

**Model Curriculum**

**1. Self Employed Tailor**

**APPAREL, MADE-UP’S AND HOME FURNISHING Apparel / MADE-UP’S / HOME FURNISHING**

**Self Employed Tailor**

**AMH/Q1947**

**4**

Self Employed Tailor



Certificate

**CURRICULUM COMPLIANCE TO**
**QUALIFICATION PACK – NATIONAL OCCUPATIONAL**

**STANDARDS**

is hereby issued by the

**APPAREL MADE-UPS HOME FURNISHING SECTOR SKILL COUNCIL**

for the

**MODEL CURRICULUM**

Complying to National Occupational Standards of

Job Role/ Qualification Pack: ‘**Self Employed Tailor** QP No. ‘**AMH/Q1947’**

**NSQF Level 4**’

Date of Issuance: **December 15, 2016**

Valid up to: **December 15, 2017**

\* Valid up to the next review date of the Qualification Pack

Self Employed Tailor

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Chief Executive Officer (Apparel

Made-ups Home Furnishing Sector
Skill Council)



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Self Employed Tailor



**Self Employed Tailor**

**CURRICULUM / SYLLABUS**

This program is aimed at training candidates for the job of a “Self Employed Tailor”, in the “Apparel, Made Ups and Home Furnishing” Sector/Industry and aims at building the following key competencies amongst the learner.

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| **Program Name**  | **Self Employed Tailor**  |
| **Qualification Pack Name** **& Reference ID.**  | Self Employed Tailor; AMH/Q1947  |
| **Version No.**  | 1.0  | **Version Update Date**  | As per QP  |
| **Pre-requisites to Training**  | Preferably Class 8th  |  |
| **Training Outcomes**  |  Draft and cut the fabric  Carry out the process of sewing for dress materials and common household items of textiles  Carry out inspections and alterations to adjust corrections for fittings  Maintain health, safety and security in the tailoring shop  Maintain work area, tools and machines  Comply with industry, regulatory and organizational requirements  |

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**1**



SKILL COUNCIL”.

1 **Introduction**

**Theory Duration** (hh:mm)

02:00

**Practical Duration** (hh:mm)

00:00

**Corresponding NOS Code**

2 **Drafting and**
**cutting the fabric**

**Theory Duration**

(hh:mm)

20:00

**Practical Duration** (hh:mm)

100:00

**Corresponding NOS Code**
AMH/N1947

Self Employed Tailor

 Understand Apparel Industry

 Understand the Job Responsibilities of

an Production Supervisor

 Take body measurement of the customer or the product

 Select the appropriate tools & materials for drafting

 Mark the measurements of a garment on a piece of paper with the help of the
tools and make the standard patterns
for reference

 Cut the paper pattern as per the measurement

 Place the cut components of paper for cutting the cloth

 Select the appropriate tools & materials for cutting

 Measure the length and width of the material/fabric before starting to cut

 Ensure there are no defects on the material

 Lay the fabric on the table in accordance with fabric grain line,
designs, checks or plaids, etc.

 Cut the various garment components with precision

 Avoid fabric/material wastage while cutting

 Organise cut components in a suitable bundle tied together

Computer, Computer Peripherals
(Optional),Black/white board, marker/chalk, duster

Sewing Machines,
Sewing kit, Fabric
Fabric /trims and

accessories swatch file First aid box, cutting
table, cutting tools and equipment’s, like
scissors, shears, etc.
seam ripper,

garments, made ups
and home furnishing
articles, Iron and iron
table, Types of scales like normal ruler, hip
curve, leg curve, L
scale, measuring tape tracing wheel, tracing chalk, pen, pencil,
eraser, pattern paper
roll, Calculator, spec
sheets, size charts
mannequin(M) as per the garments stitched dexterity test kit
Documents sewing
machine manual,
sewing instructions
book, ledger, bill

book, inventory

register, cost sheet,
Bobbin, Bobbin Case, Small screw driver,
screws for machines,
Hanger, Dustbin,
Cleaning Cloth,

