

Preferential Mode DS Registration 2024

Version-1.0



MKCL

Creating a Knowledge Lit World

www.mkcl.org

Step 1. Enter the
Username (SDC Code)

Username

Step 2. Enter the
Password

Password

Step 3. Click on **Login**

LOGIN

Step 1: Click on
Process Management

Step 2: Click on
Preferential Mode DS
Registration 2024

- Content Management
- Login Management
- Process Management
- Preferential Mode DS Registration 2024
- Preferential Mode DS Registration 2019
- Preferential Mode DS Registration
- DS Registration-2019
- SDC Details
- DS Registration-2018

List Of Workflow

Note!!!:

To Launch A New Workflow C
To View Details Of Existing W

Total Items : 1 Page: 1

10

S.No	Name
1	Preferential Mode 2024

List Of Workflow

Note!!!:

To Launch A New Workflow Click On New Button And Proceed

To View Details Of Existing Workflow Click On Details Button And Proceed

Total Items : 1 Page: 1

S.No	Name	Is Continous?	From Date	To Date	Active	Launch	View
1	Preferential Mode DS Registration 2024	No	15/04/2024 00:00:00	31/03/2025 23:59:59	Yes	<input type="button" value="NEW"/>	<input type="button" value="DETAILS"/>

Step 1: Click on New

Please Read Below Instructions Carefully



- You Are Launching New Instance Of Preferential Mode DS Registration 2024 Workflow
- If You Just Want To View Existing Instance Then Cancel And Click On Details
- Do You Still Want To Continue?

Step 1: Click on
Launch

CANCEL

LAUNCH

Launch AO Registration

GO BACK

Read Content
carefully

You Are About To Launch AO Registration Proceeding Further:

Workflow. Please Read Below Instructions Carefully Before

We, Applicant Organization (AO) understand and agree that:-

- The location of the proposed Centre shall be fixed only in the specific location as selected by us and the selected location shall not be changed by us anytime during, and subsequent to the 'Center Registration Process without prior approval from BSDM,
- If we involve our self in doing any wrong practice regarding domain skilling or we indulge into franchising / sub-letting our registered centre then our application will get cancelled / terminated immediately without any prior notice or explanation from BSDM.
- Our center will not employ Center Coordinator, Faculty already registered with other centers. We agree that, if our center is found to be sharing center coordinator or faculty with other centres then BSDM reserves the rights to reject the center without giving any clarification.
- BSDM reserves the right:
 - to modify the terms and conditions of the Center Registration Process without any prior notice and BSDM shall not be liable to

Read Content
carefully

- Our center will not employ Center Coordinator, Faculty already registered with other centers. We agree that, if our center is found to be sharing center coordinator or faculty with other centres then BSDM reserves the rights to reject the center without giving any clarification.
 - BSDM reserves the right:
 - to modify the terms and conditions of the Center Registration Process without any prior notice and BSDM shall not be liable to anyone for any such modification/s;
 - to discontinue/postpone the Center Registration Process (or any part thereof) with/without prior notice and BSDM shall not be liable to anyone for any such discontinuation/postponement;
 - of granting and/or rejecting authorization to any applicant/s, without assigning any reason/s whatsoever to anyone.
- In case we are granted authorization:
- we are responsible for maintaining the confidentiality of the password and login account given by BSDM and fully responsible for all activities that occur thereunder;
 - We shall abide by the various Rules, Regulations, Code of Conduct, Guidelines, Communications, Norms issued and specified by BSDM from time to time.
 - All the disputes or differences, if any, prior and/or subsequent to authorization (if granted) shall be referred to the courts in Patna, which shall be the courts having the jurisdiction to entertain and try the same.

Click on **Launch**
Button

LAUNCH

Important Instructions:

Once Launch is clicked, this action cannot be undone, hence should be done when completely sure.

Launch AO Registrator

Process is launched successfully

Success!!!

GO BACK

Click on **Go Back** Button

Important Instructions:

Click on Go Back Button After completing each step

List Of Workflow

Note!!!:

To Launch A New Workflow Click On New Button And Proceed

To View Details Of Existing Workflow Click On Details Button And Proceed

Total Items : 1 Page: 1

10	Search On Name	GO	CLEAR				
S.No	Name	Is Continous?	From Date	To Date	Active	Launch	View
1	Preferential Mode DS Registration 2024	No	15/04/2024 00:00:00	31/03/2025 23:59:59	Yes	NEW	DETAILS

Step 1: Click on Details

List Of 'Preferential Mode DS Registration 2024' Workflow Steps And Count

GO BACK

Note!!!:

Please Click On Count To Proceed

Total Items : 1 Page: 1

AO	▼	????	▼
Select Filter 2	▼	Select Filter 2 Value	▼
Select Filter 3	▼	Please Enter Value Here	
10		SEARCH	CLEAR

S.No	Step	Count
1	Declare Address Details(AO)	1

Step 1: Click on **Count**

Note!!!:

- Please Click On Process Button To Proceed
- Process Button Will Be Visible Only If You Have Permission To Process Current Step
- Please Click On Partner Code To View Center Course Details
- Please Click On Name To View Instance Summary Report
- Please Click On Instance Number To View List Of Steps
- Please Click On Group Number To View History

Total Items : 1 Page: 1

COURSES DETAILS

AO

Select Filter 2 Select Filter 2 Value

Select Filter 3 Please Enter Value Here

10

S.No	Id	Partner Code/Login Name	Name	Email	Mobile	District	Block	Instance	Group	Status
1	Process							30411	30411	Pending

Step 1: Click on **Process**

Declare Address Details(AO)

GO BACK

Note!!!:

-Step1:Declare Address

-Step2:After Completing Step1 Please Click On 'Next Step' Button To Move To Next Step.Please Note If You Forget To Click On 'Next Step' Button You Will Not Move Ahead

Address Details	Next Step
ADDRESS DETAILS	NEXT STEP

**Step 1: Click on
Address Details**

Step 1: Fill all Address Details Carefully

Address *

Landmark *

Area Type * Rural Urban

Country * Select

State * Select

District * Select

Block *

Pin Code *

Premise Occupancy Type * Rented Self Owned Leased

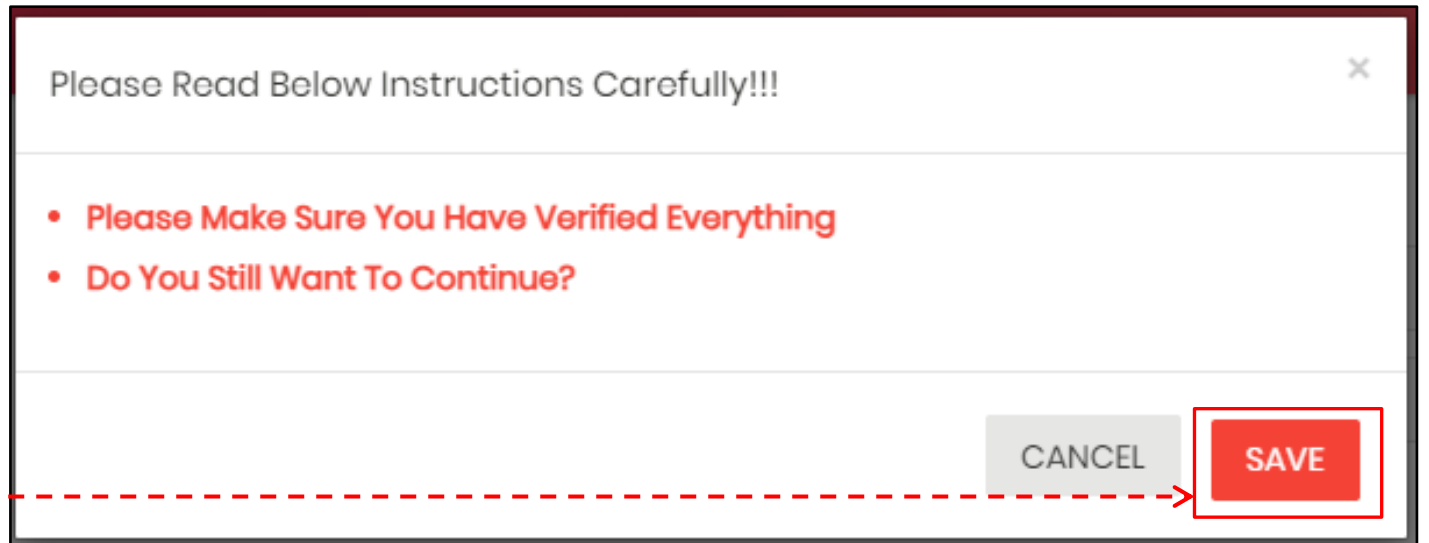
Premise Owner Name * Must Be Less Than Or Equal To 100 Characters(Excluding Whitespaces)

Establishment Date * Must Be In DD/MM/YYYY Format

SAVE CANCEL

Step 2: Click on Save

Step 1: Click on
Save



Details Saved
Successfully



Declare Address Details(AO)(

Success!!! Details Saved Successfully

Declare Address Details(AO) (CHETNA SAMMITI VIJAY KENDRA-ETOP)

GO BACK

Note!!!:

-Step1:Declare Address

-Step2:After Completing Step1 Please Click On 'Next Step' Button To Move To Next Step.Please Note If You Forget To Click On 'Next Step' Button You Will Not Move Ahead

Address Details	Next Step
ADDRESS DETAILS	NEXT STEP

Step 1: Click on
Next Step

List Of 'Preferential Mode DS Registration 2024' Workflow Steps And Count

GO BACK

Note!!!:

Please Click On Count To Proceed

Total Items :1 Page:1

AO	▼		▼
Select Filter 2	▼	Select Filter 2 Value	▼
Select Filter 3	▼	Please Enter Value Here	
10		SEARCH	CLEAR

S.No	Step	Count
1	Declare Profile and PAN Details	1

Step 1: Click on
Count

Declare Profile and PAN Details(wqwewqe 2313123 !@#-\$-1850)

GO BACK

Note!!!:

-Step1:Declare Profile Details

-Step2:After Completing Step1 Please Click On 'Next Step' Button To Move To Next Step.Please Note If You Forget To Click On 'Next Step' Button You Will Not Move Ahead

Declare Profile Details	Next Step
DECLARE	NEXT STEP

Click on **Declare** to proceed

Important Instructions:

- Read instructions before proceeding

Declare Profile and PAN Details(wqwewqe 2313123 !@#\$- 1850)

GO BACK

Fill the required details

SPOC- Single Point of Contact

Name *

wqwewqe 2313123 !@#\$

SPOC Name *

SPOC Name

Email 1 *

Email 2

Mobile 1 *

Mobile 2

Landline STD 1

Landline 1

Landline STD 2

Landline 2

Fax STD

Fax

Organization Type *

Pvt. Ltd.

