



DOMAIN SKILLING TP REGISTRATION AND TC GENERATION PROCESS-2019

VERSION: 1.1

RELEASE DATE :27/02/2019

Training Partner Registration Form

Fill Organization
Name and
registered contact
details

Organization Name * Please Enter Organization Name

Email * Please Enter E-mail Id

Mobile * Please Enter Mobile Number

5 i n M 4 d



Please Enter Image Text

SUBMIT

Training Partner Registration Form

Organization Name * Test-2019

Email *

Mobile *

5inM4d



5inM4d|

SUBMIT

Type the Captcha in the box

Training Partner Registration Form

Organization Name * Test-2019

Email *

Mobile *

5inM4d



5inM4d|

Click on **“SUBMIT”**
button

SUBMIT

Please Read Below Instructions Carefully!!!

- Please Make Sure You Have Verify All The Details
- Do You Still Want To Continue?

NO

YES

Click on “YES” button
if your details are
correct

Training Partner Registration Form

Success!!! -Details Saved Successfully -Login Generated Successfully -Mail Sent Successfully -SMS Sent Successfully

Organization Name *

Email *

Mobile *

5 in M 4 d



SUBMIT

The login credentials will be sent to your registered e-mail id and mobile number

GO TO www.skillmissionbihar.org

Click on **Login** Button

Search....

Site Hits : 2087044

Skip to Main Content | Screen Reader | A⁻ A A⁺ A

BLOG | RTI | CONTACT US | TENDERS

GOVERNMENT OF BIHAR

BIHAR Skill Development Mission

BIHAR SKILL DEVELOPMENT MISSION

FIND CENTERS | LOGIN

1800 123 6525 [10 AM to 6 PM, Mon - Sat] FEEDBACK

About Us | Stakeholders | Kushal Yuva Program | Domain Skilling | Resources | Important Notification | Disciplinary Action | World Skill | Placement Highlights

West Champaran, East Champaran, Sitamarhi, Sheohar, Madhubani, Kishanganj, Gopalganj, Muzaffarpur, Darbhanga, Siwan, Saran, Vaishali, Samastipur, Saharsa, Purnia, Buxar, Patna, Nalanda, Kaimur, Bhojpur, Arwal, Jehanabad, Rohtas, Aurangabad, Gaya, Nawada

EMPOWERING THE YOUTH

- ◆ Providing employment opportunities to the youth
- ◆ Establishing a wide network of training centers

Shri Nitish Kumar
Hon'ble Chief Minister Of Bihar

Important Instructions:

1. Always use latest version of web browsers like Google Chrome or Mozilla Firefox etc.



KUSHAL
YUVA
PROGRAM

For Kushal Yuva Program

LOGIN



For Domain Skilling, RTD, GTP and
PMKVY

LOGIN



For Placement Portal

ENTER

Click on **LOGIN**
button available
below **Domain
Skilling** option

Login into portal with
received
TP credentials by
mail and sms



LOGIN

User Name

Password

[Forget Password ?](#)



TRAINING PARTNER(TP)
REGISTRATION
PROCESS

Attendance Management

Batch Management

Entity Registration

Invoice Management

Login Management

Master Management

Placement Management



Process Management

TP Registration

--- Capacity Building

--- Course Subscription

--- PMKVY Category 4 Registrator

--- SDC Details

--- Invoice

Click on "**Process Management**"
&
Select "**TP Registration**"



List Of Workflow

Note!!!:

To Launch A New Workflow Click On New Button And Proceed

To View Details Of Existing Workflow Click On Details Button And Proceed

Total Items : 1 Page: 1

10	Search On Name	GO	CLEAR				
S.No	Name	Is Continous?	From Date	To Date	Active	Launch	View
1	TP Registration	No	22/02/2019 00:00:00	31/12/2019 00:00:00	Yes	NEW	DETAILS

Click on **New** Button to Launch Process

Important Instructions:

New process launch can be done only once.

To see if process is already launched click on Details button

Read Instructions carefully

List Of Workflow

Please Read Below Instructions Carefully

- You Are Launching New Instance Of TP Registration Workflow
- If You Just Want To View Existing Instance Then Cancel And Click On Details
- Do You Still Want To Continue?