Sewing Threads, Hand Needle, Machine
Needle, Pins & Safety Pins, Dress Maker's

**2**



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| --- | --- | --- | --- |
|  |  |  | Pin, Pin Cushion, Students Stools and tables For Sewing, Teacher'S Chair, Trims And Accessories like laces , buttons , zippers, Machine Oils, Fusing, embroidery thread, Scissors(Paper Cutting, Fabric Cutting), packing materials  |
| 3  | **Carry out the** **process of sewing** **for dress** **materials and** **common** **household items** **of textiles** **Theory Duration** (hh:mm) 30:00 **Practical Duration** (hh:mm) 100:00 **Corresponding NOS** **Code** AMH/N1948 |  Set machines according to manufacturers’ instructions and sewing requirements  Set machine controls for the materials being stitched  Perform a test run to ensure machine is operating correctly  Join cut components by stitching  Carry out hand sewing (kaj making, button fixing, hemming, or basic embroidery etc.)  Make a final cost sheet  |  |
| 4  | **Carry out** **inspections and** **alterations to** **adjust corrections** **for fittings** **Theory Duration** (hh:mm) 10:00 **Practical Duration** (hh:mm) 30:00 **Corresponding NOS** **Code** AMH/1949 |  Identify methods of garment fitting  Recognise common fitting errors and their solutions  Check fitting of the dress materials onto the customers  Record required alteration needs and instructions on tags or labels and attach them to garments  Carry out alterations as per records  | Same as above  |

Self Employed Tailor

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| 5  | **Maintain health, safety and** **security in** **tailoring shop** **Theory Duration** (hh:mm) 05:00 **Practical Duration** (hh:mm) 10:00 **Corresponding NOS** **Code** AMH/N1950 |  Keep vigilance for potential risks and threats associated with shop and its equipments like fire, theft, etc.  Handle tools and equipments like sewing machines, scissors, shears, etc. safely and securely  Keep alert in the shop and during work processes to avoid potential risks and threats  Install basic safety signage in the shop for customer knowledge as well  Undertake first-aid, fire-fighting and emergency response training  | Student's Chair with Table Arm, Teacher's Table, Boxes for storing Items, Black/White Board, White Board Marker/chalk, Labels and Stickers, Metallic Cupboard, documents related to health and safety measures  |
| 6  | **Theory Duration (**hh:mm) 05:00 **Practical Duration** (hh:mm) 10:00 **Corresponding NOS** **Code** AMH/N0102  |  Handle materials, machinery, equipment and tools safely and correctly  Use correct lifting and handling procedures  Use materials to minimize waste  Maintain a clean and hazard free working area  Maintain tools and equipment  Carry out running maintenance within agreed schedules  Carry out maintenance and/or cleaning within one’s responsibility  Report unsafe equipment and other dangerous occurrences  Ensure that the correct machine guards are in place  Work in a comfortable position with the correct posture  Use cleaning equipment and methods appropriate for the work to be carried out  Dispose of waste safely in the designated location  Store cleaning equipment safely after use  Carry out cleaning according to schedules and limits of responsibility  | Sewing Machines Sewing kit, Fabric Fabric /trims and accessories swatch file First aid box, cutting table, cutting tools and equipment like scissors, shears, etc. seam ripper, garments, made ups and home furnishing articles, Iron and iron table, Types of scales like normal ruler, hip curve, leg curve, L scale, measuring tape tracing wheel tracing chalk, pen, pencil, eraser, pattern paper roll Calculator spec sheets, size charts, mannequin(M) as per the garments stitched, dexterity test kit, Documents sewing machine manual, sewing instructions book, ledger, bill book, inventory register, cost sheet  |
| 7  | **Comply with industry,** **regulatory and organizational** **requirements** **Theory Duration** (hh:mm) 05:00 **Practical Duration** (hh:mm) 05:00  |  Carry out work functions in accordance with legislation and regulations, organizational guidelines and procedures  Seek and obtain clarifications on policies and procedures, from your supervisor or other authorized personnel  Apply and follow these policies and procedures within your work practices  Provide support to your supervisor and team members in enforcing these considerations  Identify and report any possible  |  |

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|  | **Corresponding NOS** **Code** AMH/N0104 |  |  |
| 8  | **Soft Skills** **Theory Duration** (hh:mm) 02:00 **Practical Duration** (hh:mm) 02:00 **Corresponding NOS Code**  |  Understand importance of effective communication  Communicate effectively with others  Identify and follow personal grooming and hygiene  Follow organization procedures and maintain personal health and hygiene and avoid habits like ghutka, tobacco etc.  Interact effectively in a group  Manage time effectively  Understand importance of resume and prepare your resume  Prepare for interviews  | Black/whiteboard, marker/chalk, duster  |
| 9  | **First aid and CPR** **Theory Duration** (hh:mm) 01:00 **Practical Duration** (hh:mm) 03:00 **Corresponding** **NOS** **Code** Bridge Module |  Identify methods of first aid  Undertake basic first aid,  Undertake basic CPR  | First Aid Kit, CPR mannequin  |
|   | **Total Duration** **340 hrs.** **Theory Duration 80 hrs.** **Practical Duration 260 hrs.**  | **Unique Equipment Required** Patter paper roll, trims and accessories including embroidery threads  |