Upload Legal Document: *

Other Document:

Select

Must be less than 200 KB(.jpeg,.jpg)

* Upload Scan
Copy REQUIERD
DOCUMENT



Delete

Show all

- Upload Scan Copy of **PAN CARD**

PAN *

Upload PAN *

Select

Must be less than 200 KB(.jpeg,.jpg)



Delete

click on **Save** button

SAVE

CANCEL

Declare Profile and PAN Details(wqwewqe 2313123 !@#\$\$- 1850)

Success!!! Details Saved Successfully

GO BACK

After successfully
Declare Profile and
Pan Details click on
GO BACK button

Name * wqwewqe 2313123 !@#\$\$

SPOC Name * SPOC Name

Email 1 * mrkrishnasharma5@gmail.com

Email 2

Mobile 1 * 

Declare Profile and PAN Details(wqwewqe 2313123 !@#\$-1850)

GO BACK

Note!!!:

-Step1:Declare Profile Details

-Step2:After Completing Step1 Please Click On 'Next Step' Button To Move To Next Step.Please Note If You Forget To Click On 'Next Step' Button You Will Not Move Ahead

click on **Next Step**

Declare Profile Details

DECLARE

Next Step

NEXT STEP

Important Instructions:

Clicking on Next Step is mandatory to go forward.

List Of 'Preferential Mode DS Registration 2024 Workflow Steps And Count

GO BACK

Note!!!:

Please Click On Count To Proceed

Total Items : 1 Page: 1

AO	▼		▼
Select Filter 2	▼	Select Filter 2 Value	▼
Select Filter 3	▼	Please Enter Value Here	
10		SEARCH	CLEAR

S.No	Step	Count
1	Verification of Profile and PAN details	1

Important Instructions:

- In case verification team rejects or Send Back this process then it will come back to AO for correction.
- Once Corrected the information will be got to BSDM team for Re-verification
- Once the verification process is completed successfully, the TC will go ahead for next process.

This step will be completed by respective DMT. Kindly coordinate with BSDM Team.

After completed the **Verification of Profile and PAN details** center can go for below processes

Click on Count to enter the Step

Note!!!:
Please Click On Count To Proceed

Total Items : 1 Page: 1

SDC

Select Filter 2

Select Filter 3

10

SEARCH CLEAR

S.No	Step	Count
1	Declare Course(SDC)	1

Important Instructions:

This step will show only if Next Step is clicked in the previous step.

Click on **Process** to proceed

Total Items : 1 Page: 1

SDC

Select Filter 2

Select Filter 3

10

SEARCH CLEAR

S.No	Id	Partner Code/Login Name	Name	Email	Mobile	District	Block	Instance	Group	Status
1	Process									Pending

Important Instructions:

Process link will only show if the action is applicable to you.

Click on **Course Details** to proceed

GO BACK

Note!!!:

-Step1:Declare Courses

-Step2:After Completing Step1 Please Click On 'Next Step' Button To Move To Next Step.Please Note If You Forget To Click On 'Next Step' Button You Will Not Move Ahead

Course Details	Next Step
COURSE DETAILS	NEXT STEP

Important Instructions:

Read instructions before proceeding

Click on **ADD COURSE**

Total Items : 0

ADD COURSE

GO BACK

Select **Sector** and **Course**
from drop-down list

Sector *

Select

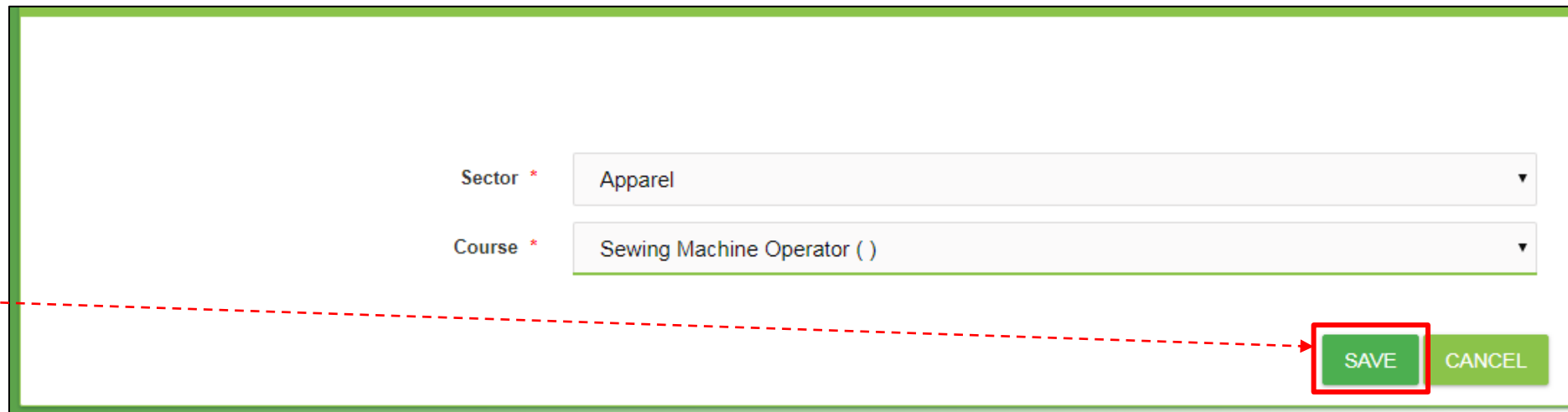
Course *

Select

SAVE

CANCEL

Click on **SAVE** after course selection



Sector * Apparel

Course * Sewing Machine Operator ()

SAVE CANCEL

The image shows a form with two dropdown menus. The first dropdown is labeled 'Sector *' and has 'Apparel' selected. The second dropdown is labeled 'Course *' and has 'Sewing Machine Operator ()' selected. Below the dropdowns are two buttons: 'SAVE' and 'CANCEL'. A red dashed arrow points from a text box on the left to the 'SAVE' button. The entire form area is enclosed in a green border.

Important Instructions:

Provide correct information as per document proof.

Click on **ADD Course** to add more courses



The screenshot displays a user interface for managing courses. At the top, it shows 'Total Items : 1' in green text. Below this is a green button labeled 'ADD COURSE'. Underneath the button is a table with three columns: 'S.No', 'Sector', and 'Course'. The table contains one row of data.

S.No	Sector	Course
1	IT-ITES	Domestic Data Entry Operator

Important Instructions:

If you want to apply more than one courses then add courses one by one and save the same.

After saved courses successfully click on **GO BACK** button

Success!!! Details Saved Successfully

GO BACK

Total Items : 2

ADD COURSE

S.No	Sector	Course
1	IT-ITES	Domestic Data Entry Operator
2	IT-ITES	CRM Domestic Voice

Click on **Next step** to proceed

GO BACK

Note!!!:
-Step1:Declare Courses
-Step2:After Completing Step1 Please Click On 'Next Step' Button To Move To Next Step.Please Note If You Forget To Click On 'Next Step' Button You Will Not Move Ahead

Course Details	Next Step
COURSE DETAILS	NEXT STEP

Important Instructions:

Clicking on Next Step is mandatory to go forward.

Note!!!:

Please Click On Count To Proceed

Total Items :1 Page:1

AO	▼	CPIT Edutech Pvt. Ltd.	▼
Select Filter 2	▼	Select Filter 2 Value	▼
Select Filter 3	▼	Please Enter Value Here	
10		SEARCH	CLEAR

S.No	Step	Count
1	Verify Course By DMT	1

This process will be completed by respective DMT.

Important Instructions:

- In case verification team rejects or Send Back this process then it will come back to AO for correction.
- Once Corrected the information will be got to BSDM team for Re-verification
- Once the verification process is completed successfully, the TC will go ahead for next process.

After completed the **Verification of Course/s details** process, center can go for below processes

Click on Count
to enter the
Step

GO BACK

Note!!!:
Please Click On Count To Proceed

Total Items : 1 Page: 1

AO ▼ wqwewqe 2313123 !@# \$ ▼

Select Filter 2 ▼ Select Filter 2 Value ▼

Select Filter 3 ▼ Please Enter Value Here

10 SEARCH CLEAR

S.No	Step	Count
1	Declare Infrastructure And Associate With Course(AO)	1

Important Instructions:

- This step will show only if Next Step is clicked in the previous step.

Note!!!

- Please Click On Process Button To Proceed
- Process Button Will Be Visible Only If You Have Permission To Process Current Step
- Please Click On Partner Code To View Center Course Details
- Please Click On Name To View Instance Summary Report
- Please Click On Instance Number To View List Of Steps
- Please Click On Group Number To View History

Total Items : 1 Page: 1 COURSES DETAILS

AO ▼ wqwewqe 2313123 !@#\$ ▼

Select Filter 2 ▼ Select Filter 2 Value ▼

Select Filter 3 ▼ Please Enter Value Here

10 SEARCH CLEAR

S.No	Id	Partner Code/Login Name	Name	Email	Mobile	District	Block	Instance	Group	Status
1	Process	A000000000	wqwewqe 2313123 !@#\$	xyz@gmail.com	9999999999	Begusarai	Begusarai Sadar	5274	5274	Pending

Click on **Process** to proceed

Important Instructions:

- Process link will only show if the action is applicable to you.