CANCEL LAUNCH

Note!!!:
To Launch A New Workflow Click On New Button And Proceed
To View Details Of Existing Workflow Click On Details Button And Proceed

Total Items : 1 Page: 1

10 Search On Name GO CLEAR

S.No	Name	Is Continous?	From Date	To Date	Active	Launch
1	TP Registration	No	22/02/2019 00:00:00	31/12/2019 00:00:00	Yes	NEW

Click on **Launch** Button

Launch TP Registration Workflow

GO BACK

You Are About To Launch TP Registration Workflow. Please Read Below Instructions Carefully Before Proceeding Further:

We, Training Partner(TP) understand and agree that:-

- The location of the proposed Centre shall be fixed only in the specific location as selected by us and the selected location shall not be changed by us anytime during, and subsequent to the 'Center Registration Process without prior approval from BSDM,
 - If we involve our self in doing any wrong practice regarding domain skilling or we indulge into franchising / sub-letting our registered centre then our application will get cancelled / terminated immediately without any prior notice or explanation from BSDM.
 - Our center will not employ Center Coordinator, Faculty already registered with other centers. We agree that, if our center is found to be sharing center coordinator or faculty with other centres then BSDM reserves the rights to reject the center without giving any clarification.
 - BSDM reserves the right:
 - to modify the terms and conditions of the Center Registration Process without any prior notice and BSDM shall not be liable to anyone for any such modification/s;
 - to discontinue/postpone the Center Registration Process (or any part thereof) with/without prior notice and BSDM shall not be liable to anyone for any such discontinuation/postponement;
 - of granting and/or rejecting authorization to any applicant/s, without assigning any reason/s whatsoever to anyone.
- In case we are granted authorization:
- we are responsible for maintaining the confidentiality of the password and login account given by BSDM and fully responsible for all activities that occur thereunder;
 - We shall abide by the various Rules, Regulations, Code of Conduct, Guidelines, Communications, Norms issued and specified by BSDM from time to time.
 - All the disputes or differences, if any, prior and/or subsequent to authorization (if granted) shall be referred to the courts in Patna, which shall be the courts having the jurisdiction to entertain and try the same.

Read all
Instructions
carefully

Click on
Launch
Button

LAUNCH

Read Instructions carefully

Please Read Below Instructions Carefully

- You Are Launching TP Registration Workflow
- Do You Still Want To Continue?

CANCEL

LAUNCH

Click on **Launch** Button

The screenshot shows a web interface with a teal header bar containing the text "Launch TP Registration Workflow". Below the header is a white content area. In the center of this area is a white box with a green vertical bar on the left side, containing the text "Success!!! TP Registration Workflow Launched Successfully". In the top right corner of the white content area, there is a grey button with the text "GO BACK". A red dashed arrow points from the left side of the image towards the "GO BACK" button.

After process
launched
successfully click on
GO BACK button

GO BACK

List Of Workflow

Note!!!:

To Launch A New Workflow Click On New Button And Proceed

To View Details Of Existing Workflow Click On Details Button And Proceed

Total Items : 1 Page: 1

10	Search On Name	GO	CLEAR				
S.No	Name	Is Continous?	From Date	To Date	Active	Launch	View
1	TP Registration	No	22/02/2019 00:00:00	31/12/2019 00:00:00	Yes	NEW	DETAILS

Click on **Details**
Button

Important Instructions:

Clicking on New Button again after Launch will throw an **Error!!!** as shown on TOP of Screen

Click on Count
to enter the
Step

Select Filter 2	▼	Select Filter 2 Value
Select Filter 3	▼	Please Enter Value Here
10	▲▼	SEARCH CLEAR
S.No	Step	Count
1	Declare TP Profile Details(TP)	1

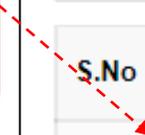
Select Filter 2 ▼ Select Filter 2 Value ▼

Select Filter 3 ▼ Please Enter Value Here

10 **SEARCH** **CLEAR**

S.No	Id	Partner Code/Login Name	Name	Email	Mobile	District	Block	Instance	Group	Status
1	Process									Pending

Click on
Count to
enter the
Step



Process

Declare TP Profile Details(TP)(Astric Skill Center-1748)

GO BACK

Note!!!:

-Step1:Declare Profile Details

-Step2:After Completing Step1 Please Click On 'Next Step' Button To Move To Next Step.Please Note If You Forget To Click On 'Next Step' Button You Will Not Move Ahead

Declare Profile Details	Next Step
<input type="button" value="DECLARE"/>	<input type="button" value="NEXT STEP"/>

Click on **Declare** to proceed

Important Instructions:

