

**Model Curriculum**

**1. Self Employed Tailor**

**APPAREL, MADE-UP’S AND HOME FURNISHING Apparel / MADE-UP’S / HOME FURNISHING**

**Self Employed Tailor**

**AMH/Q1947**

**4**

Self Employed Tailor



Certificate

**CURRICULUM COMPLIANCE TO**   
**QUALIFICATION PACK – NATIONAL OCCUPATIONAL**

**STANDARDS**

is hereby issued by the

**APPAREL MADE-UPS HOME FURNISHING SECTOR SKILL COUNCIL**

for the

**MODEL CURRICULUM**

Complying to National Occupational Standards of

Job Role/ Qualification Pack: ‘**Self Employed Tailor** QP No. ‘**AMH/Q1947’**

**NSQF Level 4**’

Date of Issuance: **December 15, 2016**

Valid up to: **December 15, 2017**

\* Valid up to the next review date of the Qualification Pack

Self Employed Tailor

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Chief Executive Officer (Apparel

Made-ups Home Furnishing Sector   
Skill Council)



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Self Employed Tailor



**Self Employed Tailor**

**CURRICULUM / SYLLABUS**

This program is aimed at training candidates for the job of a “Self Employed Tailor”, in the “Apparel, Made Ups and Home Furnishing” Sector/Industry and aims at building the following key competencies amongst the learner.

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|  |  | | |
| **Program Name** | **Self Employed Tailor** | | |
| **Qualification Pack Name**  **& Reference ID.** | Self Employed Tailor; AMH/Q1947 | | |
| **Version No.** | 1.0 | **Version Update Date** | As per QP |
| **Pre-requisites to Training** | Preferably Class 8th | |  |
| **Training Outcomes** |  Draft and cut the fabric   Carry out the process of sewing for dress materials and  common household items of textiles   Carry out inspections and alterations to adjust corrections for  fittings   Maintain health, safety and security in the tailoring shop   Maintain work area, tools and machines   Comply with industry, regulatory and organizational  requirements | | |

Self Employed Tailor

**1**



SKILL COUNCIL”.

1 **Introduction**

**Theory Duration** (hh:mm)

02:00

**Practical Duration** (hh:mm)

00:00

**Corresponding NOS Code**

2 **Drafting and**   
**cutting the fabric**

**Theory Duration**

(hh:mm)

20:00

**Practical Duration** (hh:mm)

100:00

**Corresponding NOS Code**   
AMH/N1947

Self Employed Tailor

 Understand Apparel Industry

 Understand the Job Responsibilities of

an Production Supervisor

 Take body measurement of the customer or the product

 Select the appropriate tools & materials for drafting

 Mark the measurements of a garment on a piece of paper with the help of the   
tools and make the standard patterns   
for reference

 Cut the paper pattern as per the measurement

 Place the cut components of paper for cutting the cloth

 Select the appropriate tools & materials for cutting

 Measure the length and width of the material/fabric before starting to cut

 Ensure there are no defects on the material

 Lay the fabric on the table in accordance with fabric grain line,   
designs, checks or plaids, etc.

 Cut the various garment components with precision

 Avoid fabric/material wastage while cutting

 Organise cut components in a suitable bundle tied together

Computer, Computer Peripherals   
(Optional),Black/white board, marker/chalk, duster

Sewing Machines,   
Sewing kit, Fabric   
Fabric /trims and

accessories swatch file First aid box, cutting   
table, cutting tools and equipment’s, like   
scissors, shears, etc.   
seam ripper,

garments, made ups   
and home furnishing   
articles, Iron and iron   
table, Types of scales like normal ruler, hip   
curve, leg curve, L   
scale, measuring tape tracing wheel, tracing chalk, pen, pencil,   
eraser, pattern paper   
roll, Calculator, spec   
sheets, size charts   
mannequin(M) as per the garments stitched dexterity test kit   
Documents sewing   
machine manual,   
sewing instructions   
book, ledger, bill

book, inventory

register, cost sheet,   
Bobbin, Bobbin Case, Small screw driver,   
screws for machines,   
Hanger, Dustbin,   
Cleaning Cloth,

Sewing Threads, Hand Needle, Machine   
Needle, Pins & Safety Pins, Dress Maker's

