



# Model Curriculum

## Armed Security Guard

**SECTOR : PRIVATE SECURITY SECTOR**  
**SUB-SECTOR : COMMERCIAL AND INDUSTRIAL**  
**OCCUPATION : GUARDING**  
**REF. ID : SSS/Q0201**  
**NSQF LEVEL : 4**



## Certificate

### CURRICULUM COMPLIANCE TO QUALIFICATION PACK – NATIONAL OCCUPATIONAL STANDARDS

is hereby issued by the

**SECURITY SECTOR SKILL DEVELOPMENT COUNCIL**

for the

### MODEL CURRICULUM

Complying to National Occupational Standards of  
Job Role/ Qualification Pack: **'Armed Security Guard'** QP No. **'SSS/Q0201 NSQF Level 4'**

Date of Issuance: **December 23rd, 2015**

Valid up to: **July 1<sup>st</sup>, 2016**

*\* Valid up to the next review date of the Qualification Pack*

Authorised Signatory  
(Security Sector Skill Development Council)



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# Armed Security Guard

## CURRICULUM / SYLLABUS

This program is aimed at training candidates for the job of a “Armed Security Guard”, in the “Private Security” Sector/Industry and aims at building the following key competencies amongst the learner

<b>Program Name</b>	<Armed Security Guard>		
<b>Qualification Pack Name &amp; Reference ID.</b>	SSS/Q0201		
<b>Version No.</b>	1.0	<b>Version Update Date</b>	01/07/2013
<b>Pre-requisites to Training</b>	Equivalent to 10th (Average literacy of reading, writing and understanding)		
<b>Training Outcomes</b>	<p><b>After completing this programme, participants will be able to:</b></p> <ul style="list-style-type: none"> <li>• <b>Perform armed security tasks:</b> Be able to perform armed security tasks in accordance with basic security practices.</li> <li>• <b>Follow safety norms:</b> Observe safety norms while handling firearms.</li> <li>• <b>Control situations:</b> Deal with security situations warranting use of firearms.</li> <li>• <b>Provide private armed guarding service:</b> Provide private armed guarding service to people, property, premises and businesses.</li> <li>• <b>Provide support to guarding duties:</b> Support guarding duties with licenced firearms.</li> <li>• <b>Perform armed guarding duties:</b> Carry out routine armed guarding duties.</li> <li>• <b>Support cash and valuable-in-transit operations:</b> Support cash and valuables-in-transit operations.</li> <li>• <b>Perform domain-specific armed guarding tasks:</b> Carry out private armed guarding tasks in commercial and industrial deployments.</li> <li>• <b>Image building:</b> Project positive image of self and the organization.</li> <li>• <b>Communicate effectively:</b> Communicate effectively with stakeholders.</li> <li>• <b>Understand the legal requirements:</b> Understand the legal requirements and work within the law when undertaking private security tasks.</li> <li>• <b>Observe personal hygiene and occupational health and safety:</b> Maintain personal hygiene and observe occupational health and safety practices at work place.</li> <li>• <b>Respond to emergencies:</b> Identify and operate security, safety, fire-fighting and communication equipment effectively and respond to emergencies.</li> <li>• <b>Render first aid:</b> Provide basic first aid.</li> </ul>		



This course encompasses 12 out of 12 National Occupational Standards (NOS) of “Armed Security Guard” Qualification Pack issued by “SSC: Security Sector Skill Development Council”.

