) Preparation of district specific skilling plan and execution monitoring for the same (vi) Awareness Campaign in district for skilling program of BSDM with the help of District Administration. (vii) Organization of Mobilization Campaign/ Camps etc.

(xxiv) SANKALP PMU was instructed to immediately prepare and submit a guideline of expenditure to be made from fund allocated to Aspirational district.

(xxv) DEO Banka was instructed to coordinate with BSDM for Sankalp fund transfer issue.

➤ DSM Bhagalpur raised the issue of no SDC/BSDC in Ishmailpur Block and only one SDC in Sabour and BSDC Sabour is not functional.

(xxvi) It was instructed that list of non-functional BSDCs across the state should be compiled by PMU for further discussion and decision thereon at BSDM level.

➤ DEO Saran

(xxvii) ACEO BSDM instructed that many complains are being received from Siwan and Saran in terms of quality of training and DSMs of concerned districts were instructed to regularly visit the centers and ensure compliance with BSDM norms.

➤ DEO Gopalganj raised the issue of one SDC viz Dr. Lohia Karpuri Vichar Prashar Kendra at Baikunthpur is running at different place than the approved address showing on portal and edit facility should be given to them.

(xxviii) PMU was instructed to look into the issue and report to BSDM.

➤ DEO West Champaran suggested that KYP exam timing should be fixed and should not be spread over two days. He has also raised the issue of a workshop for DEOs on guidelines of BSDM on various matters ranging from how to inspect the centers, what norms should be checked etc.

(xxix) It was instructed that BSDM should look into it and suggest improvement, if required.

➤ DEO West Champaran informed that Bagha Jail authority has requested for skill training for the jail inmates.

(xxx) It was instructed that DEO should make a communication with the concerned jail authority regarding modality of the training and its funds and submit its report accordingly, BSDM will look into the same for further needful.



- DEO West Champaran raised the issue of one SDC of Bagha 1 (KYP code 11) which is running at different place other than the approved place and is also running within 1 KM vicinity of other center since last one year.

(xxxi) It was instructed that file to be put up immediately and show cause notice should be sent to the above center. It was also instructed that further admission of the above center should be blocked on an immediate basis till compliance of requisite infrastructure norms of BSDM. The admission will be unblocked once compliant report is received either through concerned DEO or SPMU in charge of the district.

- DEO Motihari raised the issue of non-support by KYP SDCs in the mobilization of KYP passed out candidates in the Job Camps organised by the district authorities. The issue was noted by BSDM.

- DEO Motihari raised the issue of one KYP BSDC viz Areraj BSDC which is not meeting the infrastructure and other norms of BSDM even after 15 reminders.

(xxxii) It was instructed that file to be put up immediately and show cause notice should be sent to the above center. It was also instructed that further admission of the above center should be blocked on an immediate basis till compliance of requisite infrastructure norms of BSDM. The admission will be unblocked once compliant report is received either through concerned DEO or SPMU in charge of the district.

- DEO Muzaffarpur suggested that Book Distribution of KYP and BSCFA program should be made from district level.

- DEO Muzaffarpur informed that two SDCs viz (i) Nirman and (ii) Hanuman Prasad is having zero admissions.

(xxxiii) It was instructed that BSDM will issue a show cause notice to the above two center as to why their allotment should not be cancelled by BSDM.

- DSM Sheohar informed that the SDC of Narwada is closed since long and there is no KYP SDC at Lalgarh.

(xxxiv) It was instructed that BSDM will issue a show cause notice to the respective SDC of Narwada as to why their allotment should not be cancelled by BSDM.

- DEO Vaishali informed that their three BSDCs are non-functional. Even BSDC Vaishali Sadar is non functional and needs immediate reallocation. DEO Vaishali informed that they have made ranking of KYP centers and have facilitated five best KYP SDCs in Vaishali Mahotsav.

- DEO Vaishali raised the issue of non-payment/delay payment of security deposit refund in case of domain skilling.

(xxxv) BSDM accounts team was instructed to immediately look into the issue and release the security deposit of certified candidates under domain skilling in the same manner as it is being done under KYP program.