Read instructions before proceeding

Fill the required details

SPOC- Single Point of Contact

Name *	Test Center
SPOC Name *	
Email 1 *	test@gmail.com
Email 2	test-2@gmail.com
Mobile 1 *	99999999
Mobile 2	
Landline STD 1	
Landline 1	
Landline STD 2	
Landline 2	
Fax STD	
Fax	

Fill Organization details and upload required documents

Organization Type * Ltd. company

Registration Act * Select

Registration Number *

Upload Legal Document: *

Select

Must be less than 200 KB(.jpeg,.jpg)

PAN * AASFA9991N

Upload PAN *

Select

Must be less than 200 KB(.jpeg,.jpg)

Preview

Delete

SAVE CANCEL

click on **Save** button

Success!!! Details Saved Successfully

GO BACK

After successfully saved the Organization and Pan Details click on **GO BACK** button

Name * ATMA BHOJPUR

SPOC Name * XYZ

Email 1 * atmabhojpur@rediffmail.com

Email 2

Mobile 1 * 8002112712

GO BACK

Note!!!:

-Step1:Declare Profile Details

-Step2:After Completing Step1 Please Click On 'Next Step' Button To Move To Next Step.Please Note If You Forget To Click On 'Next Step' Button You Will Not Move Ahead

click on **Next Step**

Declare Profile Details

DECLARE

Next Step

NEXT STEP

Important Instructions:

Clicking on Next Step is mandatory to go forward.

Select Filter 2 ▼

Select Filter 2 Value

Select Filter 3 ▼

Please Enter Value Here

10 ▲▼

SEARCH CLEAR

S.No	Step	Count
1	Declare Address Details(TP)	1

Click on Count to enter the Step



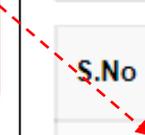
Select Filter 2 ▼ Select Filter 2 Value ▼

Select Filter 3 ▼ Please Enter Value Here

10 **SEARCH** **CLEAR**

S.No	Id	Partner Code/Login Name	Name	Email	Mobile	District	Block	Instance	Group	Status
1	Process									Pending

Click on
Count to
enter the
Step



Process

Declare Address Details(TP)(ATMA BHOJPUR-1672)

GO BACK

Note!!!:

-Step1:Declare Address

-Step2:After Completing Step1 Please Click On 'Next Step' Button To Move To Next Step.Please Note If You Forget To Click On 'Next Step' Button You Will Not Move Ahead

Address Details

ADDRESS DETAILS

Next Step

NEXT STEP

Click on
Declare to
proceed

Important Instructions:

Read instructions before proceeding

Fill all Address Details carefully

Click on **SAVE** after complete form is filled

Address *	<input type="text" value="Test"/>
Landmark *	<input type="text" value="Test"/>
Area Type	<input type="radio"/> Rural <input checked="" type="radio"/> Urban
City	<input type="text" value="Test"/>
Country *	<input type="text" value="India"/>
State *	<input type="text" value="Bihar"/>
District *	<input type="text" value="Patna"/>
Block	<input type="text" value="Patna Sadar"/>
ULB	<input type="text" value="Patna M Corp"/>
Pin Code *	<input type="text" value="800001"/>
Premise Occupancy Type	<input type="radio"/> Rented <input checked="" type="radio"/> Self Owned <input type="radio"/> Leased
Premise Owner Name	<input type="text" value="test"/> <small>Must Be Less Than Or Equal To 100 Characters(Excluding Whitespaces)</small>
Establishment Date	<input type="text" value="test"/> <small>Must Be In DD/MM/YYYY Format</small>

Important Instructions:

Provide correct information as per document proof

Information once entered may not be changed later

Declare Address Details(TP)(ATMA BHOJPUR- 1672)

Success!!! Details Saved Successfully

After saved courses
successfully click on **GO
BACK** button

GO BACK

Address *

Test

Landmark *

Test

Area Type

Rural

Urban

City

Test

Country *

India

State *

Bihar

GO BACK

Note!!!:

-Step1:Declare Address

-Step2:After Completing Step1 Please Click On 'Next Step' Button To Move To Next Step.Please Note If You Forget To Click On 'Next Step' Button You Will Not Move Ahead

click on **Next Step**

Address Details

ADDRESS DETAILS

Next Step

NEXT STEP

Important Instructions:

Clicking on Next Step is mandatory to go forward.