Grand Total Course Duration: **340 Hours**

***(This syllabus/ curriculum has been approved by APPAREL, MADE-UP’S AND HOME FURNISHING SECTOR SKILL COUNCIL)***

Self Employed Tailor

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**Trainer Prerequisites for Job role: “Self Employed Tailor” mapped to Qualification Pack: “AMH/Q1947, version 1.0”**

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| **Sr. No.**  | **Area**  | **Details**  |
|  |  |  |
| 1  | **Job Description**  | To deliver accredited training service, mapping to the curriculum detailed above, in accordance with Qualification Pack “Q1947”  |
| 2  | **Personal Attributes**  | The candidate should have aptitude for conducting training, pre /post work to ensure competent, employable candidates at the end of training. Strong communication skills, interpersonal skills, ability to work as team; diligent and is passionate for maintaining the quality in content and training delivery methodology. Candidate should have basic understanding of English language; however this should not be a restrictive criterion as long as the candidate is willing and open to learn. He/she must be able to speak, read and write in the local language.  |
| 3  | **Minimum Educational** **Qualifications**  |  |
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|  |  | \* The minimum required experience could be relaxed by the vigilance committee of AMHSSC, if the concerned candidate possesses qualification from premium institutes , like NID, NIFT etc.  |

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**Annexure: Assessment Criteria**

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| **Assessment Criteria for Self Employed -**  |  |
| **Tailor**  |  |
|  |
| **Job Role**  | **Self Employed Tailor**  |
| **Qualification Pack**  | **AMH/Q1947, version 1.0**  |
| **Sector Skill Council**  | **APPAREL, MADE-UP’S AND HOME** **FURNISHING**  |

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| **Sr. No.**  |  **Guidelines for Assessment**  |
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|  | Criteria for assessment for each Qualification Pack will be created by the Sector Skill Council. Each Performance Criteria (PC) will be assigned marks proportional to its importance in NOS. SSC will also lay down proportion of marks for Theory and Skills Practical for each PC.  |
| 2  | The assessment for the theory part will be based on knowledge bank of questions created by the SSC  |
|  | Individual assessment agencies will create unique question papers for theory part for each candidate at each examination/training center (as per assessment criteria below)  |
| 4  | Individual assessment agencies will create unique evaluations for skill practical for every student at each examination/training center based on this criteria  |
| 5  | To pass the Qualification Pack, every trainee should score a minimum of 70% aggregate in QP  |
| 6  | In case of successfully passing only certain number of NOS's, the trainee is eligible to take subsequent assessment on the balance NOS's to pass the Qualification Pack  |

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|  |  |  |  | **Marks Allocation**  |
| **Assessable**  | **Assessment Criteria**  |  |  |  |  **Skills**  |  |
| **Outcome**  |  | **Total**  | **Out**  | **Theory**  |
| **Practical**  |  **Viva**  |
|  | **Marks**  |  |  |
|  |  |
|  |  |
| **1. AMH/N1947** **(Drafting and** **cutting the fabric)**  | PC1. Take body measurement of the customer or the product  |     | 9  | 3  | 5  | 1  |
|   | PC2. Select the appropriate tools and materials for drafting  | 8  | 2  | 5  | 1  |
|   | PC3. Mark the measurements of a garment on a piece of paper with the help of the tools and make the standard patterns for reference  | 10  | 3  | 7  | 0  |
|   | PC4. Cut the paper pattern as per the measurement  | 12  | 2  | 10  | 0  |
|  |  |   |   |   |   |
|   | PC6. Select the appropriate tools and materials for cutting  | 10  | 2  |  7  | 1  |
|  |  |  |  |  |  |
|   | PC8. Ensure there are no defects on the material  | 4  | 1  | 3  | 0  |
|  |  |  4  | 0  | 3  | 1  |
|   | PC10. Cut the various garment components with precision  | 6  | 0  | 5  | 1  |
|   | PC11. Avoid fabric/material wastage while cutting  | 3  | 0  | 3  | 0  |
|  |  |   |   |   |   |
|   |   | **Total**  | **85**  | **16**  | **63**  | **6**  |
| **2. AMH/1948** **(Carry out the** **process of** **sewing for dress** **materials and** **common** **household items** **of textiles)**   |  |    |  |
|  | PC2. Set machine controls for the materials being stitched  | 17  | 5  | 10  | 2  |
|  | PC3. Perform a test run to ensure machine is operating correctly  | 21  | 5  | 15  | 1  |
|  | PC4. Join cut components by stitching  | 22  | 5  | 14  | 3  |
|  | PC5. Carry out hand sewing (kaj making, button fixing, hemming, basic embroidery etc.)  | 20  | 6  | 12  | 2  |
|  | PC6. Make a final cost sheet  | 12  | 7  | 4  | 1  |
|  |   |  **Total**  | **110**  | **35**  | **65**  |  |