Sr. No.	Module	Key Learning Outcomes	Equipment Required
1	<p><b>Introduction</b></p> <p><b>Theory Duration</b> (hh:mm) 01:00</p> <p><b>Practical Duration</b> (hh:mm) 00:00</p> <p><b>Corresponding NOS Code</b> SSS/N0201</p>	<ul style="list-style-type: none"> <li>• Introduction to course and ice-breaking</li> <li>• Learn about role of an Armed Security Guard and job opportunities in the Private Security Sector</li> </ul>	Computer, projector, blackboard, classroom, classroom furniture
2	<p><b>Physical Training</b></p> <p><b>Theory Duration</b> (hh:mm) 00:00</p> <p><b>Practical Duration</b> (hh:mm) 15:00</p> <p><b>Corresponding NOS Code</b> SSS/N0108, SSS/N0210</p>	<ul style="list-style-type: none"> <li>• Improve physical health, strength and dexterity in trainees</li> <li>• Inculcate good personal hygiene practices</li> </ul>	PT field, running track, vertical rope, beam, 9” ditch, balance, mat
3	<p><b>Drill</b></p> <p><b>Theory Duration</b> (hh:mm) 00:00</p> <p><b>Practical Duration</b> (hh:mm) 15:00</p> <p><b>Corresponding NOS Code</b> SSS/N0210</p>	<ul style="list-style-type: none"> <li>• Improve bearing and deportment and grooming trainees into smart individuals</li> </ul>	Drill ground, full length mirror, drill charts
4	<p><b>Security tasks and basic security practices</b></p> <p><b>Theory Duration</b> (hh:mm) 06:00</p>	<ul style="list-style-type: none"> <li>• Learn about - <ul style="list-style-type: none"> <li>○ Security organisations</li> <li>○ Private Security Sector (PSS)</li> <li>○ Private armed security tasks and guarding duties</li> <li>○ Risks, Threats, Hazards/ Disasters and Emergencies</li> <li>○ Weapons and firearms</li> </ul> </li> </ul>	Charts – weapon and firearm, badges of rank, security organisation, risks and threats



Sr. No.	Module	Key Learning Outcomes	Equipment Required
	<p><b>Practical Duration</b> (hh:mm) 03:00</p> <p><b>Corresponding NOS Code</b> SSS/N0201</p>	<ul style="list-style-type: none"> <li>○ Improvised explosive devices (IED)</li> <li>○ Military and police ranks</li> </ul>	
5	<p><b>Observe safety norms</b></p> <p><b>Theory Duration</b> (hh:mm) 06:00</p> <p><b>Practical Duration</b> (hh:mm) 05:00</p> <p><b>Corresponding NOS Code</b> SSS/N0202</p>	<ul style="list-style-type: none"> <li>● Understand functioning of firearm, ammunition and maintenance requirements</li> <li>● Observe safety norms with regards to firearm</li> <li>● Operate firearm with care</li> <li>● Handle misfires</li> <li>● Secure firearm and ammunition when not in use</li> </ul>	Charts on firearm safety, appropriate firearm (s), firing range
6	<p><b>Deal with security situations warranting use of firearm</b></p> <p><b>Theory Duration</b> (hh:mm) 06:00</p> <p><b>Practical Duration</b> (hh:mm) 05:00</p> <p><b>Corresponding NOS Code</b> SSS/N0203</p>	<ul style="list-style-type: none"> <li>● Anticipate risk and threat to life and property</li> <li>● Monitor and assess security situations warranting use of firearm</li> <li>● Report to superiors</li> <li>● Identify individuals threatening to endanger life and property</li> <li>● Issue warning to miscreants</li> <li>● Use firearm</li> <li>● Avoid collateral damage</li> <li>● Maintain safety of self and others</li> <li>● Report and record incident</li> <li>● Preserve evidence</li> </ul>	Appropriate firearm, communication equipment, range to practice firing
7	<p><b>Provide armed guarding services to people, property and premises</b></p> <p><b>Theory Duration</b> (hh:mm) 07:00</p> <p><b>Practical Duration</b> (hh:mm) 04:00</p>	<ul style="list-style-type: none"> <li>● Learn about - <ul style="list-style-type: none"> <li>○ Types of buildings and premises and visitors</li> <li>○ Risk and threats to life, property and premises and security breaches</li> <li>○ Taking briefing and instructions, assuming charge of area of responsibility and carrying out armed guarding operations</li> <li>○ Carryout patrolling</li> <li>○ Search of a place and area</li> <li>○ Maintain personal and stakeholder's safety</li> <li>○ Use firearm</li> <li>○ Prevent tampering of evidence</li> <li>○ Identify, understand characteristics, and operate safety and security equipment.</li> </ul> </li> </ul>	Personal protective equipment – helmet, goggles, gloves, ERP jacket, boots, knee cap, carabiner, torch, rope, ladder. Forms for recording incidents. Appropriate firearm