**2**



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|  |  |  | Pin, Pin Cushion,  Students Stools and  tables For Sewing,  Teacher'S Chair, Trims And Accessories like laces , buttons ,  zippers, Machine Oils, Fusing, embroidery  thread, Scissors(Paper Cutting, Fabric  Cutting), packing  materials |
| 3 | **Carry out the**  **process of sewing**  **for dress**  **materials and**  **common**  **household items**  **of textiles**  **Theory Duration**  (hh:mm)  30:00  **Practical Duration** (hh:mm)  100:00  **Corresponding NOS**  **Code**  AMH/N1948 |  Set machines according to  manufacturers’ instructions and sewing  requirements   Set machine controls for the materials  being stitched   Perform a test run to ensure machine is  operating correctly   Join cut components by stitching   Carry out hand sewing (kaj making,  button fixing, hemming, or basic  embroidery etc.)   Make a final cost sheet |  |
| 4 | **Carry out**  **inspections and**  **alterations to**  **adjust corrections**  **for fittings**  **Theory Duration** (hh:mm)  10:00  **Practical Duration** (hh:mm)  30:00  **Corresponding NOS**  **Code**  AMH/1949 |  Identify methods of garment fitting   Recognise common fitting errors and  their solutions   Check fitting of the dress materials onto  the customers   Record required alteration needs and  instructions on tags or labels and attach them to garments   Carry out alterations as per records | Same as above |

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| 5 | **Maintain health, safety and**  **security in**  **tailoring shop**  **Theory Duration** (hh:mm)  05:00  **Practical Duration** (hh:mm)  10:00  **Corresponding NOS**  **Code**  AMH/N1950 |  Keep vigilance for potential risks and threats associated with shop and its  equipments like fire, theft, etc.   Handle tools and equipments like sewing machines, scissors, shears, etc.  safely and securely   Keep alert in the shop and during work processes to avoid potential risks and  threats   Install basic safety signage in the shop for customer knowledge as well   Undertake first-aid, fire-fighting and emergency response training | Student's Chair with  Table Arm, Teacher's Table, Boxes for  storing Items,  Black/White Board,  White Board  Marker/chalk, Labels and Stickers, Metallic Cupboard, documents related to health and safety measures |
| 6 | **Theory Duration (**hh:mm)  05:00  **Practical Duration** (hh:mm)  10:00  **Corresponding NOS**  **Code**  AMH/N0102 |  Handle materials, machinery,  equipment and tools safely and  correctly   Use correct lifting and handling  procedures   Use materials to minimize waste   Maintain a clean and hazard free  working area   Maintain tools and equipment   Carry out running maintenance within  agreed schedules   Carry out maintenance and/or cleaning  within one’s responsibility   Report unsafe equipment and other  dangerous occurrences   Ensure that the correct machine guards  are in place   Work in a comfortable position with the  correct posture   Use cleaning equipment and methods  appropriate for the work to be carried out   Dispose of waste safely in the designated location   Store cleaning equipment safely after  use   Carry out cleaning according to  schedules and limits of responsibility | Sewing Machines  Sewing kit, Fabric  Fabric /trims and  accessories swatch file First aid box, cutting  table, cutting tools and equipment like  scissors, shears, etc.  seam ripper,  garments, made ups  and home furnishing  articles, Iron and iron  table, Types of scales like normal ruler, hip  curve, leg curve, L  scale, measuring tape tracing wheel  tracing chalk, pen,  pencil, eraser, pattern paper roll Calculator  spec sheets, size  charts, mannequin(M) as per the garments  stitched, dexterity test kit, Documents sewing machine manual,  sewing instructions  book, ledger, bill  book, inventory  register, cost sheet |
| 7 | **Comply with industry,**  **regulatory and organizational**  **requirements**  **Theory Duration** (hh:mm)  05:00  **Practical Duration** (hh:mm)  05:00 |  Carry out work functions in accordance with legislation and regulations,  organizational guidelines and  procedures   Seek and obtain clarifications on policies and procedures, from your  supervisor or other authorized  personnel   Apply and follow these policies and procedures within your work practices   Provide support to your supervisor and team members in enforcing these  considerations   Identify and report any possible |  |

Self Employed Tailor

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|  | **Corresponding NOS**  **Code**  AMH/N0104 |  |  |
| 8 | **Soft Skills**  **Theory Duration** (hh:mm)  02:00  **Practical Duration** (hh:mm)  02:00  **Corresponding NOS Code** |  Understand importance of effective  communication   Communicate effectively with others   Identify and follow personal grooming  and hygiene   Follow organization procedures and  maintain personal health and hygiene  and avoid habits like ghutka, tobacco  etc.   Interact effectively in a group   Manage time effectively   Understand importance of resume and  prepare your resume   Prepare for interviews | Black/whiteboard,  marker/chalk, duster |
| 9 | **First aid and CPR**  **Theory Duration**  (hh:mm)  01:00  **Practical Duration**  (hh:mm)  03:00  **Corresponding**  **NOS**  **Code**  Bridge Module |  Identify methods of first aid  Undertake basic first aid,   Undertake basic CPR | First Aid Kit, CPR mannequin |
|  | **Total Duration**  **340 hrs.**  **Theory Duration 80 hrs.**  **Practical Duration 260 hrs.** | **Unique Equipment Required**  Patter paper roll, trims and accessories including embroidery threads | |