Declare Infrastructure And Associate With Course(AO)(wqwewqe 2313123 !@#-\$-1850)

GO BACK

Note!!!:

-Step1:Declare Infrastructure Details

-Step2:Associate Course With Infrastructure

-Step3:After Completing Step1 And Step2 Please Click On 'Next Step' Button To Move To Next Step.Please Note If You Forget To Click On 'Next Step' Button You Will Not Move Ahead

Declare Infrastructure Details	Associate Course With Infrastructure	Next Step
DECLARE	ASSOCIATE	NEXT STEP

Click on **Declare** to proceed

Important Instructions:

- Read instructions before proceeding

Declare Infrastructure And Associate With Course(AO)(wqwewqe 2313123 !@#\$-1850)

Click on **ADD INFRASTRUCTURE**

GO BACK

Total Items : 0

ADD INFRASTRUCTURE

Important Instructions:

- Read instructions before proceeding

Declare Infrastructure And Associate With Course(AO)(wqwewqe 2313123 !@#\$\$-1850)

Select **Classroom/Domain Lab** and fill Details carefully

Type *	Classroom	
Name *	Gutam	Must be less than or equal to 20 characters(excluding whitespaces)
Length(In Ft) *	30	In feet.Must be positive integer or decimal number greater than 0
Width(In Ft) *	30	In feet.Must be positive integer or decimal number greater than 0
Height(In Ft)	10	In feet.Must be positive integer or decimal number greater than 0
Area(In Sq.Ft) *	900.00	
Seating Capacity *	40	
No. Of Computers	20	
Other Facilities	<input checked="" type="checkbox"/> Fan <input checked="" type="checkbox"/> AC <input checked="" type="checkbox"/> Projector <input checked="" type="checkbox"/> White Board	
Image *	<input type="button" value="Select"/>	Must be less than 200 KB(.jpeg,.jpg)

Important Instructions:

- Provide correct information .
- Information once entered may not be changed later

Select Classroom/Domain Lab and fill Details carefully

Click on SAVE after complete form is filled


Seating Capacity * 40

No. Of Computers 20

Other Facilities

- ✓ Fan
- ✓ AC
- ✓ Projector
- ✓ White Board

Image *
Must be less than 200 KB(.jpeg,.jpg)



Important Instructions:

- Provide correct information .
- Information once entered may not be changed later

Declare Infrastructure And Associate With Course(AO)(wqwewqe 2313123 !@#-\$-1850)

Success!!! Details Saved Successfully

GO BACK

Total Items : 1

ADD INFRASTRUCTURE

S.No	Infrastructure Type	Name	Length(In Ft)	Width(In Ft)	Area(In Sq.Ft)	Current Status	View	Edit	Delete
1	Classroom	GUTAM	30	30	900	PENDING	VIEW	EDIT	DELETE

Click on **ADD** to declare other infrastructure details

You can update or delete saved infrastructure by these buttons

Important Instructions:

- Declare infrastructure details one by one and save the same.

Declare Infrastructure And Associate With Course(AO)(wqwewqe 2313123 !@#-\$-1850)

Success!!! Details Saved Successfully

GO BACK

Total Items : 2

ADD INFRASTRUCTURE

S.No	Infrastructure Type	Name	Length(In Ft)	Width(In Ft)	Area(In Sq.Ft)	Current Status	View	Edit	Delete
1	Classroom	GUTAM	30	30	900	PENDING	VIEW	EDIT	DELETE
2	DomainLab	RAHUL	30	30	900	PENDING	VIEW	EDIT	DELETE

After saved all infrastructure details click on **GO BACK** button

Declare Infrastructure And Associate With Course(AO)(wqwewqe 2313123 !@#-\$-1850)

Note!!!:

-Step1:Declare Infrastructure Details

-Step2:Associate Course With Infrastructure

-Step3:After Completing Step1 And Step2 Please Click On 'Next Step' Button To Move To Next Step.Please Note If You Forget To Click On 'Next Step' Button You Will Not Move Ahead

Declare Infrastructure Details

DECLARE

Associate Course With Infrastructure

ASSOCIATE

Next Step

NEXT STEP

Click on **ASSOCIATE** to associate the infrastructure with course

Important Instructions:

It is mandatory to associate infrastructure with concern course.

Click on check box to associate classroom and domain lab with course

Declare Infrastructure And Associate With Course(AO)(wqwewqe 2313123 !@#-\$-1850)

GO BACK

S.No	Course	Sector	Requirement	Infrastructure	Current Status	Last Comment	Action
1	Beauty Therapist	Beauty & Wellness	Minimum Classroom Area:200 Sq.Ft,Minimum DomainLab Area:400 Sq.Ft	<input checked="" type="checkbox"/> GUTAM <input checked="" type="checkbox"/> RAHUL			SAVE
2	CCTV Installation Technician	Electronics	Minimum Classroom Area:200 Sq.Ft,Minimum DomainLab Area:200 Sq.Ft	<input checked="" type="checkbox"/> GUTAM <input checked="" type="checkbox"/> RAHUL			SAVE
3	Domestic Data Entry Operator	IT-ITES	Minimum DomainLab Area:200 Sq.Ft	<input checked="" type="checkbox"/> GUTAM <input checked="" type="checkbox"/> RAHUL			SAVE
4	DTH Set Top Box Installation & Service Technician	Electronics	Minimum Classroom Area:200 Sq.Ft,Minimum DomainLab Area:200 Sq.Ft	<input checked="" type="checkbox"/> GUTAM <input checked="" type="checkbox"/> RAHUL			SAVE
5	Fiber Fabrication	Optical Comm	Minimum Classroom Area:200 Sq.Ft,Minimum DomainLab Area:400 Sq.Ft	<input checked="" type="checkbox"/>			SAVE

Declare Infrastructure And Associate With Course(AO)(wqwewqe 2313123 !@#-1850)

GO BACK

Click on **Save**

S.No	Course	Sector	Requirement	Infrastructure	Current Status	Last Comment	Action
1	Beauty Therapist	Beauty & Wellness	Minimum Classroom Area:200 Sq.Ft,Minimum DomainLab Area:400 Sq.Ft	✓ GUTAM ✓ RAHUL			SAVE
2	CCTV Installation Technician	Electronics	Minimum Classroom Area:200 Sq.Ft,Minimum DomainLab Area:200 Sq.Ft	✓ GUTAM ✓ RAHUL			SAVE
3	Domestic Data Entry Operator	IT-ITES	Minimum DomainLab Area:200 Sq.Ft	✓ GUTAM ✓ RAHUL			SAVE
4	DTH Set Top Box Installation & Service Technician	Electronics	Minimum Classroom Area:200 Sq.Ft,Minimum DomainLab Area:200 Sq.Ft	✓ GUTAM ✓ RAHUL			SAVE
5	Fiber Fabrication	Optical Comm	Minimum Classroom Area:200 Sq.Ft,Minimum DomainLab Area:400 Sq.Ft	✓			SAVE

Important Instructions:

Associate infrastructure with course details one by one and save the same.

Declare Infrastructure And Associate With Course(AO)(wqwewqe 2313123 !@#-\$-1850)

Success!!! Details Saved Successfully

After successfully association of infrastructure with course click on **GO BACK** button

GO BACK

S.No	Course	Sector	Requirement	Infrastructure	Current Status	Last Comment	Action
1	Beauty Therapist	Beauty & Wellness	Minimum Classroom Area:200 Sq.Ft,Minimum DomainLab Area:400 Sq.Ft	✓ GUTAM ✓ RAHUL			SAVE
2	CCTV Installation Technician	Electronics	Minimum Classroom Area:200 Sq.Ft,Minimum DomainLab Area:200 Sq.Ft	✓ GUTAM ✓ RAHUL			SAVE
3	Domestic Data Entry Operator	IT-ITES	Minimum DomainLab Area:200 Sq.Ft	✓ GUTAM ✓ RAHUL			SAVE
4	DTH Set Top Box Installation & Service Technician	Electronics	Minimum Classroom Area:200 Sq.Ft,Minimum DomainLab Area:200 Sq.Ft	✓ GUTAM			SAVE

Declare Infrastructure And Associate With Course(AO)(wqwewqe 2313123 !@#-\$-1850)

GO BACK

Note!!!:

-Step1:Declare Infrastructure Details

-Step2:Associate Course With Infrastructure

-Step3:After Completing Step1 And Step2 Please Click On 'Next Step' Button To Move To Next Step.Please Note If You Forget To Click On 'Next Step' Button You Will Not Move Ahead

Declare Infrastructure Details	Associate Course With Infrastructure	Next Step
<input type="button" value="DECLARE"/>	<input type="button" value="ASSOCIATE"/>	<input type="button" value="NEXT STEP"/>

Click on **Next step** to proceed

Important Instructions:

Clicking on Next Step is mandatory to go forward.

Click on Count to enter the Step

[GO BACK](#)

Note!!!:
Please Click On Count To Proceed

Total Items : 1 Page: 1

AO

Select Filter 2

Select Filter 3

10

S.No	Step	Count
1	Declare Center HR Personnel Details (AO)	1

Important Instructions:

- This step will show only if Next Step is clicked in the previous step.

Note!!!

- Please Click On Process Button To Proceed
- Process Button Will Be Visible Only If You Have Permission To Process Current Step
- Please Click On Partner Code To View Center Course Details
- Please Click On Name To View Instance Summary Report
- Please Click On Instance Number To View List Of Steps
- Please Click On Group Number To View History

Total Items : 1 Page: 1 COURSES DETAILS

AO ▼ wqwewqe 2313123 !@#\$ ▼

Select Filter 2 ▼ Select Filter 2 Value ▼

Select Filter 3 ▼ Please Enter Value Here

10 SEARCH CLEAR

S.No	Id	Partner Code/Login Name	Name	Email	Mobile	District	Block	Instance	Group	Status
1	Process	A000000000	wqwewqe 2313123 !@#\$	xyz@gmail.com	9999999999	Begusarai	Begusarai Sadar	5274	5274	Pending

Click on **Process** to proceed

Important Instructions:

- Process link will only show if the action is applicable to you.