Sr. No.	Module	Key Learning Outcomes	Equipment Required
	<b>Corresponding NOS Code</b> SSS/N0204	<ul style="list-style-type: none"> <li>○ Reporting and recording incidents and visits as per formats and procedures accurately</li> </ul>	
8	<b>Support guarding duties with licenced firearm</b>  <b>Theory Duration</b> (hh:mm) 07:00  <b>Practical Duration</b> (hh:mm) 04:00  <b>Corresponding NOS Code</b> SSS/N0205	<ul style="list-style-type: none"> <li>● Ensure safety precautions and safe handling of weapon in operation and storage</li> <li>● Operate weapons as per law</li> <li>● Maintain and test weapon in line with safety instructions. Report faults and get it repaired</li> <li>● Fulfil statutory and documentary requirements pertaining to weapon &amp; ammunition and movement</li> <li>● Undertake responsibility and deployment as instruction/ briefing</li> <li>● Co-ordinate with other armed or unarmed security details deployed in the premises</li> <li>● Understand identification, friend or foe protocol practiced in the premises</li> <li>● Observe development of any untoward situation and respond early</li> <li>● Report sequence of incident to designated superior</li> <li>● Use firearm as last resort and avoid collateral damage</li> <li>● Ensure safety of self and of others</li> <li>● Render first aid to injured</li> <li>● Cooperate in investigation</li> </ul>	Charts of firearms and safety precautions, first aid kit, sample of weapon licence, reporting format
9	<b>Carryout routine armed guarding duties</b>  <b>Theory Duration</b> (hh:mm) 05:00  <b>Practical Duration</b> (hh:mm) 03:00  <b>Corresponding NOS Code</b> SSS/N0206	<ul style="list-style-type: none"> <li>● Use authorised weapon &amp; ammunition, personal protective equipment</li> <li>● Receive briefing from designated superior</li> <li>● Coordinate task with team members</li> <li>● Maintain vigil and respond to threats</li> <li>● Report incident and record details</li> <li>● Avoid collateral damage</li> <li>● Maintain safety of self, principal and others</li> <li>● Follow procedure on escorting of persons</li> </ul>	Duty chart, vehicle, personal protective equipment, first aid kit, route chart, torch, walkie-talkie, mobile, communication diagram,
10	<b>Support cash and valuables-in-transit operations</b>  <b>Theory Duration</b> (hh:mm) 05:00  <b>Practical Duration</b> (hh:mm) 04:00	<ul style="list-style-type: none"> <li>● Learn about -             <ul style="list-style-type: none"> <li>○ Organisational procedure regarding cash and valuables-in-transit operations</li> <li>○ Risk and threat during operation</li> <li>○ Readiness of vehicle, driver and guard for assignment</li> <li>○ Understand weapon &amp; ammunition, equipment and documents required to be carried for assignment</li> <li>○ Communicate effectively</li> <li>○ Maintaining vigil and responding to risks and emergencies</li> </ul> </li> </ul>	Duty chart, first aid kit, route chart, torch, walkie-talkie, mobile, communication diagram, baton and firearms