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| **3. AMH/N1949 (Carry out** **inspections and alterations to** **adjust** **corrections for fittings)**  | PC1. Check fitting of the dress materials onto the customers  |  **50**  | 17  | 3  | 13  | 1  |
|  | PC2. Record required alteration needs and instructions on tags or labels and attach them to garments  | 15  | 9  | 5  | 1  |
|  | PC3. Carry out alterations as per records  | 18  | 6  | 12  | 0  |
|  |   | **Total**  | **50**  | **18**  | **30**  | **2**  |
| **4. AMH/N1950** **(Maintain health,** **safety and security** **in the tailoring** **shop)**   |  | **30**  |  |  |  |  |
|  | PC2. Handle tools and equipment’s like sewing machines, scissors, shears, etc. safely and securely  | 5  | 2  | 2  | 1  |
|  |  | 7  | 3  | 3  | 1  |
|  | PC4. Install basic safety signage in the shop for customer knowledge as well  | 6  | 2  | 3  | 1  |
|  | PC5. Undertake first-aid, fire-fighting and emergency response training  | 6  | 2  | 3  | 1  |
|  |   |  **Total**  | **30**  | **11**  | **14**  | **5**  |
| **5. AMH/N0102** **(Maintain work** **area, tools and** **machines)**  |  |   |  |  |  |  |
|  | PC2. Use correct lifting and handling procedures  | 3  | 1  | 2  | 0  |
|  | PC3. Use materials to minimize waste  | 3  | 1  | 1  | 1  |
|  | PC4. Maintain a clean and hazard free working area  | 3  | 0  | 2  | 1  |
|  | PC5. Maintain tools and equipment’s  | 2  | 0  | 2  | 0  |
|  | PC6. Carry out running maintenance within agreed schedules  | 4  | 1  | 2  | 1  |
|  | PC7. Carry out maintenance and/or cleaning within one’s responsibility  | 2  | 0  | 2  | 0  |
|  | PC8. Report unsafe equipment and other dangerous occurrences  | 3  | 2  | 1  | 0  |
|  | PC9. Ensure that the correct machine guards are in place  | 3  | 0  | 2  | 1  |
|  | PC10. Work in a comfortable position with the correct posture  | 2  | 0  | 2  | 0  |

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|  | PC11. Use cleaning equipment and methods appropriate for the work to be carried out  |   | 4  | 1  | 2  | 1  |
|  | PC12. Dispose of waste safely in the designated location  | 2  | 0  | 2  | 0  |
|  | PC13. Store cleaning equipment safely after use  | 2  | 0  | 2  | 0  |
|  | PC14. Carry out cleaning according to schedules and limits of responsibility  | 4  | 1  | 2  | 1  |
|  | **Total**  | **40**  | **7**  | **26**  | **7**  |
| **6. AMH/N0104** **(Comply with** **industry,** **regulatory and** **organizational** **requirements)**  |  |  **35**  |  |  |  |  |
|  | PC2. Seek and obtain clarifications on policies and procedures, from your supervisor or other authorized personnel  | 5  | 3  | 1  | 1  |
|  | PC3. Apply and follow these policies and procedures within your work practices  | 7  | 3  | 3  | 1  |
|  |  | 8  | 3  | 4  | 1  |
|  | PC5. Identify and report any possible deviation to these requirements  | 8  | 5  | 2  | 1  |
|  | **Total**  | **35**  | **18**  | **12**  | **5**  |
| **Grand Total**  | **350**  | **105**  | **210**  | **35**  |

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| Apparel Made-ups and Home Furnishing Sector Skill Council Indian Buildings Congress, 1st Floor, Sector-6, R K Puram, Kama Koti Marg New Delhi-110 022  |
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