**KUSHAL YUVA PROGRAM (KYP) – BLOCK SKILL DEVELOPMENT CENTER (BSDC) REGISTRATION 2021**
**Process – Notification dated: 5th of July, 2021**

This has a reference to the KUSHAL YUVA PROGRAM (KYP) - BLOCK SKILL DEVELOPMENT CENTER (BSDC) REGISTRATION 2021 process on Bihar Skill Development Mission (BSDM) portal. At the onset we would like to invite you for being a part of the skilling ecosystem in Bihar.

**KUSHAL YUVA PROGRAM (KYP) - BLOCK SKILL DEVELOPMENT CENTER (BSDC) REGISTRATION 2021 Process Guidelines**

- The KUSHAL YUVA PROGRAM (KYP) - BLOCK SKILL DEVELOPMENT CENTER (BSDC) REGISTRATION 2021 Process is due to commence on the 7th of July, 2021 at 10:00 am. The last date for entering into the registration process will be 11th of July, 2021 at 11:59 pm.
- The KYP-BSDC REGISTRATION 2021 process is a registration process opened for a specific set of BLOCK SKILL DEVELOPMENT CENTERS (BSDCs). The list of 46 BSDCs open for registration is provided as Annexure 1 for your reference.
- KUSHAL YUVA PROGRAM (KYP) - BLOCK SKILL DEVELOPMENT CENTER (BSDC) REGISTRATION 2021 Process will comprise of:
  - o   A google form based initial registration for application analysis and selection.
  - o   Center Registration process for the selected applicants.
- As a measure for enhanced scrutiny the registration process will have an additional step upfront to declare the BSDC location to be chosen. Post this declaration BSDM will provide interim approval or rejection on the application in view of the prescribed norms / requirement based on only the desk appraisal due-diligence / analysis. Only if approved will the applicant be able to continue under the registration process.
- BSDM will use First-Come-First-Serve (FCFS) based on timestamp of reaching the "Recommendation on BSDC interim selection By District Management Team (DMT)" stage to decide in case of multiple applications being made against one BSDC requirement.
- Also, all applicant organizations to note that they will be selected for a maximum of only 02 of the floated requirements across multiple BSDCs (if registered). In case an organization is first based on timestamp evaluation for more than 02 requirements across their different BSDCs (applied for) under this process they will finally be selected only for 02 requirements for which the timestamp of reaching the "Recommendation on BSDC interim selection By DMT" stage is earliest.
- The registration process will comprise of **Organization's / Enterprise's / Proprietor's registration** (declaration, verification and approval of Organization / Enterprise / Proprietor level details such as Organization Name, Organization type, PAN, Bank Account, Ownership details, uploading of incorporation / registration certificate etc.) and **Training centre registration** (other centre related declarations) post interim approval for the selected applicants. The Organization details, PAN card, organization's registration document and bank account details furnished  in the Google form shall not be changed by the selected applicant while making similar declarations during training centre registration.

- **The documentary requirements** for an applicant organization as per organization / enterprise types are as follows:
  - For Proprietorship - Registration under (or applied for) Bihar Shops & Establishment Act or Udyog Aadhar Registration , Individual Applicants PAN Card
  - For Partnership - Registered Partnership Deed, Firm's/Company's PAN Card
  - For Trust    - Registration Certificate & Trust Deed, Trust's PAN Card
  - For Society - Registration Certificate and Rules & Regulations, Society's PAN Card
  - For Cooperative Society - Registration Certificate and Rules & Regulations, Cooperative Society PAN Card
  - For Public & Private Ltd. Co. - Certificate of Incorporation and Memorandum & Article of Association, Public & Private Ltd. Co. PAN Card
  - Government Entities not falling in any of the above categories - Letter from appropriate authority – TAN of entity or PAN Card of Authorized representative
- Additionally, Organization's / Enterprise's / Proprietor's bank account detail proof to be uploaded.
- The "**Name of the Center"** needs to be filled as "**Organization Name – Block Name – BSDC**".
- A detailed manual can be found on the BSDM website (www.skillmissionbihar.org).
- BSDM would like to notify that interim selection post the BSDC location declaration and Organization details declaration stages do not guarantee on-boarding or eventual empanelment under the Kushal Yuva Program. Final approval / empanelment as Kushal Yuva Program BSDC will be subject to the compliance to the prescribed norms (Please refer to BSDM website (skillmissionbihar.org) for detailed KYP centre set-up norms).
- Post physical verification of only the initially selected & approved (based on FCFS evaluation) and their eligibility establishment the BSDC applicant will have to get the BSDC approved on BSDM portal by abiding to the various BSDM BSDC registration guidelines in the stipulated time in order to ensure Final approval / empanelment as KYP BSDC.

**Other Important Instructions / Terms for Applicant Organization (AO)**

- Applicant Organization (AO) should read all instructions and process details before application process.
- All documents uploaded as a part of this process should be legible and should be correct. In case any document is found to be incorrect, non-relevant or illegible the applicant will be outrightly rejected by BSDM.
- BSDM reserves the right of granting and/or rejecting authorization to any applicant/s, without assigning any reason/s whatsoever to anyone.
- Authorization as BSDC for Kushal Yuva Program shall be given subject to completion of all the prescribed procedural formalities and submission of all the requisite documents.
- **Performance Guarantee (PG)**: An AO has to submit for each allotted BSDC, a Performance Guarantee of INR 50,000/- (Indian Rupees Fifty Thousand only) in the form of a Demand Draft drawn from a Scheduled Bank in favour of "Bihar Skill Development Mission" payable at Patna within 20 days of issuance of LOA. In case, the AO fails to submit the required PG for the allotted BSDC, then allotment of that BSDC or all the BSDC/s may be cancelled. The decision of CEO BSDM with respect to forfeiture of PG will be final and binding on the organization.