Declare Center HR Personnel Details (AO)(wqwewqe 2313123 !@#-\$-1850)

GO BACK

Note!!!:

-Step1:Declare Trainer Details

-Step2:Associate Course With Trainer

-Step3:After Completing Step1 And Step2 Please Click On 'Next Step' Button To Move To Next Step.Please Note If You Forget To Click On 'Next Step' Button You Will Not Move Ahead


Declare Trainer Details	Associate Course With Trainer	Next Step
<input type="button" value="DECLARE"/>	<input type="button" value="ASSOCIATE"/>	<input type="button" value="NEXT STEP"/>

Click on **Declare** to proceed

Important Instructions:

- Read instructions before proceeding

Declare Center HR Personnel Details (AO)(wqwewqe 2313123 !@#\$\$- 1850)

Designation *  Assistant Center Coordinator (2nd in command)

Fill Details
carefully

Name * rahul Shrma

Must be less than or equal to 100 characters(excluding whitespaces)

Date of Birth * 01/001/2018

Must Be in DD/MM/YYYY

Gender * Male

Upload Photo *

Select

Must be less than 200 KB(.jpeg,.jpg)

Fill Details
carefully



Delete

Qualification *

MBA

Qualification Certificate *

Select

Must be less than 200 KB(.jpeg .jpg)



Delete

Fill Details
carefully

Experience(In Months) * 48


Mobile *

Email *

Select Id Type * Aadhar Card

Enter ID Number *

Scan Copy Of ID Card *
Must be less than 200 KB(.jpeg .jpg)



The image shows a template for an Aadhar card. It includes the national emblem of India, the text 'Government of India' and 'Ministry of Home Affairs', the 'AADHAR' logo, and a QR code. Below the logo, there are fields for 'Name', 'DOB / XX XX XX', 'Sex / XX', and 'Address'. The fields are filled with placeholder text like 'XXX XXXX XXXX' and 'XXX XXXX XXXX'. A 'Delete' button is located at the bottom of the template.

Click on **SAVE**
after complete
form is filled

Important Instructions:

- Provide correct information as per document proof
- Upload all required files (less than 200 KB size)

Declare Center HR Personnel Details (AO)(wqwewqe 2313123 !@#-\$-1850)

GO BACK

Click on **Next step** to proceed

Note!!!:

-Step1:Declare Trainer Details

-Step2:Associate Course With Trainer

-Step3:After Completing Step1 And Step2 Please Click On 'Next Step' Button To Move To Next Step.Please Note If You Forget To Click On 'Next Step' Button You Will Not Move Ahead

Declare Trainer Details	Associate Course With Trainer	Next Step
<input type="button" value="DECLARE"/>	<input type="button" value="ASSOCIATE"/>	<input type="button" value="NEXT STEP"/>

Important Instructions:

Clicking on Next Step is mandatory to go forward.

Click on Count to enter the Step

[GO BACK](#)

Note!!!:
Please Click On Count To Proceed

Total Items : 1 Page: 1

A0

Select Filter 2

Select Filter 3

10

S.No	Step	Count
1	Declare Trainer And Associate With Course(A0)	1

Important Instructions:

- This step will show only if Next Step is clicked in the previous step.

Note!!!

- Please Click On Process Button To Proceed
- Process Button Will Be Visible Only If You Have Permission To Process Current Step
- Please Click On Partner Code To View Center Course Details
- Please Click On Name To View Instance Summary Report
- Please Click On Instance Number To View List Of Steps
- Please Click On Group Number To View History

Total Items : 1 Page: 1 COURSES DETAILS

AO ▼ wqwewqe 2313123 !@#\$ ▼

Select Filter 2 ▼ Select Filter 2 Value ▼

Select Filter 3 ▼ Please Enter Value Here

10 SEARCH CLEAR

S.No	Id	Partner Code/Login Name	Name	Email	Mobile	District	Block	Instance	Group	Status
1	Process	A000000000	wqwewqe 2313123 !@#\$	xyz@gmail.com	9999999999	Begusarai	Begusarai Sadar	5274	5274	Pending

Click on **Process** to proceed

Important Instructions:

- Process link will only show if the action is applicable to you.

Click on **Declare** to proceed

Declare Trainer And Associate With Course(AO)(wqwewqe 2313123 !@#-\$-1850)

GO BACK

Note!!!:
-Step1:Declare Trainer Details
-Step2:Associate Course With Trainer
-Step3:After Completing Step1 And Step2 Please Click On 'Next Step' Button To Move To Next Step.Please Note If You Forget To Click On 'Next Step' Button You Will Not Move Ahead

Declare Trainer Details	Associate Course With Trainer	Next Step
DECLARE	ASSOCIATE	NEXT STEP

Important Instructions:

- Read instructions before proceeding

Declare Trainer And Associate With Course(AO)(wqwewqe 2313123 !@#&- 1850)

GO BACK

Total Item: 0

ADD TRAINER

Click on **ADD TRAINER**

Fill Details
carefully

Designation *

Name * rahul Shrma
Must be less than or equal to 100 characters(excluding whitespaces)

Date of Birth * 01/001/2018
Must Be in DD/MM/YYYY

Gender * Male ▼

Upload Photo *
Must be less than 200 KB(.jpeg,.jpg)

Fill Details
carefully



Delete

Qualification *

MBA

Qualification Certificate *

Select

Must be less than 200 KB(.jpeg .jpg)



Delete

Fill Details
carefully

Delete

Experience(In Months) * 48


Mobile *

Email *

Select Id Type * Aadhar Card

Enter ID Number *

Scan Copy Of ID Card * Select
Must be less than 200 KB(.jpeg .jpg)



Delete

Click on **SAVE**
after complete
form is filled

SAVE CANCEL

Important Instructions:

- Provide correct information as per document proof
- Upload all required files (less than 200 KB size)

Click on **ADD** to declare another trainer details

You can update or delete saved trainer by these buttons

S.No	Name	Date Of Birth	Gender	Mobile	Email	Current Status	View	Edit	Delete
1						PENDING	VIEW	EDIT	DELETE
2						PENDING	VIEW	EDIT	DELETE

Important Instructions:

- Declare trainer details one by one and save the same.

After saved all trainer details click on **GO BACK** button

Success!!! Details Saved Successfully

GO BACK

Total Items : 7

ADD TRAINER

S.No	Name	Date Of Birth	Gender	Mobile	Email	Current Status	View	Edit	Delete
1	AVINASH GHORPADE					PENDING	VIEW	EDIT	DELETE
2	AVINASH GHORPADE					PENDING	VIEW	EDIT	DELETE
3	AVINASH GHORPADE					PENDING	VIEW	EDIT	DELETE
4	AVINASH GHORPADE					PENDING	VIEW	EDIT	DELETE
5	AVINASH GHORPADE					PENDING	VIEW	EDIT	DELETE
6	AVINASH GHORPADE					PENDING	VIEW	EDIT	DELETE

Click on **ASSOCIATE** to associate the trainer with course

[GO BACK](#)

Note!!!:
-Step1:Declare Trainer Details
-Step2:Associate Course With Trainer
-Step3:After Completing Step1 And Step2 Please Click On 'Next Step' Button To Move To Next Step.Please Note If You Forget To Click On 'Next Step' Button You Will Not Move Ahead

Declare Trainer Details	Associate Course With Trainer	Next Step
DECLARE	ASSOCIATE	NEXT STEP

Important Instructions:

It is mandatory to associate trainer with concern course.

Click on check box to associate trainer with course and click **Save** button to submit

Success!!! Details Saved Successfully

GO BACK

S.No	Course	Sector	Hr(Name/Mobile)	Current Status	Last Comment	Action
1	Beauty Therapist	Beauty & Wellness	<input type="checkbox"/> AVINASH GHORPADE(8698921009) <input type="checkbox"/> AVINASH GHORPADE(8698921009) <input type="checkbox"/> AVINASH GHORPADE(8698921009) <input type="checkbox"/> AVINASH GHORPADE(8698921009) <input type="checkbox"/> AVINASH GHORPADE(8698921009) <input type="checkbox"/> AVINASH GHORPADE(8698921009) <input type="checkbox"/> AVINASH GHORPADE(8698921009)			<input type="button" value="SAVE"/>

Important Instructions:

Associate trainer with course one by one and save the same.

After completion of
trainer association click
on **GO BACK** button

Success!!! Details Saved Successfully

S.No	Course	Sector	Hr(Name/Mobile)	Current Status	Last Comment	Action
1	Beauty Therapist	Beauty & Wellness	<input type="checkbox"/> AVINASH GHORPADE(8698921009) <input type="checkbox"/> AVINASH GHORPADE(8698921009) <input type="checkbox"/> AVINASH GHORPADE(8698921009) <input type="checkbox"/> AVINASH GHORPADE(8698921009) <input type="checkbox"/> AVINASH GHORPADE(8698921009) <input type="checkbox"/> AVINASH GHORPADE(8698921009) <input type="checkbox"/> AVINASH GHORPADE(8698921009)			<input type="button" value="SAVE"/>

After saved all trainer details click on **GO BACK** button

Total Items : 7 [ADD TRAINER](#)

S.No	Name	Date Of Birth	Gender	Mobile	Email	Current Status	View	Edit	Delete
1	AVINASH GHORPADE					PENDING	VIEW	EDIT	DELETE
2	AVINASH GHORPADE					PENDING	VIEW	EDIT	DELETE
3	AVINASH GHORPADE					PENDING	VIEW	EDIT	DELETE
4	AVINASH GHORPADE					PENDING	VIEW	EDIT	DELETE

[GO BACK](#)

Click on **Next step** to proceed

[GO BACK](#)

Note!!!:

- Step1:Declare Trainer Details
- Step2:Associate Course With Trainer
- Step3:After Completing Step1 And Step2 Please Click On 'Next Step' Button To Move To Next Step.Please Note If You Forget To Click On 'Next Step' Button You Will Not Move Ahead

Declare Trainer Details	Associate Course With Trainer	Next Step
DECLARE	ASSOCIATE	NEXT STEP

Important Instructions:

Clicking on Next Step is mandatory to go forward.