- DSM Samastipur raised the issue of two non-functional BSDCs viz BSDC Kalyanpur and BSDC Bithan wherein BSDC Bithan got damaged in fire in 2019.



- DSM Samastipur raised the issue of non-acceptance of passbook of South Gramin Bank by DRCC during candidate registration due to which many candidates could not get registered under DRCC for KYP program.

(xxxvi) It was instructed that BSDM should take up this matter with concerned DRCC.

- DSM Samastipur raised the issue of non-acceptance of passbook of South Gramin Bank by DRCC during candidate registration due to which many candidates could not get registered under DRCC for KYP program. It was also informed that DRCC is not accepting Digi locker.
- DEO Samastipur raised the issue of 10 non-compliant KYP centers, list of which was claimed to be shared with BSDM.

(xxxvii) DEO Samastipur was instructed to again share the letter and report of such 10 non-compliant KYP centers, post which BSDM will take necessary action on the same.

- DSM Begusarai raised the issue of BSDC Chhourahi which is not following requisite infrastructure norms in terms of non-availability of CCTV footages, no mobile phone for clicker activities and less than required number of computers and is violating the norms on a regular basis as was found in his multiple visits.

(xxxviii) It was instructed that DEO, Begusarai will make a visit to the concerned BSDC and will share his report with BSDM based on which basis BSDM will issue a show cause notice to the concerned BSDC. It was also instructed that further admission of this BSDC should be blocked on an immediate basis till compliance of requisite infrastructure norms of BSDM. The admission will be unblocked once compliant report is received either through concerned DEO or SPMU in charge of the district.

- DSM Madhepura raised the issues of three BSDCs viz Gualpara, Alamnagar and Murliganj BSDCs, which are not meeting infrastructure and other norms of BSDM. All these BSDCs have not CCTV since April 2022.

(xxxix) It was instructed that file to be put up immediately and show cause notice should be sent to the above three centers. It was also instructed that further admission of the above three centers should be blocked on an immediate basis till compliance of requisite infrastructure norms of BSDM. The admission will be unblocked once compliant report is received either through concerned DEO or SPMU in charge of the district.

- DSM Katihar raised the issue of non-functional BSDC of Mansahi Block.

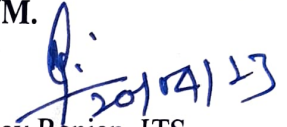
- DSM Khagaria raised the issue that action should also be taken against those KYP SDCs which are simply renewing the centers but are not taking any admission or providing training.

(xl) It was instructed that DEO and DSM should make a recommendation of this effect to BSDM, post which BSDM will take suitable actions against such SDCs. It was also informed that BSDM will be issuing show cause notices to all such approved SDCs which have taken less than 10% admission of the total intake capacity.



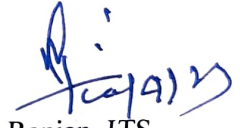
- DSM Araria informed that Jogbani is an international border area but is not having any KYP SDC.
- DSM Kishanganj informed that at DRCC Kishanganj only one server out of two servers viz B-Swan and SIFI and since last one year only one server is working and at many days this leads to non-admission at DRCC.

(xli) **It was instructed that this matter should also be reported to BVM with a copy to BSDM. Accordingly BSDM will also take up the issues with BVM.**


Rajeev Ranjan, ITS
Special Secretary
Labour Resources Department
-cum- ACEO, BSDM

Copy to:

1. Mission Director, BSDM/Mission Manager - F&A, BSDM/Mission Manager – Project, BSDM / Mission Manager – IT, BSDM/Project Director, PMU/Team Leader, SANKALP PMU, Team Leader MGNF, Team Leader FMASC for information and necessary action.
2. All District Employment Officers/District Skill Managers/ District Skill Experts/MGNF for information and necessary action.
3. PS to Principal Secretary Labour Resources Department cum CEO BSDM for kind perusal.
4. PS to Hon'ble Minister, Labour Resources Department


Rajeev Ranjan, ITS
Special Secretary
Labour Resources Department
-cum- ACEO, BSDM