Select Filter 2 Select Filter 2 Value

Select Filter 3 Please Enter Value Here

10 SEARCH CLEAR

S.No	Step	Count
1	Declare Bank Details(TP)	1

Click on Count to enter the Step



Select Filter 2 ▼ Select Filter 2 Value

Select Filter 3 ▼ Please Enter Value Here

10 **SEARCH** **CLEAR**

S.No	Id	Partner Code/Login Name	Name	Email	Mobile	District	Block	Instance	Group	Status
1	Process									Pending

Click on Count to enter the Step

GO BACK

Note!!!:

-Step1:Declare Bank Details

-Step2:After Completing Step1 Please Click On 'Next Step' Button To Move To Next Step.Please Note If You Forget To Click On 'Next Step' Button You Will Not Move Ahead

Bank Details	Next Step
BANK DETAILS	NEXT STEP

Click on **Declare** to proceed

Important Instructions:

Read instructions before proceeding

GO BACK

Account Type *

Account No *

Account Holder Name *

IFSC Code *

Fetch Bank Details *

FETCH BANK DETAILS

Upload Sacn Copy Of Cancelled Cheque/ Bank

Passbook. *

Must be less than 200 KB(.jpeg,.jpg)

SAVE

CANCEL

Fill your bank details carefully



* Upload required file

Branch District * MUNGER

Branch State * BIHAR

Upload Sacn Copy Of Cancelled Cheque/ Bank

Select

Passbook. * Must be less than 200 KB(.jpeg,.jpg)



Delete

* Click to **Save**

SAVE

CANCEL

After successfully saved the Bank Details click on **GO BACK** button

Success!!! Details Saved Successfully

GO BACK

Account Type *

Saving Account

Account No *

123456789

Account Holder Name *

Test

GO BACK

Note!!!:

-Step1:Declare Bank Details

-Step2:After Completing Step1 Please Click On 'Next Step' Button To Move To Next Step.Please Note If You Forget To Click On 'Next Step' Button You Will Not Move Ahead

Bank Details

BANK DETAILS

Next Step

NEXT STEP

click on **Next Step**

Important Instructions:

Clicking on Next Step is mandatory to go forward.

Select Filter 2 ▼

Select Filter 2 Value

Select Filter 3 ▼

Please Enter Value Here

10

SEARCH CLEAR

S.No	Step	Count
1	Upload Documents(TP)	1

Click on Count to enter the Step



Select Filter 2 ▼ Select Filter 2 Value ▼

Select Filter 3 ▼ Please Enter Value Here

10 **SEARCH** **CLEAR**

S.No	Id	Partner Code/Login Name	Name	Email	Mobile	District	Block	Instance	Group	Status
1	Process									Pending

Click on
Count to
enter the
Step



Process

Click on **Upload documents** to proceed

GO BACK

Note!!!:

-Step1:Upload Documents

-Step2:After Completing Step1 Please Click On 'Next Step' Button To Move To Next Step.Please Note If You Forget To Click On 'Next Step' Button You Will Not Move Ahead

Upload Documents

UPLOAD DOCUMENTS

Next Step

NEXT STEP

Important Instructions:

Read instructions before proceeding

Upload required Documents



Upload LOA
Must be less than 200 KB(.jpeg,.jpg)

Upload Rent Agreement *
Must be less than 1 MB(.pdf)

GO BACK

Click on **SAVE** after Upload Documents



SAVE

CANCEL

After successfully saved the Bank Details click on **GO BACK** button

Success!!! Details Saved Successfully

GO BACK

Upload LOA

Select

Must be less than 200 KB(.jpeg,.jpg)

Upload Rent Agreement *

Select

Must be less than 1 MB(.pdf)

Download

GO BACK

Note!!!:

-Step1:Upload Documents

-Step2:After Completing Step1 Please Click On 'Next Step' Button To Move To Next Step.Please Note If You Forget To Click On 'Next Step' Button You Will Not Move Ahead