Sr. No.	Module	Key Learning Outcomes	Equipment Required
	<b>Corresponding NOS Code</b> SSS/N0207	<ul style="list-style-type: none"> <li>○ Use firearm and avoid collateral damage</li> <li>○ Ensure safety of self, others and consignment</li> <li>○ Report and record incidents</li> </ul>	
11	<b>Provide security in commercial and industrial deployments</b>  <b>Theory Duration</b> (hh:mm) 05:00  <b>Practical Duration</b> (hh:mm) 04:00  <b>Corresponding NOS Code</b> SSS/N0208 & N0209	<ul style="list-style-type: none"> <li>● Understand types and peculiarities of commercial and industrial deployments</li> <li>● Follow organisational procedure and instructions</li> <li>● Understand domain-specific risks and threats</li> <li>● Provide guarding services at the commercial and industrial deployments</li> <li>● Show desired behavioural standards while carrying out guarding duties</li> </ul>	Charts of various commercial and industrial domains
12	<b>Image projection</b>  <b>Theory Duration</b> (hh:mm) 06:00  <b>Practical Duration</b> (hh:mm) 05:00  <b>Corresponding NOS Code</b> SSS/N0210	<ul style="list-style-type: none"> <li>● Comply with organisation's standards of grooming and personal behaviour</li> <li>● Wear organisation's uniform correctly and smartly</li> <li>● Carry and use personal protection gear and equipment</li> <li>● Observe organisation's 'Meet and Greet Procedure'</li> <li>● Observe confidentiality as per organisational procedure</li> <li>● Observe discipline and punctuality</li> </ul>	Male and female mannequins draped in security guard's uniform and accoutrements, personal protection gear. Communication equipment
13	<b>Basic rules pertaining to private security service and security personnel</b>  <b>Theory Duration</b> (hh:mm) 05:00  <b>Practical Duration</b> (hh:mm) 00:00  <b>Corresponding NOS Code</b> SSS/N0102	<ul style="list-style-type: none"> <li>● Learn about - <ul style="list-style-type: none"> <li>○ Right to private defence, important body and property offences and cognisable and non-cognisable offences</li> <li>○ Aid to magistrate, duty of public to inform about certain offences, arrest by private person, complaints and first information report and warrants and summons</li> <li>○ Difference between legal and illegal activities; take cognisance of offences and report to superiors and police</li> <li>○ Basics of Human Rights; obligations of the holder of an arms licence, explosives and explosive substances</li> <li>○ Physical standards, security training, verification, uniform, ID cards for security guards as per PSARA – 2005</li> <li>○ Rights and entitlements of workers</li> <li>○ Roles and responsibilities of armed security guard</li> </ul> </li> </ul>	Classroom training





Sr. No.	Module	Key Learning Outcomes	Equipment Required
		<ul style="list-style-type: none"> <li>○ Internal or police investigations and giving evidence in the court</li> <li>○ Lodging of complaints or assisting others in filing first information report</li> </ul>	
14	<p><b>Health and Safety</b></p> <p><b>Theory Duration</b> (hh:mm) 18:00</p> <p><b>Practical Duration</b> (hh:mm) 16:00</p> <p><b>Corresponding NOS Code</b> SSS/N0108</p>	<ul style="list-style-type: none"> <li>● Understand, follow and enforce organisational procedures and instructions on workplace health and safety</li> <li>● Ensure health and safety of self and others</li> <li>● Understand about risks, hazards, accidents and emergencies concerning life at workplace and their management and mitigation</li> <li>● Understand details of floor plan, emergency exit, alarm, signage and fire-fighting equipment at workplace</li> <li>● Maintain safety equipment</li> <li>● Report malfunctioning of equipment</li> <li>● Check and report about non-adherence of rules by workers and other stakeholders and give report</li> <li>● Identify and use safety and personal protection equipment</li> <li>● Understand and identify types and causes of fire</li> <li>● Understand, identify and operate fire-fighting equipment and participate in training and drills</li> <li>● Understand, identify and deal with medical emergencies occurring at workplace</li> <li>● Render first-aid at workplace</li> <li>● Participate in training and drills and evacuation of premises and casualties</li> <li>● Keep hazards away from workplace</li> <li>● Raise alarm and call for help from emergency service organisations</li> </ul>	
	<p><b>Total Duration</b></p> <p><b>Theory Duration</b> 77:00</p> <p><b>Practical Duration</b> 83:00</p>	<p><b>Unique Equipment Required:</b> Firearm, ammunition, security, safety, first aid, firefighting, communication equipment.</p>	

**Grand Total Course Duration: 160Hours, 0 Minutes**

*(This syllabus/ curriculum has been approved by SSC: Security Sector Skill Development Council)*