Click on Count to enter the Step

[GO BACK](#)

Note!!!:
Please Click On Count To Proceed

Total Items : 1 Page: 1

AO ▼ wqwewqe 2313123 !@#\$ ▼

Select Filter 2 ▼ Select Filter 2 Value ▼

Select Filter 3 ▼ Please Enter Value Here

10 [SEARCH](#) [CLEAR](#)

S.No	Step	Count
1	Declare Equipment List And Associate With Course(AO)	1

Important Instructions:

- This step will show only if Next Step is clicked in the previous step.

Note!!!

- Please Click On Process Button To Proceed
- Process Button Will Be Visible Only If You Have Permission To Process Current Step
- Please Click On Partner Code To View Center Course Details
- Please Click On Name To View Instance Summary Report
- Please Click On Instance Number To View List Of Steps
- Please Click On Group Number To View History

Total Items : 1 Page: 1 COURSES DETAILS

AO [dropdown] wqwewqe 2313123 !@#\$ [dropdown]

Select Filter 2 [dropdown] Select Filter 2 Value [dropdown]

Select Filter 3 [dropdown] Please Enter Value Here [input]

10 [input] [SEARCH] [CLEAR]

Click on **Process** to proceed

S.No	Id	Partner Code/Login Name	Name	Email	Mobile	District	Block	Instance	Group	Status
1	Process	AO00000000	wqwewqe 2313123 !@#\$	xyz@gmail.com	9999999999	Begusarai	Begusarai Sadar	5274	5274	Pending

Important Instructions:

- Process link will only show if the action is applicable to you.

Declare Equipment List And Associate With Course(AO)(wqwewqe 2313123 !@#-\$-1850)

GO BACK

Course Equipment Details

EQUIPMENT DETAILS

Next Step

NEXT STEP

Click on
**EQUIPMENT
DETAILS**

Important Instructions:

- Read instructions before proceeding

-Please Download Template File For Each Course
-Fill The Template File
-Upload Filled Template File As Initiator File

Total Items : 6

S.No	Sector	Course	Template File	Initiator File	Verifier File	Current Status	Last Comment	Last Decision Date	Action
1	Beauty & Wellness	Beauty Therapist	Download	Select Must be less than 200 KB(.xlsx)					SAVE
2	IT-ITES	Domestic Data Entry Operator	Download	Select Must be less than 200 KB(.xlsx)					SAVE
3	Capital Goods	Fitter - Fabrication	Download	Select Must be less than 200 KB(.xlsx)					SAVE
4	Electronics	Mobile Phone Hardware Repair Technician	Download	Select Must be less than 200 KB(.xlsx)					SAVE
5	Electronics	DTH Set Top Box Installation & Service Technician	Download	Select Must be less than 200 KB(.xlsx)					SAVE
6	Electronics	CCTV Installation Technician	Download	Select Must be less than 200 KB(.xlsx)					SAVE

Click on **Download** to get the required equipment list for concern course

After completion of download process open the file



54_d7fb2570-b058-11e6-afd6-b17cee165df5. Domestic Data Entry Operator - Excel

File Home Insert Page Layout Formulas Data Review View Developer Tell me what you want to do...

Cut Copy Paste Format Painter Clipboard

Calibri 11 A⁺ A⁻ B I U Font

Wrap Text Alignment

General Number

Conditional Formatting Styles

Format as Table

Cell Styles

Insert Delete Format Cells

AutoSum Fill Clear Editing

Sort & Find & Filter Select

A3 : X ✓ fx 1

	A	B	C	D	E	F	G	H	I	J
	S.No.	Equipment Name	Minimum number of Equipment required (per batch of 30 trainees)	Unit Type	Is this a mandatory Equipment to be available at the Training Center (Yes/No)	Dimension/Specification/Description of the Equipment/ ANY OTHER REMARK	To be Filled by Applicant Organization(AO will fill up the availability and quantity course wise)			To be filled by DMT post ver
1							ability as of <Current Date> (To be filled as Yes	ailable Quantity as of <Current Da	Remarks	ability as of <Current Date> (T
2	1	Comfortable seats with adequate lighting, controlled temperature and acoustics for training and learning	30		Yes					
3	2	White Board, Markers and Eraser	1		Yes					
4	3	Projector with screen	1		Yes					
5	4	Flip chart with markers	1		Yes					
6	5	Faculty's PC/Laptop with latest configuration and internet connection	1		Yes					
7	6	Supporting software / applications for projecting audio, video, recording,	30		Yes					
8	7	Presentation Tools to support learning activities: Intranet, Email, lms, Learning management system e.g. Moodle, Blackboard to enable	30		Yes					

Fill all required equipment details carefully in sheet

After filling details SAVE the sheet

Important Instructions:

- Provide correct information in the sheet
- Information once entered may not be changed later

Click on **Select** option and select the saved equipment sheet

The screenshot shows a Windows File Explorer window titled 'Open' with the path 'This PC > Downloads'. The file list contains several Microsoft Excel worksheets. The file '54_d7fb2570-b058-11e6-afd6-b17cee165...' is selected. A red dashed arrow originates from a 'Select' button in a table on the right and points to the selected file. The table on the right has columns: 'File', 'Initiator File', 'Verifier File', and 'Current Status'. The 'File' column contains file names, and the 'Current Status' column contains 'Download' and 'Select' buttons. Below the 'Download' button is the text 'Must be less than 200 KB(.xlsx)'. The 'Select' button is highlighted with a red box.

File	Initiator File	Verifier File	Current Status
d			<input type="button" value="Select"/> <input type="button" value="Download"/> <input type="button" value="Delete"/> Must be less than 200 KB(.xlsx)
d			<input type="button" value="Select"/> <input type="button" value="Download"/> <input type="button" value="Delete"/> Must be less than 200 KB(.xlsx)
d			<input type="button" value="Select"/> <input type="button" value="Download"/> <input type="button" value="Delete"/> Must be less than 200 KB(.xlsx)
4	Electronics	Mobile Phone Hardware Repair Technician	<input type="button" value="Download"/> <input type="button" value="Select"/> Must be less than 200 KB(.xlsx)

Important Instructions:

- Upload equipment list one by one for each course and save the same.

Success!!! Details Saved Successfully

GO BACK

Note!!!

- Please Download Template File For Each Course
- Fill The Template File
- Upload Filled Template File As Initiator File

Total Items : 6

S.No	Sector	Course	Template File	Initiator File	Verifier File	Current Status	Last Comment	Last Decision Date	Action
1	Beauty & Wellness	Beauty Therapist	Download	Select Download Delete Must be less than 200 KB(.xlsx)		PENDING			SAVE
2	IT-ITES	Domestic Data Entry Operator	Download	Select Download Delete Must be less than 200 KB(.xlsx)		PENDING			SAVE
3	Capital Goods	Fitter - Fabrication	Download	Select Download Delete Must be less than 200 KB(.xlsx)		PENDING			SAVE

Click on **SAVE**
after
uploading the
equipment
sheet

Important Instructions:

- Upload equipment list one by one for each course and save the same.

After successfully uploading the save the equipment sheet click on **GO BACK** button

Success!!! Details Saved Successfully

GO BACK

Note!!!

- Please Download Template File For Each Course
- Fill The Template File
- Upload Filled Template File As Initiator File

Total Items : 6

S.No	Sector	Course	Template File	Initiator File	Verifier File	Current Status	Last Comment	Last Decision Date	Action
1	Beauty & Wellness	Beauty Therapist	Download	<input type="button" value="Select"/> <input type="button" value="Download"/> <input type="button" value="Delete"/> Must be less than 200 KB(.xlsx)		PENDING			<input type="button" value="SAVE"/>
2	IT-ITES	Domestic Data Entry Operator	Download	<input type="button" value="Select"/> <input type="button" value="Download"/> <input type="button" value="Delete"/> Must be less than 200 KB(.xlsx)		PENDING			<input type="button" value="SAVE"/>
3	Capital Goods	Fitter - Fabrication	Download	<input type="button" value="Select"/> <input type="button" value="Download"/> <input type="button" value="Delete"/> Must be less than 200 KB(.xlsx)		PENDING			<input type="button" value="SAVE"/>

Declare Equipment List And Associate With Course(AO)(wqwewqe 2313123 !@#-\$-1850)

GO BACK

Course Equipment Details

EQUIPMENT DETAILS

Next Step

NEXT STEP

Click on
Next step
to proceed

Important Instructions:

Clicking on Next Step is mandatory to go forward.

Click on Count to enter the Step

GO BACK

Note!!!:
Please Click On Count To Proceed

Total Items : 1 Page: 1

A0

Select Filter 2

Select Filter 3

10

S.No	Step	Count
1	Declare Intake And Associate With Course(AO)	1

Important Instructions:

- This step will show only if Next Step is clicked in the previous step.

Note!!!

- Please Click On Process Button To Proceed
- Process Button Will Be Visible Only If You Have Permission To Process Current Step
- Please Click On Partner Code To View Center Course Details
- Please Click On Name To View Instance Summary Report
- Please Click On Instance Number To View List Of Steps
- Please Click On Group Number To View History

Total Items : 1 Page: 1 COURSES DETAILS

AO ▼ wqwewqe 2313123 !@#\$ ▼

Select Filter 2 ▼ Select Filter 2 Value ▼

Select Filter 3 ▼ Please Enter Value Here

10 SEARCH CLEAR

S.No	Id	Partner Code/Login Name	Name	Email	Mobile	District	Block	Instance	Group	Status
1	Process	A000000000	wqwewqe 2313123 !@#\$	xyz@gmail.com	9999999999	Begusarai	Begusarai Sadar	5274	5274	Pending

Click on **Process** to proceed

Important Instructions:

- Process link will only show if the action is applicable to you.