click on **Next Step**

Upload Documents

UPLOAD DOCUMENTS

Next Step

NEXT STEP

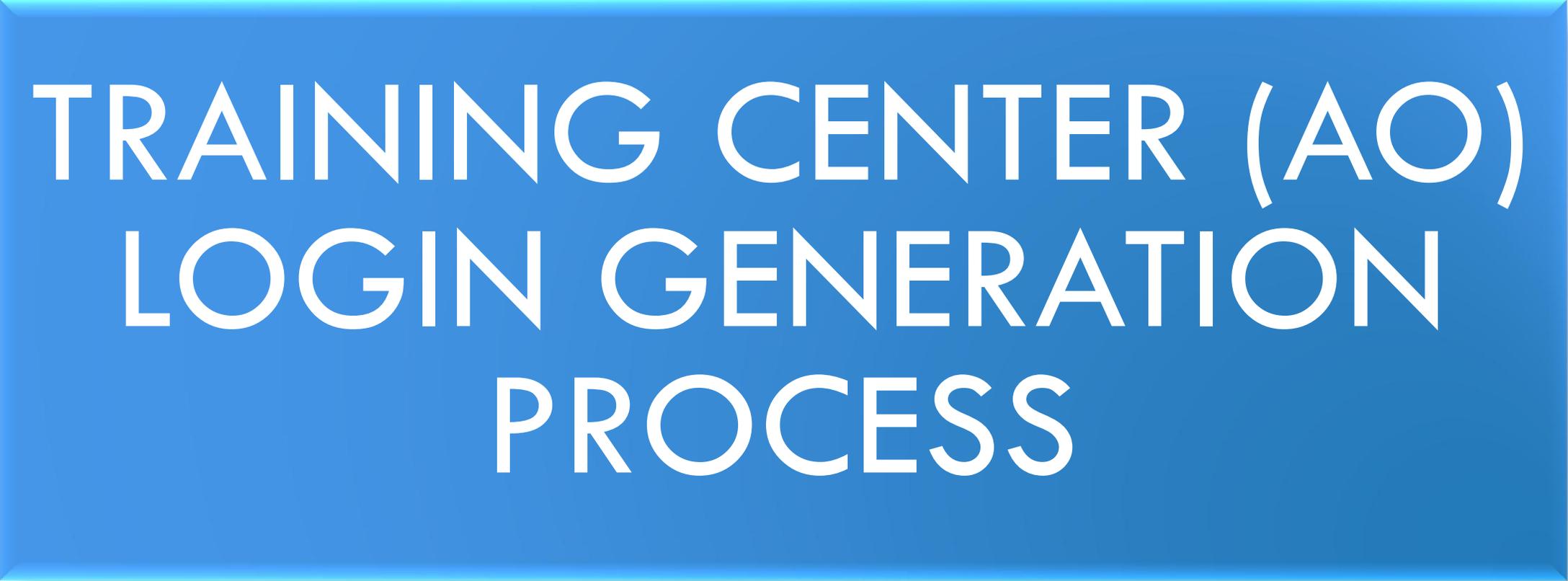
Important Instructions:

Clicking on Next Step is mandatory to go forward.

Select Filter 2	Select Filter 2 Value	
Select Filter 3	Please Enter Value Here	
10	SEARCH CLEAR	
S.No	Step	Count
1	Verify Profile Details(SMT)	1