Grand Total Course Duration: **340 Hours**

***(This syllabus/ curriculum has been approved by APPAREL, MADE-UP’S AND HOME FURNISHING SECTOR SKILL COUNCIL)***

Self Employed Tailor

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**Trainer Prerequisites for Job role: “Self Employed Tailor” mapped to Qualification Pack: “AMH/Q1947, version 1.0”**

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| **Sr. No.** | **Area** | **Details** |
|  |  |  |
| 1 | **Job Description** | To deliver accredited training service, mapping to the  curriculum detailed above, in accordance with Qualification  Pack “Q1947” |
| 2 | **Personal Attributes** | The candidate should have aptitude for conducting training, pre  /post work to ensure competent, employable candidates at the  end of training. Strong communication skills, interpersonal  skills, ability to work as team; diligent and is passionate for  maintaining the quality in content and training delivery  methodology. Candidate should have basic understanding of  English language; however this should not be a restrictive  criterion as long as the candidate is willing and open to learn.  He/she must be able to speak, read and write in the local  language. |
| 3 | **Minimum Educational**  **Qualifications** |  |
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|  |  |  |
|  |  | \* The minimum required experience could be relaxed by the  vigilance committee of AMHSSC, if the concerned candidate  possesses qualification from premium institutes , like NID, NIFT etc. |

Self Employed Tailor

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**Annexure: Assessment Criteria**

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| **Assessment Criteria for Self Employed -** |  |
| **Tailor** |  |
|  |
| **Job Role** | **Self Employed Tailor** |
| **Qualification Pack** | **AMH/Q1947, version 1.0** |
| **Sector Skill Council** | **APPAREL, MADE-UP’S AND HOME**  **FURNISHING** |

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|  |  |
| **Sr. No.** | **Guidelines for Assessment** |
|  |  |
|  | Criteria for assessment for each Qualification Pack will be created by the Sector Skill  Council. Each Performance Criteria (PC) will be assigned marks proportional to its  importance in NOS. SSC will also lay down proportion of marks for Theory and Skills  Practical for each PC. |
| 2 | The assessment for the theory part will be based on knowledge bank of questions created  by the SSC |
|  | Individual assessment agencies will create unique question papers for theory part for each  candidate at each examination/training center (as per assessment criteria below) |
| 4 | Individual assessment agencies will create unique evaluations for skill practical for every  student at each examination/training center based on this criteria |
| 5 | To pass the Qualification Pack, every trainee should score a minimum of 70% aggregate in  QP |
| 6 | In case of successfully passing only certain number of NOS's, the trainee is eligible to take  subsequent assessment on the balance NOS's to pass the Qualification Pack |

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|  |  |  |  | **Marks Allocation** | | |
| **Assessable** | **Assessment Criteria** |  |  |  | **Skills** |  |
| **Outcome** |  | **Total** | **Out** | **Theory** |
| **Practical** | **Viva** |
|  | **Marks** |  |  |
|  |  |
|  |  |
| **1. AMH/N1947**  **(Drafting and**  **cutting the fabric)** | PC1. Take body measurement  of the customer or the product |  | 9 | 3 | 5 | 1 |
|  | PC2. Select the appropriate tools and  materials for drafting | 8 | 2 | 5 | 1 |
|  | PC3. Mark the measurements of a  garment on a piece of paper with the  help of the tools and make the  standard patterns for reference | 10 | 3 | 7 | 0 |
|  | PC4. Cut the paper pattern as per the  measurement | 12 | 2 | 10 | 0 |
|  |  |  |  |  |  |
|  | PC6. Select the appropriate tools and  materials for cutting | 10 | 2 | 7 | 1 |
|  |  |  |  |  |  |
|  | PC8. Ensure there are no defects on  the material | 4 | 1 | 3 | 0 |
|  |  | 4 | 0 | 3 | 1 |
|  | PC10. Cut the various garment  components with precision | 6 | 0 | 5 | 1 |
|  | PC11. Avoid fabric/material wastage  while cutting | 3 | 0 | 3 | 0 |
|  |  |  |  |  |  |
|  |  | **Total** | **85** | **16** | **63** | **6** |
| **2. AMH/1948**  **(Carry out the**  **process of**  **sewing for dress**  **materials and**  **common**  **household items**  **of textiles)** |  |  |  |
|  | PC2. Set machine controls for the  materials being stitched | 17 | 5 | 10 | 2 |
|  | PC3. Perform a test run to ensure  machine is operating correctly | 21 | 5 | 15 | 1 |
|  | PC4. Join cut components by stitching | 22 | 5 | 14 | 3 |
|  | PC5. Carry out hand sewing (kaj  making, button fixing, hemming, basic  embroidery etc.) | 20 | 6 | 12 | 2 |
|  | PC6. Make a final cost sheet | 12 | 7 | 4 | 1 |
|  |  | **Total** | **110** | **35** | **65** |  |