Declare Intake And Associate With Course(AO)(wqwewqe 2313123 !@#-\$-1850)

GO BACK

Intake Details

Next Step

INTAKE DECLARATION

NEXT STEP

Click on **INTAKE DECLARATION** to proceed

Important Instructions:

- Read instructions before proceeding

Declare Intake And Associate With Course(AO)(wqwewqe 2313123 !@#-\$-1850)

GO BACK

Total Items : 6

S.No	Sector	Course	Minimum Intake	Maximum Intake	Request Intake	Approved Intake	Current Status	Last Comment	Last Decision Date	Action
1	Beauty & Wellness	Beauty Therapist	20	40	<input type="text"/>					<input type="button" value="SAVE"/>
2	IT-ITES	Domestic Data Entry Operator	20	40	<input type="text"/>					<input type="button" value="SAVE"/>
3	Capital Goods	Fitter - Fabrication	20	40	<input type="text"/>					<input type="button" value="SAVE"/>
4	Electronics	Mobile Phone Hardware Repair Technician	20	40	<input type="text"/>					<input type="button" value="SAVE"/>
5	Electronics	DTH Set Top Box Installation & Service Technician	20	40	<input type="text"/>					<input type="button" value="SAVE"/>
6	Electronics	CCTV Installation Technician	20	40	<input type="text"/>					<input type="button" value="SAVE"/>

Fill intake and click on **SAVE** button to submit
This step Apply all one by one

Important Instructions:

Provide correct information.

Intake one by one for each course and save the same.

Declare Intake And Associate With Course(AO)(wqwewqe 2313123 !@#-\$-1850)

Success!!! Details Saved Successfully

After saved all intake details click on **GO BACK** button

GO BACK

Total Items : 6

S.No	Sector	Course	Minimum Intake	Maximum Intake	Request Intake	Approved Intake	Current Status	Last Comment	Last Decision Date	Action
1	Beauty & Wellness	Beauty Therapist	20	40	<input type="text" value="20"/>		PENDING			SAVE
2	IT-ITES	Domestic Data Entry Operator	20	40	<input type="text" value="20"/>		PENDING			SAVE
3	Capital Goods	Fitter - Fabrication	20	40	<input type="text" value="20"/>		PENDING			SAVE
4	Electronics	Mobile Phone Hardware Repair Technician	20	40	<input type="text" value="20"/>		PENDING			SAVE
5	Electronics	DTH Set Top Box Installation & Service Technician	20	40	<input type="text" value="20"/>		PENDING			SAVE

Click on **Next step** to proceed

Declare Intake And Associate With Course(AO)(wqwewqe 2313123 !@#-\$-1850)

GO BACK

Intake Details	Next Step
INTAKE DECLARATION	NEXT STEP

Important Instructions:

Clicking on Next Step is mandatory to go forward.

GO BACK

Note!!!:
Please Click On Count To Proceed

Total Items : 1 Page: 1

AO ▼ wqwewqe 2313123 !@#\$ ▼

Select Filter 2 ▼ Select Filter 2 Value ▼

Select Filter 3 ▼ Please Enter Value Here

10 SEARCH CLEAR

S.No	Step	Count
1	Declare Premise Details(AO)	1

Click on Count to enter the Step

Important Instructions:

- This step will show only if Next Step is clicked in the previous step.

Note!!!

- Please Click On Process Button To Proceed
- Process Button Will Be Visible Only If You Have Permission To Process Current Step
- Please Click On Partner Code To View Center Course Details
- Please Click On Name To View Instance Summary Report
- Please Click On Instance Number To View List Of Steps
- Please Click On Group Number To View History

Total Items : 1 Page: 1 COURSES DETAILS

AO ▼ wqwewqe 2313123 !@#\$ ▼

Select Filter 2 ▼ Select Filter 2 Value ▼

Select Filter 3 ▼ Please Enter Value Here

10 SEARCH CLEAR

S.No	Id	Partner Code/Login Name	Name	Email	Mobile	District	Block	Instance	Group	Status
1	Process	A000000000	wqwewqe 2313123 !@#\$	xyz@gmail.com	9999999999	Begusarai	Begusarai Sadar	5274	5274	Pending

Click on **Process** to proceed

Important Instructions:

- Process link will only show if the action is applicable to you.

Declare Premise Details(AO)(wqwewqe 2313123 !@#-\$-1850)

GO BACK

Note!!!:

-Step1:Declare Premise Details

-Step2:After Completing Step1 Please Click On 'Next Step' Button To Move To Next Step.Please Note If You Forget To Click On 'Next Step' Button You Will Not Move Ahead

Declare Premise Details	Next Step
DECLARE PREMISE DETAILS	NEXT STEP

Click on **Declare** to proceed

Important Instructions:

- Read instructions before proceeding

Click on **ADD PREMISE DETAILS**

Declare Premise Details(AO)(wqwewqe 2313123 !@#\$- 1850)

GO BACK

ADD PREMISE DETAILS

Declare Premise Details(AO)(wqwewqe 2313123 !@#\$- 1850)

GO BACK

Type *

Select

Upload Image *

Select

Must be less than 200 KB(.jpeg,.jpg)

Details *

SAVE

CANCEL

Click on **UPLOAD
PREMISE IMAGE**

Declare Premise Details(AO)(wqwewqe 2313123 !@#\$- 1850)

GO BACK

Type *

PANTRY(Mandatory)

Upload Image *

Select

Must be less than 200 KB(.jpeg,.jpg)

Details *

Fill Premise Detail

SAVE

CANCEL

Type *

PANTRY(Mandatory)

Upload Image *

Select

Must be less than 200 KB(.jpeg,.jpg)



Delete

Details *

ok

Click on **Save**

SAVE


CANCEL

Declare Premise Details(AO)(wqwewqe 2313123 !@#\$- 1850)

Success!!! Details Saved Successfully

GO BACK

ADD PREMISE DETAILS

S.No	Type	Details	Image	Status	Comment	View	Edit	Delete
1	PANTRY	ok		PENDING		VIEW	EDIT	DELETE

Click on **ADD** to declare another premise details

You can update or delete saved premise details by these buttons

Important Instructions:

- Declare premise details one by one and save the same.






Declare Premise Details(AO)(wqwewqe 2313123 !@#\\$- 1850)

Success!!! Details Saved Successfully

GO BACK

After saved all
premise details
click on **GO BACK**
button

ADD PREMISE DETAILS

S.No	Type	Details	Image	Status	Comment	View	Edit	Delete
1	LIBRARY	ok		PENDING		VIEW	EDIT	DELETE
2	PANTRY	ok		PENDING		VIEW	EDIT	DELETE
3	PARKING	ok		PENDING		VIEW	EDIT	DELETE
4	RECEPTION	ok		PENDING		VIEW	EDIT	DELETE
5	STAFFROOM	ok		PENDING		VIEW	EDIT	DELETE

Click on **Next step** to proceed

Declare Premise Details(AO)(wqwewqe 2313123 !@\$-1850)

GO BACK

Note!!!:
-Step1:Declare Premise Details
-Step2:After Completing Step1 Please Click On 'Next Step' Button To Move To Next Step.Please Note If You Forget To Click On 'Next Step' Button You Will Not Move Ahead

Declare Premise Details	Next Step
<input type="button" value="DECLARE PREMISE DETAILS"/>	<input type="button" value="NEXT STEP"/>

Important Instructions:

Clicking on Next Step is mandatory to go forward.

Click on Count
to enter the
Step

[GO BACK](#)

Note!!!:
Please Click On Count To Proceed

Total Items : 1 Page: 1

AO ▼ wqwewqe 2313123 !@#\$ ▼

Select Filter 2 ▼ Select Filter 2 Value ▼

Select Filter 3 ▼ Please Enter Value Here

10 [SEARCH](#) [CLEAR](#)

S.No	Step	Count
1	Declare Peripheral Details(AO)	1

Important Instructions:

- This step will show only if Next Step is clicked in the previous step.

Note!!!

- Please Click On Process Button To Proceed
- Process Button Will Be Visible Only If You Have Permission To Process Current Step
- Please Click On Partner Code To View Center Course Details
- Please Click On Name To View Instance Summary Report
- Please Click On Instance Number To View List Of Steps
- Please Click On Group Number To View History

Total Items : 1 Page: 1 [COURSES DETAILS](#)

AO ▼ wqwewqe 2313123 !@#\$ ▼

Select Filter 2 ▼ Select Filter 2 Value ▼

Select Filter 3 ▼ Please Enter Value Here

10 SEARCH CLEAR

S.No	Id	Partner Code/Login Name	Name	Email	Mobile	District	Block	Instance	Group	Status
1	Process	A000000000	wqwewqe 2313123 !@#\$	xyz@gmail.com	9999999999	Begusarai	Begusarai Sadar	5274	5274	Pending

Click on **Process** to proceed

Important Instructions:

- Process link will only show if the action is applicable to you.

Declare Peripheral Details(AO)(wqwewqe 2313123 !@#-\$-1850)

Click on **Declare** to proceed

GO BACK

Note!!!:

-Step 1: Declare Peripheral Details

-Step 2: After Completing Step 1 Please Click On 'Next Step' Button To Move To Next Step. Please Note If You Forget To Click On 'Next Step' Button You Will Not Move Ahead

Declare Peripheral Details

DECLARE PERIPHERAL DETAILS

Next Step

NEXT STEP

Important Instructions:

- Read instructions before proceeding

Click on **ADD PERIPHERAL DETAILS**

ADD PERIPHERAL DETAILS

GO BACK

Declare Peripheral Details(AO)(wqwewqe 2313123 !@#-\$-1850)

GO BACK

Select **Peripheral** type from list

Type * INTERNET

Fill all details carefully

Type Detail **Please Select Atleast One Internet Type**

Sub Type * BROADBAND

Service Provider * BSNL

Speed(In Mbps) * 1Mbps

Connection Type * Wired

Click on **SAVE** after complete form is filled

Details * ok

SAVE CANCEL

Important Instructions:

Provide correct information .

Information once entered may not be changed later

Declare Peripheral Details(AO)(wqwewqe 2313123 !@#-\$-1850)

Success!!! Details Saved Successfully

GO BACK

ADD PERIPHERAL DETAILS

S.No	Type	SubType	Details	Status	Comment	View	Edit	Delete
1	INTERNET	BROADBAND	ok	PENDING		VIEW	EDIT	DELETE

Click on ADD to declare another peripheral details

You can update or delete saved peripheral by these buttons

Important Instructions:

- Declare peripheral details one by one and save the same.