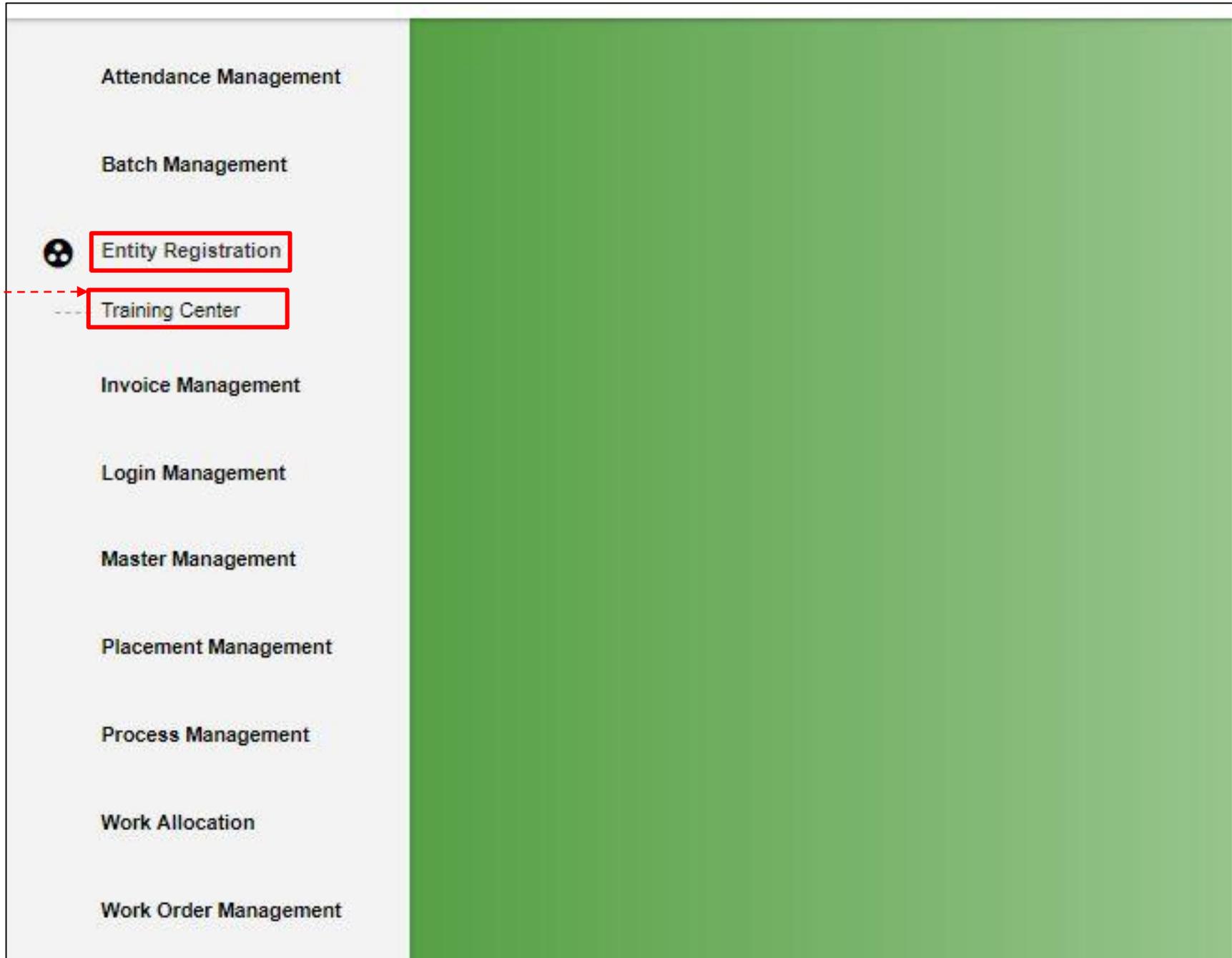
Important Instructions:

- Verification process is to be done by BSDM team.



TRAINING CENTER (AO)
LOGIN GENERATION
PROCESS

Click on
“Entity Registration”
& Select
“Training Center”



A screenshot of a software interface showing a vertical menu on the left side. The menu items are: Attendance Management, Batch Management, Entity Registration, Training Center, Invoice Management, Login Management, Master Management, Placement Management, Process Management, Work Allocation, and Work Order Management. The 'Entity Registration' and 'Training Center' items are highlighted with red rectangular boxes. A red dashed arrow points from the text box on the left to the 'Training Center' item. The right side of the interface is a solid green area.

- Attendance Management
- Batch Management
- Entity Registration
- Training Center
- Invoice Management
- Login Management
- Master Management
- Placement Management
- Process Management
- Work Allocation
- Work Order Management

Entity

Total : 0 Page: 1

ADD

Training Partner

Select Filter 2

Select Filter 3

10

SEARCH

CLEAR

Click on “**ADD**”
To create new
Training Center

Fill all required details of Center

Entity Role *	AO
Parent Entity 1 Role *	Select
Parent Entity 1 *	Select
Name *	
Email 1 *	
Mobile 1 *	

Auto Generate Username Yes No

Entity Enabled Yes No

Entity Login Enabled Yes No

Generate Login Credentials Yes No

Send Login Notification Yes No

SAVE

CANCEL

Select available details of the center

Select **Course Category**
Domain Skilling

Entity Role * AO

Parent Entity 1 Role * Training Partner

Parent Entity 1 * Test-2019

Course Category * Domain Skilling

Name * Test Center-2019

Email 1 * test@gmail.com

Mobile 1 * 9999999999

Entity Enabled Yes No

Entity Login Enabled Yes No

Generate Login Credentials Yes No

Send Login Notification Yes No

SAVE CANCEL

Entity Role *	AO
Parent Entity 1 Role *	Training Partner
Parent Entity 1 *	Test-2019
Course Category *	Domain Skilling
Name *	Test Center-2019
Email 1 *	test@gmail.com
Mobile 1 *	9999999999
Entity Enabled	<input checked="" type="radio"/> Yes <input type="radio"/> No
Entity Login Enabled	<input checked="" type="radio"/> Yes <input type="radio"/> No
Generate Login Credentials	<input checked="" type="radio"/> Yes <input type="radio"/> No
Send Login Notification	<input checked="" type="radio"/> Yes <input type="radio"/> No