- At the time of application, the selected AO has to deposit INR 500 per centre as processing fee, INR 3000 per centre as centre registration fee and INR 1000 as course affiliation fee for each center. If the Applicant Organization (AO) wants to withdraw its application after the process has started or its application is rejected because of non- fulfilment of the required norms, then no refund shall be made.
- If AO is involved in doing any wrong practice regarding Kushal Yuva Program or indulges into franchising / outsourcing / sub-letting of their registered BSDC in any manner, then their authorization / empanelment will get cancelled / terminated immediately or after the completion of ongoing batch.
- If any Applicant Organization (AO) will try to contact BSDM officials by email, letter, telephone, etc. to influence the registration process then application of Applicant Organization (AO) will be rejected without giving any reason.
- If any Applicant Organization (AO) will not complete the process / any stage within the stipulated timeline then BSDM will not consider their application for further process.
- Any two AOs will not be allowed to share center personnel.
- The SDC ownership needs to ensure that all its personnel employed for Kushal Yuva Program are paid remunerations in compliance to the minimum wage rates prescribed for the "skilled" manpower category as notified and revised from time to time by Labour Department, Government of Bihar. Information is available on "http://labour.bih.nic.in".
- BSDM shall provide the space (BSDC) to Organizations on a rental basis. The monthly rental would be as per **Annexure 1**.
- BSDM shall deduct a portion of the Training fee towards rent. An annual increment in the rent subject to a maximum of 10% may be levied as will be decided by BSDM as appropriate.
- The onus of maintenance of all BSDC infrastructure shall be on the selected AO.
- Training Equipment and all other consumables for training shall be installed / made available by the selected AO in compliance with the details provided in the website www.skillmissionbihar.org.
- Training equipment brought in by the organization may be taken back by the organization post the completion of contract period.
- The equipment installed at the training center shall be used for training as approved by BSDM.
- All operational expenses (eg. for water, electricity etc.) has to be borne by the Applicant Organization
- For detailed information on center set-up requirements please visit https://skillmissionbihar.org/kushal- yuva-program/kyp-center-registration/center-setup.
- For detailed information on computing resources requirements please visit "https://skillmissionbihar.org/kushal-yuva-program/kyp-center-registration/computing-resources".
- For detailed information on center area requirements please visit "https://skillmissionbihar.org/kushal-yuva-program/kyp-center-registration/center-area-details".
- Applicant organization if so desire, may visit the concerned BSDCs before applying for the process.

For further instructions on the program and other related norms please visit www.skillmissionbihar.org.

**Annexure 1: List of BSDCs open for application with monthly rent applicable**

| S.N. | District | Block | Monthly Rent |
|------|----------|-------|--------------|
| 1 | Banka | Bounsi | 1600 |
| 2 | Bhabhua | Adhaura | 1200 |
| 3 | Bhagalpur | Ishmailpur | 1600 |
| 4 | Bhojpur | Ara Sadar | 2400 |
| 5 | Bhojpur | Barhara | 1600 |
| 6 | Bhojpur | Jagdishpur | 2000 |
| 7 | Bhojpur | Shahpur | 2000 |
| 8 | Buxar | Barahmpur | 2000 |
| 9 | Buxar | Chaugain | 1600 |
| 10 | Darbhanga | Alingar | 1600 |
| 11 | Darbhanga | Benipur | 2000 |
| 12 | Darbhanga | Ghanshyampur | 1600 |
| 13 | Darbhanga | Singhwara | 1600 |
| 14 | Gopalganj | Gopalganj Sadar | 2400 |
| 15 | Katihar | Pranpur | 1600 |
| 16 | Kishanganj | Thakurganj | 1600 |
| 17 | Madhepura | Gamharia | 1600 |
| 18 | Madhepura | Puraini | 1600 |
| 19 | Madhepura | Sigheshwarsthan | 2000 |
| 20 | Madhubani | Madhepur | 1600 |
| 21 | Madhubani | Phulparas | 2000 |
| 22 | Munger | Bariyarpur | 1600 |
| 23 | Munger | Munger sadar | 2400 |
| 24 | Munger | Tarapura | 2000 |
| 25 | Muzaffarpur | Gaighat | 2000 |
| 26 | Muzaffarpur | Kanti | 2000 |
| 27 | Muzaffarpur | Motipur | 2000 |
| 28 | Muzaffarpur | Paroo | 1600 |
| 29 | Patna | Bakhtiarpur | 2000 |
| 30 | Patna | Ghoswari | 1200 |
| 31 | Patna | Phulwarisharif | 2400 |
| 32 | Rohtas | Nasriganj-Bsdc | 1600 |
| 33 | Rohtas | Nauhatta-Bsdc | 1600 |
| 34 | Rohtas | Rajpur-Bsdc | 1600 |
| 35 | Saharsa | Saur Bazar | 1600 |
| 36 | Samastipur | Kalyanpur | 1600 |
| 37 | Samastipur | Morwa | 2000 |
| 38 | Samastipur | Shivajeenagar | 1600 |
| 39 | Samastipur | Singhia | 1600 |
| 40 | Samastipur | Vidyapati nagar | 1600 |
| 41 | Saran | Chhapra Sadar | 2400 |
| 42 | Saran | Ishuapur | 1600 |
| 43 | Saran | Panapur | 1600 |
| 44 | Vaishali | Sahdei Bujurg | 1600 |

| S.N. | District | Block | Monthly Rent |
|------|----------|-------|--------------|
| 45 | West Champaran | Bhitaha | 1200 |
| 46 | West Champaran | Piprasi | 1600 |