After saved all premise details click on **GO BACK** button

Declare Peripheral Details(AO)(wqwewqe 2313123 !@#-\$-1850)

Success!!! Details Saved Successfully

ADD PERIPHERAL DETAILS

S.No	Type	SubType	Details	Status	Comment	View	Edit	Delete
1	INTERNET	BROADBAND	ok	PENDING		VIEW	EDIT	DELETE
2	PERIPHERAL	BIOMETRIC_DEVICE	ok	PENDING		VIEW	EDIT	DELETE
3	PERIPHERAL	CCTV	ok	PENDING		VIEW	EDIT	DELETE
4	POWERBACKUP	DG_SET	ok	PENDING		VIEW	EDIT	DELETE

GO BACK

Declare Peripheral Details(AO)(wqwewqe 2313123 !@\$-1850)

GO BACK

Note!!!:

-Step1:Declare Peripheral Details

-Step2:After Completing Step1 Please Click On 'Next Step' Button To Move To Next Step.Please Note If You Forget To Click On 'Next Step' Button You Will Not Move Ahead

Declare Peripheral Details

DECLARE PERIPHERAL DETAILS

Next Step

NEXT STEP

Click on **Next step**
to proceed

Important Instructions:

Clicking on Next Step is mandatory to go forward.

GO BACK

Note!!!:

Please Click On Count To Proceed

Total Items : 1 Page: 1

AO

wqwewqe 2313123 !@#\$

Select Filter 2

Select Filter 2 Value

Select Filter 3

Please Enter Value Here

10

SEARCH

CLEAR

S.No

Step

Count

1

Declare Bank Details(AO)

1

Click on Count to
enter the Step

Important Instructions:

- This step will show only if Next Step is clicked in the previous step.

Note!!!

- Please Click On Process Button To Proceed
- Process Button Will Be Visible Only If You Have Permission To Process Current Step
- Please Click On Partner Code To View Center Course Details
- Please Click On Name To View Instance Summary Report
- Please Click On Instance Number To View List Of Steps
- Please Click On Group Number To View History

Total Items : 1 Page: 1 COURSES DETAILS

AO ▼ wqwewqe 2313123 !@#\$ ▼

Select Filter 2 ▼ Select Filter 2 Value ▼

Select Filter 3 ▼ Please Enter Value Here

10 SEARCH CLEAR

S.No	Id	Partner Code/Login Name	Name	Email	Mobile	District	Block	Instance	Group	Status
1	Process	A000000000	wqwewqe 2313123 !@#\$	xyz@gmail.com	9999999999	Begusarai	Begusarai Sadar	5274	5274	Pending

Click on **Process** to proceed

Important Instructions:

- Process link will only show if the action is applicable to you.

Declare Bank Details(AO)(wqwewqe 2313123 !@#\$-1850)

GO BACK

Note!!!:

-Step1:Declare Bank Details

-Step2:After Completing Step1 Please Click On 'Next Step' Button To Move To Next Step.Please Note If You Forget To Click On 'Next Step' Button You Will Not Move Ahead

Bank Details

BANK DETAILS

Next Step

NEXT STEP

Click on **Bank details** to proceed

Important Instructions:

- Read instructions before proceeding

Declare Bank Details(AO)(wqwewqe 2313123 !@#\$\$-1850)

GO BACK

Fill the all details

Account Type *

Saving Account ▼

Account No *

Account Holder Name *

IFSC Code *

Fetch Bank Details *

FETCH BANK DETAILS

Bank *

AXIS Bank

Branch *

MUNGER

* Upload required file

Branch District * MUNGER

Branch State * BIHAR

Upload Sacn Copy Of Cancelled Cheque/ Bank

Select

Passbook. * Must be less than 200 KB(.jpeg,.jpg)



Delete

* Click to **Save**

SAVE CANCEL

Declare Bank Details(AO)(wqwewqe 2313123 !@#\$\$-1850)

Success!!! Details Saved Successfully

After successfully
Declare Bank Details
click on **GO BACK**
button

GO BACK

Account Type * Saving Account ▼

Account No * 33220000231

Account Holder Name * Ramesh shnde

IFSC Code * UTIB0001445

Fetch Bank Details * **FETCH BANK DETAILS**

Bank * AXIS Bank

Declare Bank Details(AO)(wqwewqe 2313123 !@#\$\$-1850)

GO BACK

Note!!!:

-Step1:Declare Bank Details

-Step2:After Completing Step1 Please Click On 'Next Step' Button To Move To Next Step.Please Note If You Forget To Click On 'Next Step' Button You Will Not Move Ahead

Bank Details

BANK DETAILS

Next Step

NEXT STEP

Click on next step
button

Important Instructions:

Clicking on Next Step is mandatory to go forward.

[GO BACK](#)

Note!!!:
Please Click On Count To Proceed

Total Items : 1 Page: 1

A0 ▼ wqwewqe 2313123 !@#\$ ▼

Select Filter 2 ▼ Select Filter 2 Value ▼

Select Filter 3 ▼ Please Enter Value Here

10

S.No	Step	Count
1	Upload Documents(AO)	1

Click on Count
to enter the
Step

Important Instructions:

- This step will show only if Next Step is clicked in the previous step.

Note!!!

- Please Click On Process Button To Proceed
- Process Button Will Be Visible Only If You Have Permission To Process Current Step
- Please Click On Partner Code To View Center Course Details
- Please Click On Name To View Instance Summary Report
- Please Click On Instance Number To View List Of Steps
- Please Click On Group Number To View History

Total Items : 1 Page: 1 COURSES DETAILS

AO ▼ wqwewqe 2313123 !@#\$ ▼

Select Filter 2 ▼ Select Filter 2 Value ▼

Select Filter 3 ▼ Please Enter Value Here

10 SEARCH CLEAR

S.No	Id	Partner Code/Login Name	Name	Email	Mobile	District	Block	Instance	Group	Status
1	Process	A000000000	wqwewqe 2313123 !@#\$	xyz@gmail.com	9999999999	Begusarai	Begusarai Sadar	5274	5274	Pending

Click on **Process** to proceed

Important Instructions:

- Process link will only show if the action is applicable to you.

Upload Documents(AO)(wqwewqe 2313123 !@#\$-1850)

GO BACK

Note!!!:

-Step1:Upload Documents

-Step2:After Completing Step1 Please Click On 'Next Step' Button To Move To Next Step.Please Note If You Forget To Click On 'Next Step' Button You Will Not Move Ahead

Upload Documents

UPLOAD DOCUMENTS

Next Step

NEXT STEP

Click on **Upload documents** to proceed

Important Instructions:

Read instructions before proceeding

Upload Documents

Click on **SAVE** after Upload Documents

GO BACK

Upload Rent Agreement *
Must be less than 1 MB(.pdf)

Download

Upload LOA *
Must be less than 200 KB(.jpeg,.jpg)

Upload Documents(AO)(wqwewqe 2313123 !@#\$\$-1850)

Success!!! Details Saved Successfully

After saved all
premise details
click on **GO
BACK** button

GO BACK

Upload Rent Agreement *

Select

Must be less than 1 MB(.pdf)

Download

Delete

Upload LOA *

Select

Must be less than 200 KB(.jpeg,.jpg)



Upload Documents(AO)(wqwewqe 2313123 !@#-\$-1850)

GO BACK

Note!!!:

-Step1: Upload Documents

-Step2: After Completing Step1 Please Click On 'Next Step' Button To Move To Next Step. Please Note If You Forget To Click On 'Next Step' Button You Will Not Move Ahead

Upload Documents

UPLOAD DOCUMENTS

Next Step

NEXT STEP

Click on **Next step** to proceed

Important Instructions:

Clicking on Next Step is mandatory to go forward.

Note!!!

- Please Click On Process Button To Proceed
- Process Button Will Be Visible Only If You Have Permission To Process Current Step
- Please Click On Partner Code To View Center Course Details
- Please Click On Name To View Instance Summary Report
- Please Click On Instance Number To View List Of Steps
- Please Click On Group Number To View History

Total Items : 1 Page: 1 COURSES DETAILS

AO ▼ wqwewqe 2313123 !@#\$ ▼

Select Filter 2 ▼ Select Filter 2 Value ▼

Select Filter 3 ▼ Please Enter Value Here

10 SEARCH CLEAR

S.No	Id	Partner Code/Login Name	Name	Email	Mobile	District	Block	Instance	Group	Status
1	Process	A000000000	wqwewqe 2313123 !@#\$	xyz@gmail.com	9999999999	Begusarai	Begusarai Sadar	5274	5274	Pending

Click on **Process** to proceed

Important Instructions:

- Process link will only show if the action is applicable to you.

Payment(wqwewqe 2313123 !@#\$-1850)

GO BACK

Read Content
carefully

Note!!!:

-Step1:Make Payment

-Step2:To View Payment Details Please Click On 'View Payment Details' Button

-Step3:Please Wait For Successfull Reconciliation Of Your Payment Before Moving To Next Step.Dependig On Bank/Payment Gateway Selected The Time For Reconciliation Will Vary From 24 Hrs Or More

-Step4:After Successfull Reconciliation Of Payment Please Click On 'Next Step' Button To Move To Next Step.Please Note If You Forget To Click On 'Next Step' Button You Will Not Move Ahead

Click on **Make
Payment**

Make Payment

MAKE PAYMENT

View Payment Details

VIEW PAYMENT DETAILS

Next Step

NEXT STEP

GO BACK

S.No	Fee Category	Description	Course	Amount	Status
1	Processing Fee	Rs 1000 As Non Refundable Processing Charge		1000	Transaction Initiated Without Going To Payment Gateway
2	Registration Fee	Rs 4000 As Center Registration Charge		4000	Transaction Initiated Without Going To Payment Gateway
3	Course Subscription Fee	Rs 1000 Per Course As Course Subscription Fee	Mobile Phone Hardware Repair Technician	1000	Transaction Initiated Without Going To Payment Gateway

Click on
**Proceed
Payment**

PROCEED

CANCEL

Review Payment Details

CANCEL

Note!!!:Please Review Below Details And Verify If Evrything Is Correct.Please Click On Cancel Button To Cancel Transaction.