SAVE CANCEL

Select “Yes” for each option to generate and enable the login credentials automatically

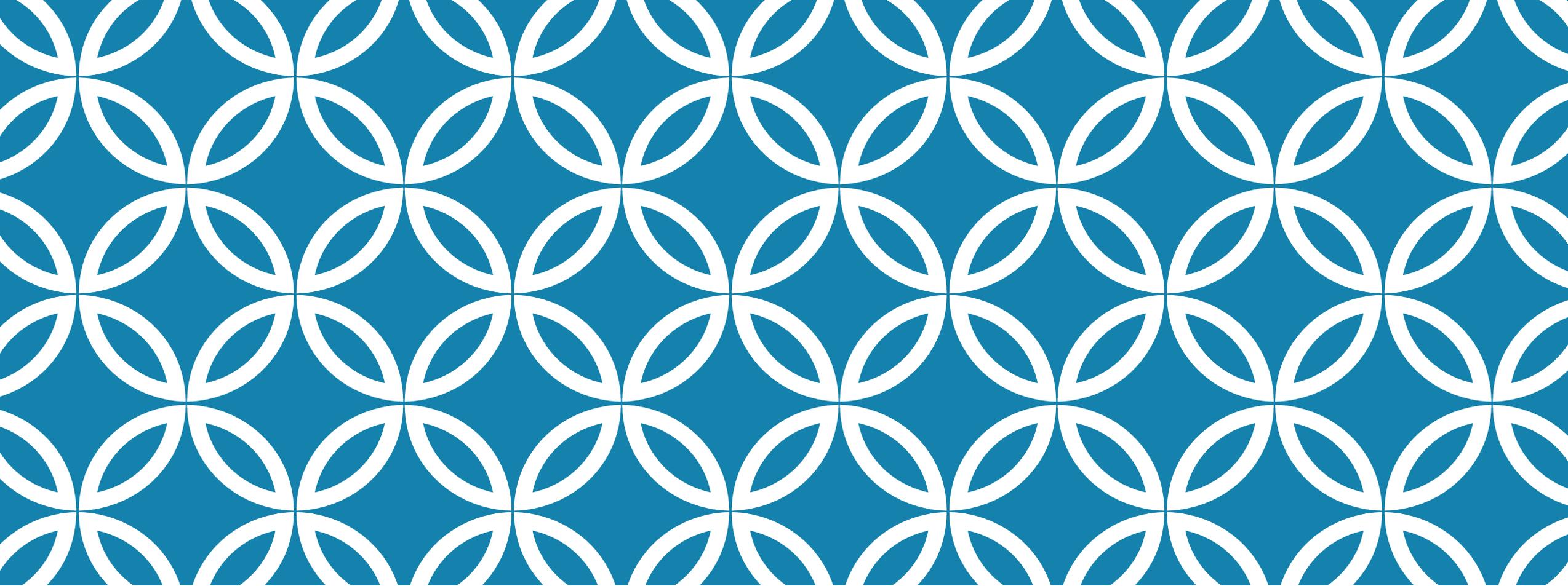
Entity Role *	AO
Parent Entity 1 Role *	Training Partner
Parent Entity 1 *	Test-2019
Course Category *	Domain Skilling
Name *	Test Center-2019
Email 1 *	test@gmail.com
Mobile 1 *	9999999999
Entity Enabled	<input checked="" type="radio"/> Yes <input type="radio"/> No
Entity Login Enabled	<input checked="" type="radio"/> Yes <input type="radio"/> No
Generate Login Credentials	<input checked="" type="radio"/> Yes <input type="radio"/> No
Send Login Notification	<input checked="" type="radio"/> Yes <input type="radio"/> No
	<input type="button" value="SAVE"/> <input type="button" value="CANCEL"/>

Click on **“SAVE”**
button to create the
center

- You will receive login credentials of AO on provided **E-mail ID** and **Mobile Number** for further Registration process.
- **Important Note:**

Kindly refer user manual for AO registration process available in AO login at following path:

Content Management > Content Download > AO Registration (DS-2019)



THANK YOU!