## Trainer Prerequisites for Job role: “Armed Security Guard” mapped to Qualification Pack: “SSS/Q0201”

Sr. No.	Area	Details
1	<b>Description</b>	To deliver accredited training service, mapping to the curriculum detailed above, in accordance with the Qualification Pack “SSS/Q0108”.
2	<b>Personal Attributes</b>	A Physical Security Trainer should be free from socio-economic preferences and prejudice. He/ she should be safety conscious and proficient in handling and use security/ safety equipment and firearms. Besides being knowledgeable, he/ she should be energetic, motivating, innovative and good at communication. The trainer should be able to establish rapport with the trainees and employ innovative methods to impart instructions.
3	<b>Minimum Educational Qualifications</b>	Class XII
4a	<b>Domain Certification</b>	Certified for Job Role: “Physical Security Trainer” mapped to QP: “SSS/Q0108”. Minimum accepted score as per respective SSC guidelines 75%
4b	<b>Platform Certification</b>	Required that the Trainer be certified for the QP Code: SSC/ Q 1402 with a minimum accepted score of 70%.
5	<b>Experience</b>	Qualified on “Train-the-trainer” course from SSSDC.



## Annexure: Assessment Criteria

<b>Assessment Criteria for Armed Security Guard</b>	
<b>Job Role</b>	<b>Armed Security Guard</b>
<b>Qualification Pack</b>	<b>SSS/Q0201</b>
<b>Sector Skill Council</b>	<b>Security</b>

<b>Sr. No.</b>	<b>Guidelines for Assessment</b>
1	Criteria for assessment for Qualification Pack has been created based on the NOSs and performance criteria by Security Sector Skill Development Council (SSSDC). Each Performance Criteria (PC) has been assigned marks proportional to its importance within NOS and weightages have also been given among the NOSs accordingly. SSSDC has laid down the proportion of marks for Skills, Theory/Knowledge and Behaviour/ Attitudes for each PC.
2	The assessment of the theory/knowledge will be based on written test/viva-voce or both while skill test shall be hands on practical. Behaviour and attitude will be assessed while performing the task.
3	The assessment shall be done as per the assessment sheets devised by SSSDC and accordingly the assessment agencies in consultation with SSSDC will create unique question papers for theory/knowledge and attitude for each candidate at each SSSDC accredited testing centres (as per assessment criteria below)
4	The assessment agencies will conduct the assessment as per the guidelines given by SSSDC having unique evaluations for skill practical for every student at each SSSDC accredited testing centre based on this criteria
5	To pass the Qualification Pack, every trainee should score a minimum of 60% in Skill, 60% in Knowledge and 60% in Behaviour separately in each attributes.
6	Each trainee at Level-4 has to pass in Skill, Knowledge and Behaviour as per the percentage given below in totality.



Sr. No.	NOS No.	NOS Name	Total Marks	Marks Allocation: Skills	Marks Allocation: Knowledge	Marks Allocation: Behavior
1	SSS/N0201	Security tasks in accordance with basic security practices	35	15	15	05
2	SSS/N0202	Observe safety norms while handling firearms	55	20	25	10
3	SSS/N0203	Deal with security situations warranting use of licenced firearms	55	15	25	15
4	SSS/N0204	Provide private armed guarding service to people, property and premises	40	20	10	10
5	SSS/N0205	Support guarding duties with licenced firearms	45	15	20	10
6	SSS/N0206	Carryout routine armed guarding duties	35	15	10	10
7	SSS/N0207	Support cash and valuable-in-transit operations	55	25	20	10
8	SSS/N0208	Armed guarding duties in commercial deployments	25	05	10	10
9	SSS/N0209	Armed guarding duties in industrial deployments	25	05	10	10
10	SSS/N0210	Positive projection of self and the organisation	25	05	10	10
11	SSS/N0102	Conform to rudimentary legal requirements of Private Security Agencies (Regulation) Act – 2005 when undertaking security tasks	30	10	15	05
12	SSS/N0108	Health and safety	75	35	30	10
<b>Total:</b>			<b>500</b>	<b>185</b>	<b>200</b>	<b>115</b>
<b>Percentage Weightage:</b>				<b>37%</b>	<b>40%</b>	<b>23%</b>
<b>Minimum Pass% to qualify:</b>			<b>60%</b>	<b>60%</b>	<b>60%</b>	<b>60%</b>



## Security Sector Skill Development Council

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