Name xyz
Email xvzi@email.com
Mobile 9999999999
Amount 6000.00
Remarks CENTER_REGISTRATION

Click for **Proceed Payment**

I AGREE AND CONTINUE TO PAYMENT GATEWAY

CANCEL

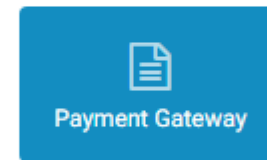


UNIVERSAL PAYMENT SYSTEM

Your Order

Payment Order No	DS00001561
Application Name	BSDMSOLAR
Total Amount	₹ 6,000.00

Select Your Payment Option



Do You agree to pay an amount of ₹ 6,000.00

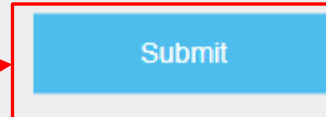
Submit

Cancel transaction

Click on **Submit Payment**

UNIVERSAL PAYMENT SYSTEM

Please select your payment option & submit



Click on **Select payment option**

Click on **Submit Payment**



UNIVERSAL PAYMENT SYSTEM

Confirm Details

Total Amount
₹ 6,000.00

Payment Option
PayU

After Clicking "Pay Now" button you will be redirected to PayU payment gateway

Click on **Pay Now**

Pay Now

Amount: Rs. 6000.00

Transaction ID: DS00001561_16

Choose a payment method

PAYU is now PayU biz

Click on **Select payment method option**

Credit Card

Debit Card

Net Banking

Select one of the popular banks:



or select any other bank:

Select Bank

Note: In the next step you will be redirected to your bank's website to verify yourself.

Click on **Pay Now**

Pay Now

or Go back to www.skillmissionbihar.org

Note: Making Payment on PayU is 100% safe. Your transaction is processed through a secure https internet connection based on secure socket layer technology.



Payment(wqwewqe 2313123 !@#-\$-1850)

GO BACK

Read
Content
carefully

Note!!!:

-Step1:Make Payment

-Step2:To View Payment Details Please Click On 'View Payment Details' Button

-Step3:Please Wait For Successfull Reconciliation Of Your Payment Before Moving To Next Step.Dependig On Bank/Payment Gateway Selected The Time For Reconciliation Will Vary From 24 Hrs Or More

-Step4:After Successfull Reconciliation Of Payment Please Click On 'Next Step' Button To Move To Next Step.Please Note If You Forget To Click On 'Next Step' Button You Will Not Move Ahead

Make Payment

MAKE PAYMENT

View Payment Details

VIEW PAYMENT DETAILS

Next Step

NEXT STEP

Click on **View Payment
Details**

Verify your payment status in this report

S.No	Transaction Id	Transaction UUID	Bank Reference Id	Expectancy Amount(In Rs)	Amount Paid(In Rs)	Amount Reconciled(In Rs)	Status	Error Code From Bank/Payment Gateway	Error Message From Bank/Payment Gateway	Transaction Initiated Date	Transaction Completed Date	Transaction Recociled Date	Transaction Cancelled Date
1	1551	ef7ed48c-eada-8bfe-cfe4-e11bfd68ce3	18113042112205	6000	6000		Transaction Successful.Please Continue.There Is No Need To Wait For Reconciliation In Case Of SuccessFull Transaction.Please Donot Make Duplicate Payments.	0	E000	30/11/2018 09:21:19	30/11/2018 09:23:54		

Important Instructions:

After successful payment it will take 24 to 72 bank working hours to reconcile the amount.

After payment deduction please do not make duplicate payment.

GO BACK

Note!!!:

- Step1:Make Payment
- Step2:To View Payment Details Please Click On 'View Payment Details' Button
- Step3:Please Wait For Successfull Reconciliation Of Your Payment Before Moving To Next Step.Depending On Bank/Payment Gateway Selected The Time For Reconciliation Will Vary From 24 Hrs Or More
- Step4:After Successfull Reconciliation Of Payment Please Click On 'Next Step' Button To Move To Next Step.Please Note If You Forget To Click On 'Next Step' Button You Will Not Move Ahead

Make Payment	View Payment Details	Next Step
MAKE PAYMENT	VIEW PAYMENT DETAILS	NEXT STEP

Click on Next Step

Important Instructions:

Clicking on Next Step is mandatory to go forward.

This process will be completed by **BSDM Team**

Select Filter 2	Select Filter 2 Value	
Select Filter 3	Please Enter Value Here	
10	SEARCH CLEAR	
S.No	Step	Count
1	Verification of Address by DMT	1

Important Instructions:

- Verification process is to be done by BSDM team.

Verify Address Details(DMT)
Correct Address Details(AO)
Re-verify Corrected Address Details(DMT)
Verification of Infrastructure And Course Infrastructure Association(By DMT)
Correct Infrastructure And Course Infrastructure Association(AO)
Re-verify Infrastructure And Course Infrastructure Association(By DMT)
Verification of Center HR Personnel Details(By DMT)
Correct Center HR Personnel Details(AO)
Re-verify Center HR Personnel Details(DMT)
Verification of Trainer And Course Trainer Association(By DMT)
Correct Trainer And Course Trainer Association(BY AO)
Re-verify Trainer And Course Trainer Association(By DMT)

Important Instructions:

- In case verification team rejects or Send Back any process step then it will come back to AO for correction.
- Once Corrected the information will got to BSDM team for Re-verification
- Once all the verification processes are completed successfully the TC Registration process will complete.

Verification of Equipment List And Course Equipment Association(By DMT)
Correct Equipment List And Course Equipment List Association(AO)
Re-verify Equipment List And Course Equipment List Association(By DMT)
Verification of Intake And Course Intake Association(BY DMT)
Correct Intake And Course Intake Association(AO)
Re-verify Intake List And Course Intake Association(DMT)
Verification of Premise Details(By DMT)
Correct Premise Details(AO)
Re-verify Premise Details(DMT)
Verification of Peripheral Details(By DMT)
Correct Peripheral Details(AO)

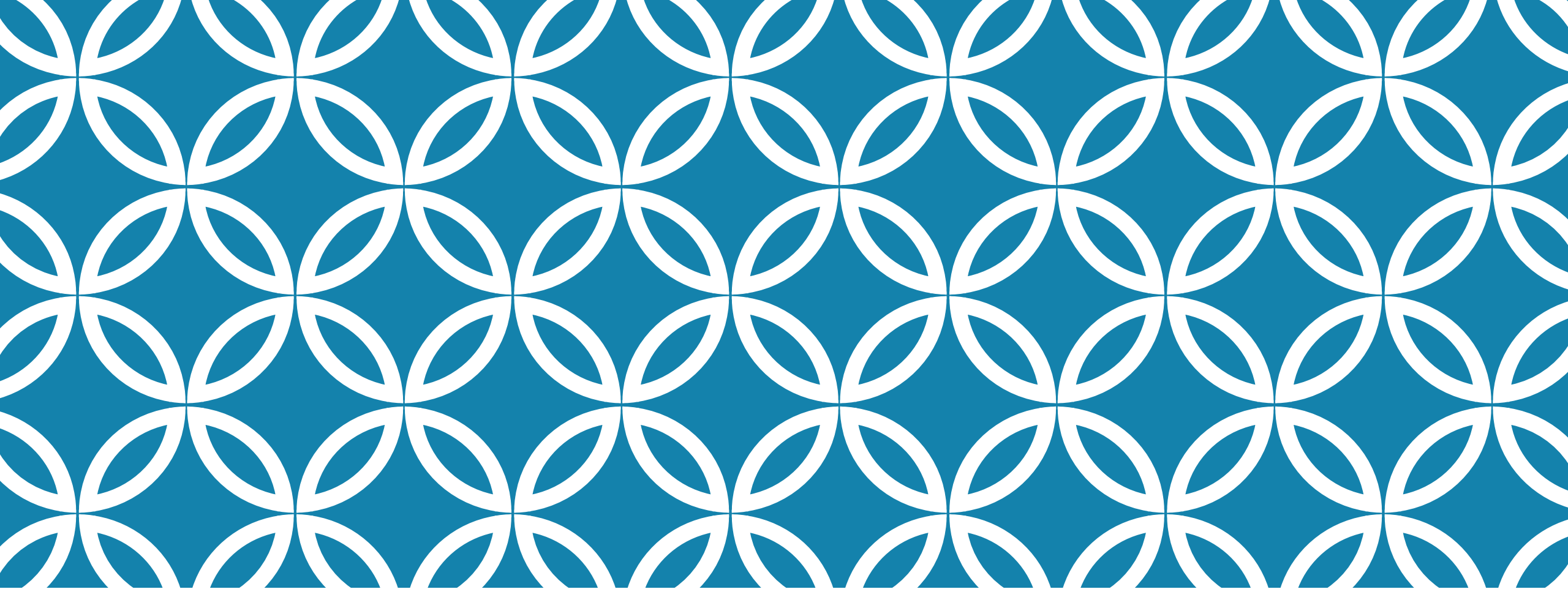
Important Instructions:

- In case verification team rejects or Send Back any process step then it will come back to AO for correction.
- Once Corrected the information will be got to BSDM team for Re-verification
- Once all the verification processes are completed successfully the TC Registration process will complete.

Re-verify Peripheral Details(DMT)
Verification of Bank Details(BY DMT)
Correct Bank Details(AO)
Re-verify Bank Details(DMT)
Verification of Documents(BY DMT)
Correct Uploaded Documents(AO)
Re-verify Uploaded Documents(DMT)
Upload Center Visit Proof(DMT)
Recommendation By DMT
Approval By SMT
End

Important Instructions:

- In case verification team rejects or Send Back any process step then it will come back to AO for correction.
- Once Corrected the information will be got to BSDM team for Re-verification
- Once all the verification processes are completed successfully the TC Registration process will complete.



Thank You |