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Self Employed Tailor

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| **3. AMH/N1949 (Carry out**  **inspections and alterations to**  **adjust**  **corrections for fittings)** | PC1. Check fitting of the dress  materials onto the customers | **50** | 17 | 3 | 13 | 1 |
|  | PC2. Record required alteration  needs and instructions on tags or  labels and attach them to garments | 15 | 9 | 5 | 1 |
|  | PC3. Carry out alterations as per  records | 18 | 6 | 12 | 0 |
|  |  | **Total** | **50** | **18** | **30** | **2** |
| **4. AMH/N1950**  **(Maintain health,**  **safety and security**  **in the tailoring**  **shop)** |  | **30** |  |  |  |  |
|  | PC2. Handle tools and equipment’s  like sewing machines, scissors,  shears, etc. safely and securely | 5 | 2 | 2 | 1 |
|  |  | 7 | 3 | 3 | 1 |
|  | PC4. Install basic safety signage in  the shop for customer knowledge as  well | 6 | 2 | 3 | 1 |
|  | PC5. Undertake first-aid, fire-fighting  and emergency response training | 6 | 2 | 3 | 1 |
|  |  | **Total** | **30** | **11** | **14** | **5** |
| **5. AMH/N0102**  **(Maintain work**  **area, tools and**  **machines)** |  |  |  |  |  |  |
|  | PC2. Use correct lifting and handling  procedures | 3 | 1 | 2 | 0 |
|  | PC3. Use materials to minimize waste | 3 | 1 | 1 | 1 |
|  | PC4. Maintain a clean and hazard  free working area | 3 | 0 | 2 | 1 |
|  | PC5. Maintain tools and equipment’s | 2 | 0 | 2 | 0 |
|  | PC6. Carry out running maintenance  within agreed schedules | 4 | 1 | 2 | 1 |
|  | PC7. Carry out maintenance and/or  cleaning within one’s responsibility | 2 | 0 | 2 | 0 |
|  | PC8. Report unsafe equipment and  other dangerous occurrences | 3 | 2 | 1 | 0 |
|  | PC9. Ensure that the correct machine  guards are in place | 3 | 0 | 2 | 1 |
|  | PC10. Work in a comfortable position  with the correct posture | 2 | 0 | 2 | 0 |

Self Employed Tailor

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|  | PC11. Use cleaning equipment and  methods appropriate for the work to  be carried out |  | 4 | 1 | 2 | 1 |
|  | PC12. Dispose of waste safely in the  designated location | 2 | 0 | 2 | 0 |
|  | PC13. Store cleaning equipment  safely after use | 2 | 0 | 2 | 0 |
|  | PC14. Carry out cleaning according to  schedules and limits of responsibility | 4 | 1 | 2 | 1 |
|  | **Total** | | **40** | **7** | **26** | **7** |
| **6. AMH/N0104**  **(Comply with**  **industry,**  **regulatory and**  **organizational**  **requirements)** |  | **35** |  |  |  |  |
|  | PC2. Seek and obtain clarifications on  policies and procedures, from your  supervisor or other authorized  personnel | 5 | 3 | 1 | 1 |
|  | PC3. Apply and follow these policies  and procedures within your work  practices | 7 | 3 | 3 | 1 |
|  |  | 8 | 3 | 4 | 1 |
|  | PC5. Identify and report any possible  deviation to these requirements | 8 | 5 | 2 | 1 |
|  | **Total** | **35** | **18** | **12** | **5** |
| **Grand Total** | | | **350** | **105** | **210** | **35** |

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| Apparel Made-ups and Home Furnishing Sector Skill Council  Indian Buildings Congress, 1st Floor, Sector-6, R K Puram, Kama Koti Marg New Delhi-110 022 | |
|  |  |